

**DALLAS FORT WORTH INTERNATIONAL AIRPORT
DESIGN, CODE AND CONSTRUCTION DEPARTMENT**

**BID REQUIREMENTS
FOR
SPILL PREVENTION, CONTROL & COUNTERMEASURE (SPCC) FOR OIL PIPING
CONTRACT NO. 9500737**

**REQUEST FOR BID (RFB)
October 12, 2020**

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Advertisement

The Dallas Fort Worth International Airport Board will receive sealed bids for the following items at the location stated below until the due date and time stated:

SOLICITATION: 9500737 Spill Prevention, Control & Countermeasure (SPCC) for Oil Piping

PRE-BID CONFERENCE: October 21, 2020 2:00pm (Central Time), **via GoToMeeting**

BID DUE DATE AND TIME: November 25, 2020 2:00pm (Central Time)

MINORITY/WOMEN BUSINESS ENTERPRISE (M/WBE) GOAL: 25%

CONTACT: Contract Administrator, Lisa Arthurs (972) 973-1748 or email larthurs@dfwairport.com.

BID DROP OFF LOCATION: DFW International Airport Board, Design, Code and Construction Offices, 3003 South Service Road, DFW Airport, TX 75261

Additional information is available on the DFW International Airport website at www.dfwairport.com/business/solicitations.

The DFW Airport Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Distribution of Bid Set Plans and Specifications

Plans and Specifications will be available to Bidders as detailed in Appendix 8 – Solicitation Schedule on the DFW website and at MS Dallas Reprographics, 1130 Dragon Street, STE 110, Dallas, TX 75207, telephone (214) 521-7000 or toll free (866) 699-0992; fax (214) 522-8533; website www.msDallas.com. Bidding documents may be examined at a number of local plan houses or at the DFW Design, Code and Construction Building, 3003 S. Service Road, DFW Airport, Texas 75261.

D/FW is not responsible for the accuracy or correctness of the following addresses and phone numbers.

(REVISED JANUARY 2020)

Asian American Contractors Association of Texas

17000 Preston Road, Suite 300
Dallas, Texas 75248
Phone: (972) 973-4750
Cell: (972) 896-6097
Email: kmt@kmtarchitects.com
Website: www.aacatx.com

Regional Black Contractors Association

2627 Martin Luther King Jr Blvd
Dallas, Texas 75215
Phone: (214) 565-8946
John's cell: (469) 556-2155
Fax: (214) 485-0467
Email: kshaw@blackcontractors.org
Website: www.blackcontractors.org

Dallas Black Chamber of Commerce

2922 Martin Luther King, Jr. Blvd., Suite 104A
Dallas, Texas 75215
Phone: (214) 421-5200
Email: hblair@dbcc.org
Website: www.dbcc.org

Dallas/Fort Worth Minority Supplier Development Council

8828 N. Stemmons Freeway, 5th Floor, Suite 550
Dallas, TX 75247
Phone: (214) 630-0747
Fax: (214) 637-2241
Email: margo@dfwmsdc.com
Website: www.dfwmsdc.com

Fort Worth Hispanic Chamber of Commerce

1327 North Main St.
Fort Worth, Texas 76164
Phone: (817) 625-5411
Fax: (817) 625-1405
Email: anette.landeros@fwhcc.org
Website: www.fwhcc.org

Fort Worth Metropolitan Black Chamber of Commerce

1150 South Freeway, Suite 211
Fort Worth, TX 76104
Phone: (817) 871-6538
Email: djennings@fwmbcc.org or info@fwmbcc.org
Website: www.fwmbcc.org

Greater Dallas Asian American Chamber of Commerce

1402 Corinth Street, Suite 1070
Dallas, TX 75215
Phone: (972) 241-8250
Fax: (972) 241-8270
E-Mail: susan@qdaacc.com
Website: www.qdaacc.com

Greater Dallas Hispanic Chamber of Commerce

1402 Corinth Street, Suite #225
Dallas, TX 75215
Phone: (214) 521-6007
Email: ortiz@gdhcc.com
Website: www.gdhcc.com

US India Chamber of Commerce

5930 LBJ Freeway, Suite 310
Dallas, Texas 75240
Phone: (214) 346-9559
Fax: (214) 346-9521
Email: president@usicoc.org
Website: www.gdiacc.org

