

September 12, 2018

**QUESTIONS AND CLARIFICATIONS No. 1**

Re: Solicitation No. 7006698  
Airside Snow and Ice Removal Services

Please be advised of the following clarifications to the above referenced Solicitation.

Questions 1 through 15 below apply to Option 1 (Provide labor and equipment.)

- Q1. We would require 60 days from official awarding of the contract before we can be fully compliant with the terms of the agreement. Would the airport offer a phasing plan to enact during the 60-day window with insourced staff and equipment if needed?
- A1. The contractor will need to be operationally ready by December 1. DFW will have resources available if a weather event is declared before December 1.**
- Q2. We are assuming that landside airport badging is not required, correct?
- A2. This is correct. The Contractor's employees will not be required to have a DFW Badge. However, they will need a company badge with ID.**
- Q3. Will a secure area be provided for Contractor use at no charge to stage vehicle, stage office, utilities hookups be provided and contractor employee parking at no charge?
- A3. DFW will provide a secure area for staging and storage of equipment/vehicles during October 15 through March 15. The contractor will need to include all expenses associated with office rental (Contractor trailer), off-season equipment/vehicle storage and utilities in their unit pricing. DFW will work to secure a site with utilities for the location of the contractor's trailer.**
- Q4. If space is provided (see question #3) can this area remain under Contractor control during the office season at no cost?
- A4. The office site locations will remain under the contractor for the length of the contract at the contractor's expense. See answer to Question No. 3.**
- Q5. Some of the routes to be plowed are on DFW toll roads. Will technology be provided to access such areas at no charge to the Contractor?
- A5. The Contractor and Subcontractor will be granted permission to transverse between the revenue and non-revenue side of the Central Terminal Area (CTA), at**

no cost. Access to International Parkway requires the Contractor's and Subcontractor's vehicles to obtain and use North Texas Toll Association (NTTA) Toll Tag. Contractor and Subcontractor are required to support these Toll Tags with a credit card. The Contractor shall include these costs in their unit pricing. Toll Tags will only be charged when the vehicle is driven on Toll roads outside of DFW Airport. Contractor and/or Subcontractor will not be charged any fee for driving on International Parkway. Note: The initial costs of the Toll Tag are reimbursable to the Contractor and/or Subcontractor, by NTTA, at the end of the contract providing the Toll Tagged Vehicles are not driven on Toll roads outside of DFW Airport property.

Vehicle Access will be assigned to the specific vehicle. The contractor is responsible for informing DFW Airport Parking Business Department of any changes. Contractor and/or Subcontractor must provide and maintain accurate toll tag, license plate, and vehicular information.

**Under no circumstances shall the Contractor's and/or Subcontractor's employees privately owned vehicles be used in performance of this contract.**

- Q6. Will DFW provide communication equipment (radios) for Contractor equipment? If not, if all vehicles are equipped with cell phones would this be an acceptable form of communication?
- A6. DFW will provide the Contractor's designated supervisors with a maximum of 4 Board radios. The Contractor may use cell phones in their equipment.**
- Q7. Please confirm any height restrictions on the roadways. We understand that there may be a 6'9" clearance in some area and the equipment required for this bid would not meet that requirement. Please clarify any height restrictions.
- A7. See below list of "Parking Garage Clearance Heights," effective 9/10/2018. The roadways do not have height clearance issues.**

## Parking Garage Clearance Heights

effective 9/10/18

| Terminal A                           |                      | Posted Clearance |        |                          |       |
|--------------------------------------|----------------------|------------------|--------|--------------------------|-------|
|                                      | A/B/C section garage | UL & LL          | 8' 2"  |                          |       |
| Terminal B                           |                      |                  |        |                          |       |
|                                      | A section garage     | UL & LL          | 8' 0"  |                          |       |
|                                      |                      | LL               | 7' 2"  |                          |       |
|                                      | B section garage     | LL               | 6' 2"  |                          |       |
|                                      | C section garage     | LL               | 6' 4"  |                          |       |
| Terminal C                           |                      |                  |        |                          |       |
|                                      | A section garage     | UL               | 8' 4"  | Entrance from UL roadway | 7' 3" |
|                                      |                      | LL               | 7' 3"  |                          |       |
|                                      | B section garage     | UL               | 8' 2"  | Entrance from UL roadway | 7' 2" |
|                                      |                      | LL               | 7' 2"  |                          |       |
|                                      | C section garage     | UL & LL          | 6' 11" |                          |       |
| Infield Garage / Not DFW to Maintain |                      |                  |        |                          |       |
|                                      | All entrances        |                  | 6' 5"  |                          |       |
| Terminal E                           |                      |                  |        |                          |       |
|                                      | A/B/C section garage | UL & LL          | 8' 2"  |                          |       |
| Terminal D                           |                      |                  |        |                          |       |
|                                      | All entrances        |                  | 8' 2"  |                          |       |

