

October 12, 2020

**ADDENDUM NO. 3**

Re: Solicitation No. 8005375 – Bond Counsel and Disclosure Counsel Services

Please be advised of the following changes to the above referenced Solicitation.

CHANGES:

1. Add the following to the proposal instructions:

**SUBMITTAL OF PROPOSALS**

The Board will accept Proposals no later than the Deadline for Proposal Submittal in hard copy form. The Board will not consider late proposals. All Proposals submitted in response to this RFP shall become the property of the Board and will not be returned to the Proposer.

One Hard Copy Proposals must be signed, sealed in an opaque envelope or container, and delivered to the Board's Procurement and Material Management (PMM) Offices. Unsigned, unsealed or late Proposals will not be considered. The Proposer must submit on five (5) exact copies of each proposal. The Proposal submittal must be clearly marked with the Solicitation Number, Proposal Due Date and Time and addressed to the attention of the PMM Department.

Proposer must provide all information requested in this Solicitation for a Proposal to be considered responsive.

All Proposers must organize their response in accordance with the instructions in the Proposal Format Requirements Section of this Solicitation.

2. Change: The following forms should be included in Envelope 1

Include the following completed forms as a part of this section. (Forms are available in Exhibit B):

- Work Force Composition Form
- Business Disclosure Form
- Commitment to M/WBE Participation Form\*
- Good Faith Effort (GFE) Criteria & Support Documentation\*
- M/WBE Certificates for prime and/or subconsultants. Be sure that the certificates confirm certification as a Minority/Women Business Enterprise (M/WBE) certified by the North Central Texas Regional Certification Agency (NCTRCA), DFW Minority Supplier Development Council or the Women's Business Council Southwest, other certifications are not acceptable. Companies may hold multiple certifications, but one of those certifications must be as a M/WBE from an authorized certification agency.