Regional Hispanic Contractors Association

2210 W. Illinois
Dallas, Texas 75224
Phone: (972) 786-0909
Fax: (972) 786-0910
Email: john@regionalhca.org
Website: www.regionalhca.org

U.S. Pan Asian American Chamber of Commerce Southwest

P.O. Box 201564
Arlington, Texas 76006
Phone: (817) 874-3195 Direct
Fax: (817) 469-9485
E-mail: gmcdermott@uspaacc-sw.org
Website: www.uspaacc-sw.org

Women's Business Council – Southwest

5605 N. MacArthur Blvd., Suite 220
Irving, Texas 75038
Phone: (817) 299-0566
Fax: (817) 299-0949
E-mail: dhurst@wbcsouthwest.org
Website: www.wbcsouthwest.org

Instructions to Bidders

NOTICE: The Bidder shall refer to General Provisions and Special Provisions herein for bid requirements in addition to the following:

The independent estimate of this work is \$417,000.

1) Instruction to Bidders

- a) References and Prior Experiences – All Contractors bidding on this project are required to have five (5) years of experience providing fuel storage tank installations and repairs, and 5 years of experience constructing facilities that meet EPA Spill Prevention Control and Countermeasures (SPCC) requirements in an active airport environment and/or the private sector. Contractor must describe why their reference projects qualify as comparable projects as described above.
 - i) Contractors must provide and summarize their experiences at US hub airports and/or other public or private-sector facilities in Form 4 and provide references for three (3) successful projects for a public or private owner, large municipalities or airports.
 - ii) Bidders submitting bids without this experience and relative summaries may be deemed non-responsive.
- b) As-Built Drawings – Caution must be exercised when using any Board "As-Built" drawings. The accuracy of these drawings are not guaranteed by the Board, and total reliance on them by consultants and other Bidders is at their risk. Bidders performing sub-surface work should contact Dallas-Fort Worth Airport Maintenance, Documentation Section, at (972) 973-6125 prior to any excavation.
- c) Quality Assurance / Quality Control Testing – Bids are to be prepared in accordance with Contract Documents which state that the Board will perform and pay for all Quality Assurance tests required for acceptance of the Work and the establishment of penalties relating to deficient Work. The Bidder is to perform and pay for all Quality Control testing it deems necessary to ensure that the Work meets Specification requirements. Costs for the Quality Control tests are to be included in Bid Items.
- d) Ancillary/Integral Professional Services – In selecting an architect, engineer or land surveyor, etc., to provide professional services, if any, that are required by the specifications, bidder shall not do so on the basis of competitive bids but shall make such selection on the basis of demonstrated competence and qualifications to perform the services in the manner provided by Section 2254-004 of the Texas Government Code and so shall certify to the Board with its bid.
- e) Title VI Solicitation Notice – The DFW Airport Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

2) Contracting Prohibitions:

- a) **Bid Rejection:** Board will reject any Bid from a Bidder that:
 - i) boycotts Israel;
 - ii) contracts with or provides supplies or services to a foreign terrorist organization;
 - iii) engages in certain scrutinized business operations in Sudan, Iran or with a designated foreign terrorist organization; or
 - iv) has been complicit in the Darfur genocide during any preceding 20-month period.¹
- b) **"Boycott Israel" Defined:** "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

¹ See Texas Government Code; Chapter 2252; Subchapter F; Prohibition on Contracts with Certain Companies (including Sections 2252.152 and 2252.153); Chapter 2270; Prohibition on Contracts with Companies Boycotting Israel; and Chapter 2270; Prohibition on Investing Public Money in Certain Investments (including Sections 2270.0001, 2270.0052, 2270.0102 and 2270.0152).

