

**DALLAS/FORT WORTH INTERNATIONAL AIRPORT  
DESIGN, CODE AND CONSTRUCTION DEPARTMENT**

**ADDENDUM NO. 01  
FOR**

**PROFESSIONAL SERVICES FOR SIGNAGE DESIGN AND PLANNING  
CONTRACT NO. 8500366**

**September 21, 2018**

The Request for Qualification Statements for the above is hereby revised as follows:

**RFQ Revisions**

1. N/A

**Schedule Revisions**

1. N/A

**Solicitation Questions (Q) and Answers (A)**

1. (Q) I would like to get conformation that there is no conflict for one of our subs on the following contracts:
  - a. 8500364 – ARCHITECTURAL ENGINEERING, DESIGN AND DESIGN MANAGEMENT SERVICES
  - b. 8500365 – CONCESSIONS AND CUSTOMER EXPERIENCE DESIGN SERVICES

(A) No known conflicts at this time.

2. (Q) Is DFW looking for new tech as it relates to signage implementation or to database management? Both?

(A) Both, we are looking for technology that we could test and implement in specific areas in our Terminals that allow our wayfinding elements to be more flexible with our operations. We also need technology support on inventory database management.

3. (Q) Does DFW have “live” artwork files of the standards/guidelines? Or are they just PDF files?

(A) We have live artwork files of all standards

4. (Q) Who will manage the ARC/GIS database? DFW? Consultant?

(A) Both DFW and Consultant

5. (Q) Who will approve (or what is the process for approving) signage content?
- (A) Signage content is approved through the DFW Planning department in coordination with other Airport stakeholders.
6. (Q) What is the timeline for a typical project?
- (A) Schedules will be defined within each DO after contract award.
7. (Q) What in-house capabilities does DFW have for signage implementation?
- (A) We currently have (3) fabrication and installation contracts for signage implementation for non-AOA areas. AOA signage is implemented by our in-house signage shop.
8. (Q) Will every signage implementation project be bid out to numerous fabricators, or do you have a short-list of pre-approved fabricators?
- (A) This is not defined as this time.
9. (Q) Do MUTCD compliant signs need to be approved by some other governing body?
- (A) Yes, our DFW Code department will need to approve Roadway signage
10. (Q) Will one of the 1st projects be for the consultant to review the existing design standards and perform research on potential new technology options to consolidate and/or provide a comprehensive signage approach?
- (A) This is not defined at this time
11. (Q) What is the biggest challenge DFW has with regards to it's signage and wayfinding system that they are looking for solutions from the consultant?
- (A) Please refer to the Scope as defined in Appendix 4 – The Agreement.
12. (Q) Part 2, item 2iv: Capacity to Provide Services According to Applicable Schedules and Budgets. Please provide detail(s) of an example project scope(s) and the expected number of concurrent projects given at anyone time.
- (A) Please refer to the Scope as defined in Appendix 4 – The Agreement.
13. (Q) I do not see a request for any visuals or images of our relevant projects, are we allowed to submit images/photos/case studies/project sheets of relevant projects
- (A) It is up to each firm to determine how to best respond to the RFQ. Please also refer to RFQ, Part 2 – Contents of Qualification Statements/Required Submittals.

14. (Q) We have the correct & acceptable WBE certification, but do not have a physical office in the relevant market area. Therefore we are planning to submit our good faith effort. Where can I find the requirements for providing the correct good faith effort documentation within our submittal?

(A) Please follow the Good Faith Effort procedures outlined in the RFQ; Appendix 1 – Good Faith Effort (GFE) Criteria.

15. (Q) We are NCTRCA WBE and DBE certified but located out of state, does that mean that our WBE certification will not be accepted and applied to the overall project goal? Will you accept our DBE certification and can it be applied to the overall project goal?

(A) No. An M/WBE must be certified as an M/WBE by a Board-approved entity and have a place of business in the Airport's relevant market area at the time of bid or proposal submission to be counted towards meeting the Contract Specific Goal. Other certifications are not acceptable.