- Q8. It is my understanding that when providing our own equipment, training is not inclusive of the 40 hours please confirm.
- A8. The Contractor is responsible for the cost of training. See answer to Question No. 14.**
- Q9. Would the Airport Authority consider a train the trainer program for the 8-hour requirement due to the tight time frame (60 days) to hire and train all staff

**A9. Yes. DFW will need to review and approve the training curriculum first.**

Q10. If train the trainer is not offered, can weekend training be offered for new hires?

**A10. Yes.**

Q11. Do you require full registration as over the road vehicles for all Land Side equipment? The cost is estimated at \$1500 per vehicle.

**A11. DFW requires all contractors to comply with the state of Texas rules and regulations governing motor vehicle registration and operations on public roadways.**

Q12. If you received responses from the previous attempt to bid Land Side (this year) can you share the results with us?

**A12. The Airport is unable to share any bid responses received for the previous Landside Solicitation as the procurement process is still open until a contract is awarded, executed a Full Notice to Proceed is issued. If the bidder still requests a copy of any previous bid responses, please submit an open records request to the attention of Ms. Leslie Young, of the Airport's Legal Department, for review at [young@dfwairport.com](mailto:young@dfwairport.com).**

Q13. Can you provide the reason why the prior bid was thrown out?

**A13. The bid was determined to be non-responsive for not meeting all the solicitation requirements.**

Q14. Page 13 under "Minimum payment for snow season" the equipment list refers to the 2.5-ton dump truck as requiring a spreader or sprayer but the pricing sheet does not indicate a requirement of either. Can you clarify?

**A14. The referenced equipment list under paragraph 3.3.2 on page 13, is described as Exhibit 1 and refers to the Airport's current list of equipment on pages 17 and 18 of the solicitation documents. Please note that paragraph 3.3.2, under Specifications Section 3 - Option 1, on page 13 of the solicitation shall be revised by Addendum No. 1. Paragraph 3.3.2 shall be revised to read as follows:**

**"3.3.2 The minimum payment will be calculated as follows per piece of equipment and driver described in the Bid Response Forms, Bid Pricing Option 1 Section of the Solicitation.**

**The Contractor is guaranteed a minimum payment for 40 hours per year. The Contractor's guaranteed payment includes payment for, but is not limited to, the following:**

- a. Equipment Costs including both purchases and leases**
- b. Equipment Maintenance**
- c. Fuel**
- d. Hiring Costs**
- e. All labor costs, including operators and supervisors.**
- f. Employee Training Costs**
- g. Benefits**

- h. Insurance
- i. Taxes
- j. Overhead
- k. Profit
- l. Miscellaneous expenses

All above costs shall be factored into the Contractor's unit price rates located in the Bid Response Forms.

If a snow or ice event occurs, this guaranteed payment applies to the first 40 hours of deployment by the Contractor. If the event exceeds 40 hours the Contractor will then be paid based on the hourly rate for all activities more than 40 hours."

**Note: The Bid Response Forms, Bid Pricing for Options 1 and 2 shall be revised to add the "spreader" to all "2.5-ton dump trucks with plow (CDL Required)" in Addendum No. 1.**

Q15. We would plan 3 Supervisors and 1 Manager as part of our costing is this acceptable?

**A15. The number of supervisor/management staff is solely at the discretion of the bidder. The bidder should provide an adequate number to ensure at least one main contact point is on site at DFW at all times during a winter event, once a winter weather event has been declared. Cost for supervisor/management staff should be factored into the contractor's unit pricing rates.**

**END OF CLARIFICATIONS**

**NOTE:** A copy of this questions and clarifications shall be acknowledged by appropriate signature and attached to the submitted proposal.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

If you have any questions regarding this matter, contact during normal working hours (8:00 AM to 4:30 PM, Monday through Friday) at 972-973-5677 (p), or at the email address of rramert@dfwairport.com.

Sincerely,

*Robert P. Ramert*

Robert P. Ramert  
Procurement and Materials Management Department