- c) **Verification:** Each Bidder must execute and submit with its Bid the verification attached as Appendix 4 – Form 3 – Verification of Contracting Prohibitions. That verification will: [i] form a material part of its Bid; and [ii] will be incorporated into any awarded contract.
- 3) **Receipt and Opening of Bids** – The Dallas Fort Worth International Airport Board (herein called the "Board") invites Bids on the form attached hereto, all blanks of which must be appropriately filled in. Bidders submitting packages will herein be called "Contractor". Bids will be received by the Board as detailed in Appendix 8 – Solicitation Schedule and then publicly opened and read aloud. Each Bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, Contractor's address, and the name and contract number of the Work for which the Bid is submitted and designated (Example: Contract No. 9500737, Spill Prevention Control and Countermeasure (SPCC) for Oil Piping).
- If forwarded by mail, the sealed envelope containing the Bid must be enclosed in another envelope addressed to Dallas Fort Worth International Airport Board, Design, Code and Construction Department, P. O. Box 612008, Dallas Fort Worth Airport, Texas 75261-2008.
 - If forwarded by courier, the bid should be addressed to Dallas Fort Worth International Airport Board, Design, Code and Construction Department, 3003 S. Service Road, Dallas Fort Worth Airport, Texas 75261.
 - Any Bid received after the time and date specified shall not be considered. Contractor may not withdraw a Bid within sixty (60) calendar days after the opening thereof.
- 4) **Addenda and Interpretations** – Requests for interpretation of the RFB must be received in accordance with Appendix 8 – Solicitation Schedule. Only substantive items, as determined by the Board, will be addressed in the form of written addenda, which, if issued, will be posted on the Airport's website, www.dfairport.com/business/solicitations and available at MS Dallas Reprographics, 1130 Dragon Street, STE 110, Dallas, TX 75207. Failure of any Contractor to receive any such addendum shall not relieve such Contractor from any obligations under its Bid as submitted. All addenda issued shall become part of the Contract Documents. The Board may elect to not respond to all inquiries in this manner.
- 5) **Pre-bid Conference** – A Pre-Bid Conference may be scheduled as detailed in Appendix 8 – Solicitation Schedule, at which time questions will be received. Addenda will be prepared, if needed, to clarify any items brought up at the Pre-Bid Conference.
- 6) **Bid Package Review** – Before signing and sealing your bid, please take note of the following. Failure to perform any one of these actions may cause your bid to be rejected.
- Contractor Qualifications – When applicable to the specifications, please ensure that all certifications, licensing or other requested qualifications verification forms or information necessary to validate the prime or subcontractors qualifications to provide products or services are included in the bid package.
 - Read/Confirm Intent To Comply – Contractor has read all Contract Forms, Special Provisions, General Provisions, Technical Specifications, Plans and all other material provided in the Request for Bid and confirms their intent to comply with all stated provisions.
 - Proofreading – Contractor has proofread all documents to ensure all information provided by the Contractor is accurate and responsive to the solicitation specifications. The Board is not responsible for errors made by the Contractor.
 - Accuracy – Contractor has reviewed and confirmed all mathematical and numerical entries to ensure accuracy and commitment to honor pricing as submitted. The Board is not responsible for errors made by the Contractor.
 - Insurance Compliance – Contractor has contacted insurance agent or representative to verify its ability to meet the stated insurance requirements and, if awarded a contract, that it will meet the insurance requirements as detailed in Appendix 5 – The Agreement.
 - Late Bids – Please note the time, date and delivery location (or mailing address if submitted by U.S. Postal Service). Late bids will not be accepted. Business hours for the Design, Code and Construction Department are from 8:00 a.m. to 4:30 p.m., LOCAL TIME, Monday through Friday, except holidays. Design, Code and Construction offices are located at 3003 South Service Road, DFW Airport, Texas 75261.
 - Supplier Registration – While not a requirement of the bid submittal, Contractor has registered in the Board's Supplier Registration System, which is required for contracting with the Board.
<http://www.dfairport.com/procurement/index.php>
- 7) **Non-Compete Agreements or Clauses** - By submission of a bid or the execution of a contract, Bidder/Contractor agrees that the Board will not be bound by any non-compete agreements or similar agreements that inhibit the Board's right to award and execute a contract to any company that submits a bid to

the Board.

