

**DALLAS/FORT WORTH
INTERNATIONAL AIRPORT**

ADDENDUM NO. 01

**PROGRAM MANAGEMENT / CONSTRUCTION MANAGEMENT PROGRAM
INTEGRATION OFFICE SERVICES (PM/CM PIO)**

CONTRACT NO. 8500386

October 22, 2020

The Request for Qualifications for the above is hereby revised as follows:

RFQ Revisions

1. Page 1, project title, delete "Project Management" and replace with "Program Management"
2. Page 3, NOTICE – CONFLICT OF INTEREST, Item w. – delete "9500376" and replace with "8500376".
3. Page 3, NOTICE – CONFLICT OF INTEREST, add Item y. 9500728: Terminal C – High C Gates Demolition and Rebuild
4. Page 4, Section 1.a. General, add the following: "This contract will replace Contract No. 8500329 for Design and Design Management Services, which includes program and construction management services for Facilities, currently contracted with HNTB."
5. Page 8, Section 2.b., delete items i. through viii. and replace with the following:
 - i. Commitment to Minority/Women Business Enterprise Participation Form
 - ii. Preliminary Schedule of Subcontractors
 - iii. Intent to Perform Contract as a M/WBE Subcontractor Form
 - iv. Good Faith Effort (if applicable)
 - v. M/WBE Certificates
 - vi. Business Disclosure Form
 - vii. Work Force Composition Form
 - viii. Questionnaire
 - ix. Disclosure of Lobbying Activities
6. Page 11, Section 5. Submittals, delete the table and replace with the following:

Item #	Required Qualifications Statement Submittal – Check Sheet	Check (✓)
1.	Appendix 1 – M/WBE Contract Provisions and Forms <ul style="list-style-type: none"> • Commitment Form • Preliminary Schedule of Subcontractors • Intent to Performs • Good Faith Effort (if applicable) 	
2.	Appendix 2 – M/WBE Certificates	
3.	Appendix 3 – Business Disclosure Form	
4.	Appendix 3 – Work Force Composition Form	
5.	Appendix 3 – Questionnaire	
6.	Appendix 3 – Disclosure of Lobbying Activities	

This table is included for Respondent’s convenience and may be used to track the preparation and submittal of certain required information with its Proposal.

7. Page 26, Appendix 5 – Solicitation Schedule, correct Estimated Notice to Proceed from February 2020 to February 2021.

Schedule Revisions

1. N/A

Solicitation Questions (Q) and Answers (A)

1. Q: On Page 9 of the RFQ, Section 3.g.ii.8. lists a requirement for 5 projects, within 5 years and 3 over \$10M in construction cost. We understand that individual projects over \$10M in construction cost managed under this RFQ is rare. Also, projects of that size often span over 2-3 years and managing 3 at a time for one individual isn't something we have not observed before. Can you clarify if this requirement can include projects “over \$10 Million in either a collection of projects or at program-level construction cost”?

A: Yes

2. Q: Is a table of contents counted in the 30 page count or would it be excluded from page count?

A: No, the table of contents does not count in the 30 pages, but the table should be limited to no more than two pages.

3. Q: Are prime providers required to submit a Certificate of Liability Insurance along with their proposal? If so, is the Certificate of Liability Insurance excluded from the 30 page limit?

A: The Certificate of Liability Insurance is not required with the SOQ. It will be required before a contract can be executed with an awardee.

4. Q: Are the Cover and Executive Summary excluded from the page count or is it only the list of current contracts with the Airport for the Respondent's Team that is excluded from the page count?

A: The Cover Letter and Executive Summary are included in the page count. It is only the list of current contracts with the Airport for Respondent's Team that is excluded from the page count.

5. Q: Are we required to submit the Disclosure of Lobbying Activities form for each of our subconsultants?

A: Yes, but this form does not count against the page limit.

6. Q: DFW Airport has a pending award for Contract No. 8500382 for QA Inspection Services; when will firms know if these prime firms have been shortlisted or selected to know if they are conflicted out for this?

A: The Statements of Qualifications (SOQs) for RFQ No. 8500382 for QA/Inspection Services are currently under confidential evaluation, so we cannot release shortlist information or selected firms(s) at this time. Our plan is to notify firms who submitted SOQs of their shortlisted status within approximately two to three weeks from the date of this addendum.

7. Q: If a firm is a subcontractor on Contract No. 8500383 for Facility Design and Design Management Services, does that conflict them from being a prime on this contract? When will prime firms know about the shortlist or selection?

A: (1) The Airport does not automatically conflict subconsultants from being primes on other solicitations. (2) The Statements of Qualifications (SOQs) for RFQ No. 8500383 for Facility Design and Design Management Services are currently under confidential evaluation, so we cannot release shortlist information or selected firm(s) at this time. Our plan is to notify firms who submitted SOQs of their shortlisted status within approximately two to three weeks from the date of this addendum.

8. Q: Would any prime firm be disqualified if a firm from Contract No.'s 8500382 and 8500383 are shown on this Contract No. 8500386 (PM/CM PIO) as a subconsultant?

A: After a review of our contracting practices by our internal Audit Department, the decision was made to separate the Project Management/Construction Management – Program Integration Office scope of work from the Quality Assurance/Inspection services in order to provide a more independent assessment and avoid potential conflicts of interest; that circumstance also exists with architectural design and design management services as well. Therefore, a company can submit a Statement of Qualifications for these three RFQs; however, if they are deemed the highest rated on two or more, they must then choose one among them. They cannot design projects, manage projects, and also inspect their own work.

9. Q: If awarded Contract No. 8500386, are subconsultants/subcontractors under this contract precluded as subconsultants/subcontractors on future solicitations/contracts for architectural and/or engineering design and design management services?

A: Companies are not automatically conflicted on future RFQ opportunities; conflict of interest determinations depend on the type of work being solicited. Future RFQs will list the types of work and/or contracts that are conflicted based on the scope of work.

10. Q: Are Joint Venture (JV) partner firm(s) that are not the prime/lead firm comprising the JV partnership precluded as subconsultants/subcontractors for current or future contracts?

A: Companies are not automatically conflicted on future RFQ or other business opportunities; conflict of interest determinations depend on the type of work being solicited. Future RFQs will list the types of work and/or contracts that are conflicted based on the scope of work.

11. Q: Are the required certificates and forms to be provided in the order listed in 2b on page 8 of the RFQ or in the order listed within the table on page 11 of the RFQ?

A: Both the list in 2.b. on page 8 and the table on page 11 have been revised and contain the same information, in matching order. (See pages 1-2 of this Addendum No. 01.)