- 8) Determination of Non-Responsible Bidder** - The Board may disqualify a Bidder as non-responsible and its bid shall not be considered for reasons including, but not limited to, the following:
- a) Reason for believing collusion exists among the Bidders.
 - b) Where the Bidder, any subcontractor, supplier, or the Surety on any bond given, or to be given, is in litigation with the Board, or with either the cities of Dallas or Fort Worth, or where such litigation is contemplated or imminent, in the sole opinion of the Board.
 - c) The Bidder being in arrears on any existing Contract, Change Order, Delivery Order and/or other Contract Action.
 - d) The Bidder having defaulted on a previous Contract.
 - e) Lack of competency, in the judgment of the Board, as revealed by pertinent factors, including but not limited to, experience and equipment, financial statement, questionnaires or previous work performance, or current performance, on Airport projects.
 - f) Uncompleted work that, in the judgment of the Board, will prevent or hinder the prompt completion of additional work if awarded.
 - g) Where the Bidder, or subcontractor thereof, in the judgment of the Board, has failed to perform in a satisfactory manner on a previous contract.
 - h) Where a Bidder or subcontractor thereof has failed to disclose a potential conflict of interest or discovered to have a conflict of interest in accordance the Board's Code of Business Ethics.
 - i) Where a Bidder, its subcontractor, or individual officer/principal of the bidder or subcontractor is under criminal indictment or been convicted of a criminal offense.
- 9) Determination of Non-Responsive Bid** - The Board may disqualify a Bid as non-responsive and it shall not be considered for reasons including, but not limited to, the following:
- a) The Bid shows any omissions, alterations of form, additions, or conditions not called for, unauthorized alternate bids, or irregularities of any kind, in the sole determination of the Board.
 - b) Bid received after the bid due date and time for receiving bids.
 - c) Bid was not signed.
 - d) Unbalanced value of any items.
 - e) Improper or insufficient bid guaranty, if required.
 - f) Bid did not meet specifications.
 - g) Bid did not contain all requested/required documents, submittals and /or samples.
 - h) The ability to prove that the project can be executed per the bidder's baseline schedule
 - i) Inadequacy of project resources assigned required per contract
- 10) Submittals** – The following submittals must be completed and submitted with each Bid Package. This table is included for Contractor's convenience and may be used to track the preparation and submittal of certain required information with its Bid.

Item #	Required Bid Package Submittal - Check Sheet	Check (√)
1.	Appendix 1 – Bid Detail	
2	Appendix 2 – M/WBE Contract Provisions and Forms	
3.	Appendix 3 – D/M/WBE Certificates	
4.	Appendix 4 – Form 1 – Business Disclosure Form	
5.	Appendix 4 – Form 2 – Workforce Composition Form	
6.	Appendix 4 – Form 3 – Verification of Contracting Prohibitions	
7.	Appendix 4 – Form 4 – References and Experiences	
8.	Appendix 6 – Bid Schedule, xls file on flash drive, <i>if applicable</i>	
9.	Appendix 7 – Bid Bond	

Appendix 1 – Bid Detail

Contract No. 9500737

SPILL PREVENTION, CONTROL & COUNTERMEASURE (SPCC) FOR OIL PIPING

- 1) This is a solicitation for bids on the construction of the project detailed in the contract documents of Appendix 5 – The Agreement. The Contractor shall be responsible for reviewing all existing conditions associated with the work prior to commencement of work activities.
- 2) The Board reserves the right to reject any bid for any reason, including if, on the face of the bid received, it is clear that acceptance of the bid would not comply with any applicable bidding laws, rules, or regulations.
- 3) The undersigned Contractor, declares that the only person or parties interested in this Bid as principals are those named herein; that this Bid is made without collusion with any other person, firm, or corporation; that he has carefully examined the Bid Requirements, all incorporated references and Appendices, and the conditions and classes of materials of the Work; and will provide all the necessary supervision, labor, machinery, tools, supplies, equipment, transportation and other facilities, apparatus, and other means of construction and will do all the Work and furnish all the materials called for by such, in the manner prescribed therein and according to the requirements therein set forth, and to perform all other obligations imposed by the Contract Documents for the prices named in the Bid Schedule hereinafter appearing.
- 4) It is understood and agreed that if awarded the Contract, the Work will commence within ten (10) calendar days after the date of the Notice to Proceed and that the total Work will be completed in accordance with the Schedule of Construction set forth herein.
- 5) It is further understood that the Prevailing Wage Rates TX20200026 revised 03/13/2020 and TX20200017 revised 08/28/2020, issued by the Department of Labor as established by law are to govern the Work. The Contractor certifies that he has examined the wage rate determination and that prices bid are based on compliance with said determination.
- 6) Accompanying this Bid is the required Bid Guaranty consisting of Bid Bond or Cashiers' Check in the amount of five percent (5%) of the total Bid, or in the case of bid alternates, five percent (5%) of the highest total Bid. The certified check accompanying a Bid shall be returned to the Contractor upon execution of the Contract.
- 7) In the event of the award of a Contract, the undersigned will deposit with the Board a Contract Performance Bond and a Payment Bond as required by the Contract Documents, guarantying faithful performance of the Contract, and any payment of all labor, materials and other sundry items, in accordance with the Contract Documents, and will deliver certificates of insurance evidencing insurance required by the Contract Documents.
- 8) The Work proposed to be done shall be fully completed and finished to the entire satisfaction of the Board.
- 9) The undersigned certifies that the price contained in this Bid has been carefully reviewed and is submitted as correct and final.
- 10) In conformity with the Special Provisions, the amount of liquidated damages for this Contract shall be as shown in Article 1.0, of the Special Provisions.
- 11) Ancillary/Integral Professional Services – Contractor certifies that in selecting an architect, engineer or land surveyor, etc., to provide professional services, if any, that are required by the specifications, Contractor shall not do so on the basis of competitive bids but shall make such selection on the basis of demonstrated competence and qualifications to perform the services in the manner provided by Section 2254-004 of the Texas Government Code.
- 12) Certification of compliance with the provisions of Section 2254-004 of the Texas Government Code:(initial here) _____

13) Certificate Regarding Debarment And Suspension – By submitting a bid under this solicitation, the Contractor or offeror certifies that at the time the Contractor or offeror submits its bid that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

14) Receipt is hereby acknowledged of the following Addenda to the Contract Documents:

Addendum No. 1 Date Received _____	Ack. By _____
Addendum No. 2 Date Received _____	Ack. By _____
Addendum No. 3 Date Received _____	Ack. By _____
Addendum No. 4 Date Received _____	Ack. By _____
Addendum No. 5 Date Received _____	Ack. By _____

15) Summary of Bid

a. **Base Bid** – Contractor agrees to construct **Contract No. 9500737, SPILL PREVENTION, CONTROL & COUNTERMEASURE (SPCC) FOR OIL PIPING**, in accordance with the contract terms, plans and specifications and to complete the work within one hundred and eighty (180) consecutive calendar days for substantial completion, with an additional ninety (90) consecutive calendar days for final completion, from the date set forth in the Notice to Proceed for the following lump sum amount:

BASE BID PRICE: _____
 _____ DOLLARS and ____/100 \$ _____.

Separate Cost Breakdown (for Tax Exemption Information)

Materials to be Incorporated	\$ _____
All Other Costs	\$ _____
Total Base Bid	\$ _____

BID Detail

Total Base Bid	\$ _____
Pre-Defined Allowances	\$ 75,000.00
TOTAL BID	\$ _____

16) The contract, if awarded, shall be to the lowest responsive, responsible Contractor whose bid, conforming with all material terms and conditions of the invitation for bids, is the lowest in price.

17) When alternates are used, the Board reserves the right to Contract for any combination of Base and or Alternates stated, or none of the above. Contractor must bid on the base and all alternates. Bids addressing only the base or alternate items will be considered non-responsive.

18) The Contractor shall complete the following statement by checking the appropriate space.

- a. The Contractor has ____ has not ____ participated in a previous contract subject to the equal opportunity clause prescribed by Executive Order 10925, or Executive Order 11114, or Executive Order 11246.
- b. The Contractor has ____ has not ____ submitted all compliance reports in connection with any such contract due under the applicable filing requirements; and that representations indicating submission of required compliance reports signed by proposed subcontractors will be obtained prior to award of subcontracts.
- c. If the Contractor has participated in a previous contract subject to the equal opportunity clause and has not submitted compliance reports due under applicable filing requirements, the Contractor shall submit a compliance report on Standard Form 100, "Employee Information Report EEO-1" prior to the award of contract.

- d. Standard Form 100 is normally furnished contractors annually, based on a mailing list currently maintained by the Joint Reporting Committee. In the event a contractor has not received the form, he may obtain it by writing to the following address: Joint Reporting Committee, 1800 G Street, Washington, DC 20506.
- e. The below listed firm is a DBE___ MWBE___ None___ (Check all that apply).

NAME OF CONTRACTOR/CORPORATION: _____

CONTRACTOR'S ADDRESS: _____

CITY, STATE, ZIP: _____ PHONE NO.: _____

PRINTED NAME & TITLE OF PERSON SIGNING BID

FEDERAL I.D. NUMBER

SIGNATURE: _____

(Seal, if bid by a Corporation)

Appendix 2 – M/WBE Contract Provisions and Forms

Refer to Appendix 5 – The Agreement, Exhibit B – M/WBE Special Contract Provisions for Details and the following Required M/WBE Forms:

- Good Faith Effort (GFE) Criteria (If applicable)
- Intent to Perform Contract as a M/WBE Subcontractor
- Commitment to Minority/Women Business Enterprise (M/WBE) Participation Form
- Schedule of Subcontractors (Preliminary)

Appendix 3 – D/M/WBE Certificates

INSERT D/M/WBE CERTIFICATES HERE

Appendix 4 – Forms

- Form 1 – Business Disclosure Form
- Form 2 – Workforce Composition Form
- Form 3 – Verification of Contracting Prohibitions
- Form 4 – References and Experiences

Form 1 Business Disclosure Form

DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD BUSINESS DISCLOSURE FORM

It is recommended this form be completed by a governing person, governing authority, or legal counsel.

Information about Entity Submitting Bid/Proposal/Offer

(This information must match the information provided on the Bid/Proposal/Offer.)

Business Name:					
Business Address:			Mailing Address:		
City	State	Zip	City	State	Zip
Business Web Address:					
Business Phone:			Business Fax:		
Contact Person:			Contact's Phone No.:		
Contact's E-Mail Address:					

Entity Ownership Information (Check the appropriate box and provide requested details below.)

business Structure: (Please check only one box) <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation ("C")	
IF CORPORATION, please check all the type(s) below that are applicable: <input type="checkbox"/> For Profit <u>or</u> <input type="checkbox"/> Non Profit <input type="checkbox"/> Public <u>or</u> <input type="checkbox"/> Private <input type="checkbox"/> S Corporation <input type="checkbox"/> Professional <input type="checkbox"/> Parent-Subsidiary <input type="checkbox"/> Close	
State of Incorporation, Registration or Formation: State: Month: Year:	
Name(s) of Owner(s) or Partners (or Owner of DBA if applicable) Please indicate if any such individual(s) were employed by DFW Airport and the dates employed:	
Name(s) of Joint Venture Participants, if applicable Please indicate if any such individual(s) were employed by DFW Airport and the dates employed:	
<u>UNLESS PUBLICLY TRADED</u> list all individuals, partnerships, corporations or other entities having <u>at least 10%</u> ownership in the business <u>and indicate their percentage of ownership</u>. Please indicate if any such individual(s) were employed by DFW Airport and the dates employed. Attach additional sheets if necessary.	
Form Completion Date:	
Failure to properly complete and submit this form with the bid/proposal/offer may cause the bid/proposal/offer to be considered non-responsive (Form Revised 10/13)	

**Form 2
Work Force Composition Form
(PRIME CONTRACTOR)**

NAME OF BIDDING FIRM / CONTRACTOR _____

DATE _____

Classification	American Indian or Alaskan Native			Asian or Pacific Islander			Black			Hispanic			White			Total Number of Full Time Employees				
	M	F	%	M	F	%	M	F	%	M	F	%	M	F	%	M	F	ALL	%	
M=Male / F=Female																				
Officials and Managers																				
Professionals																				
Technicians																				
Sales Workers																				
Administrative Support Workers																				
Craft Workers																				
Laborers and Helpers																				
Service Workers																				
TOTAL																				

Definitions in accordance with Equal Employment Opportunity (EEO)

American Indian or Alaskan Native	A person having origins in any of the original peoples of North America, and who maintain their culture through a tribe or community
Asian or Pacific Islander	A person having origins in any of the original people of the Far East, Southeast Asia, India, or the Pacific Islands. These areas include, for example, China, India, Korea, the Philippine Islands, and Samoa.
Black	A person having origins in any of the black racial groups of Africa.
Hispanic	A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
White	A person with origins in Europe, North Africa, or the Middle East.

REMARKS:

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Form 3 – Verification of Contracting Prohibitions

I, (authorized official) _____ [insert name and title], on behalf of Bidder, verify that:

- 1) Bidder does not engage in any of the activities listed in the clause entitled “Contracting Prohibitions” set forth in the solicitation documents and contract; and
- 2) This verification will apply to any contract awarded to Bidder.

Date: _____

Bidder:

[Insert Name]

By: _____

Name: _____

Title: _____

Notary Public (Seal)

My Commission Expires: _____

Form 4 – REFERENCES AND EXPERIENCES

(This form is required as part of the bid submission.)

The undersigned Contractor requests that the following person(s) be contacted to secure their comments concerning past performance of a similar project. A summary of contractor's and subcontractor's staffing and experience must be attached in addition to the below.

1	Public or private owner, large municipalities or airport.	
	Contact Person	
	Mailing Address	
	Email / Phone	
	Fuel Storage Tank project experience	
2	Public or private owner, large municipalities or airport.	
	Contact Person	
	Mailing Address	
	Email / Phone	
	Fuel Storage Tank project experience	
3	Public or private owner, large municipalities or airport.	
	Contact Person	
	Mailing Address	
	Email / Phone	
	Fuel Storage Tank project experience	

Attach resumes of your Project Manager and Superintendent.

Name of Prime Contractor: _____

Signature _____

Printed Name & Date _____

Appendix 5 – The Agreement

Provided at www.dfwairport.com/business/solicitations

Appendix 6 – Bid Schedule

Not Applicable for this Solicitation

Appendix 7 – Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____
 as Principal, and _____
 as Surety, are hereby held and firmly bound unto the Dallas Fort Worth International Airport Board, as BOARD, in the
 penal sum of _____
 (\$ _____) Dollars for the payment of which, well and truly to be made, we hereby
 jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

SIGNED this _____ day of _____, 2020.

The Condition of the above obligation is such that whereas the Principal has submitted to the Dallas Fort Worth International Airport Board, a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in writing, for SPILL PREVENTION, CONTROL & COUNTERMEASURE (SPCC) FOR OIL PIPING, Contract No. 9500737.

NOW, THEREFORE,

(a) If said Bid shall be rejected, or in the alternate,

(b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for the firm's faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

IN WITNESS WHEREOF, this instrument is executed in two copies, each one of which shall be deemed an original, this the _____ day of _____, 2020.

PRINCIPAL

BY: _____

SURETY: _____

BY: _____

The Resident Agent of the Surety in Dallas or Tarrant County, Texas, is:

NAME: _____ ADDRESS: _____

Appendix 8 – Solicitation Schedule

SPILL PREVENTION, CONTROL & COUNTERMEASURE (SPCC) FOR OIL PIPING CONTRACT NO. 9500737

Advertisements	October 11, 2020 & October 18, 2020
Bid Documents, Plans and Specifications available on website	October 12, 2020
Pre-Bid Conference – via GoToMeeting https://global.gotomeeting.com/join/252084365 or Call 1-877-309-2073; Access Code: 252-084-365	October 21, 2020, 2:00pm
Deadline for Questions	October 28, 2020, 5:00pm
Issue Addenda (if applicable)	November 11, 2020
Bid Opening - via GoToMeeting https://global.gotomeeting.com/join/369725357 or Call 1-866-899-4679; Access Code: 369-725-357	November 25, 2020, 2:00pm
Airport Board Action	January 2021
Estimated Notice to Proceed	January 2021
Contract Duration	270 Calendar Days

Bid Packages in response to this RFB must be received by Board’s Contract Administrator, Lisa Arthurs, at the following address: Design, Code and Construction Department, 3003 South Service Road, DFW Airport, Texas 75261, no later than listed due date and time above. Any Bid Package received after this time will not be considered and will be rejected and returned.

Bids will be publicly opened and read aloud via GoToMeeting. Call-in information is noted in the above solicitation schedule.

The pre-bid sign-in sheet is located at URL <https://bit.ly/3cyy8qH> or QR Code
Please use this URL to fill out the short form.



Solicitation Questions – All emails must be addressed to larthurs@dfwairport.com and include in the Subject Line “Questions Regarding Agreement No. 9500737 Spill Prevention Control and Countermeasure (SPCC) for Oil Piping”. Questions received after the designated submittal date will not be considered.