

September 12, 2018

ADDENDUM NO. 1

Re: Solicitation No. 7006693 – Permit and Inspection Management System

Please be advised of the following changes to the above referenced Solicitation.

CHANGES:

1. The RFP Advertise Dates for the above Request for Proposal (RFP) has changed; the dates are September 9, 2018 and September 16, 2018.

CLARIFICATIONS:

Please be advised of the following clarifications to the above referenced Solicitation.

Question 1. - Will software vendors who are national firms (not SBE) and do not rely on sub-contractors be considered non-compliant from this opportunity?

Answer - Yes. All contractor/vendors must demonstrate their commitment to achieving the minimum 10% SBE goal. If the contractor/vendor fails to meet the SBE goal, a Good Faiths Effort (GFE) with support documentation must be submitted at the time of bid/proposal submission. Please reference page 84 for GOOD FAITH EFFORT (GFE) Criteria.

Question 2. - Will DFW provide vendors with the functional requirement spreadsheet referenced in section 2.1 under "Specifications" (page 25)? We can't locate it on the procurement website.

Answer - Answer – Yes, a spreadsheet with the functional requirements listed in the RFP will be provided.

Question 3. - Will DFW provide additional details regarding how each 3rd party system listed in section #5.1.11 is currently being used and the what expected interface with the new Permitting and Inspection system should entail?

Answer - We can respond to specific questions. Generally speaking integrations may require information from the Permit system to the subject system and or vice versa. Examples might be using demographic information from a Contact Management system in the Permit system to reduce the data entry needed, assigning permit inspections from the HR system to insure a more accurate list of inspectors assigned, providing plans to the permit system and ingesting redline markups to the permit system to and from the Bluebeam application, submitting inspection results to the Airport project management system in Unifier, Scheduling inspections through the Airport project scheduler P6 Primavera, collecting permit fees for financial reporting through the Airport financial system in Oracle eBusiness Suite, providing GIS maps to the permit system from the Airport GIS in ESRI, extracting data from the permit system for overall reporting in the Airport business intelligence module in MicroStrategy.

Question 4. - What system is the DFW is currently using today for permitting and inspection management, if any? Will electronic data conversion be required?

The Airport uses a system called IMPACT. This is an antiquated, non-supported system. Please refer to requirement 5.1.10 for conversion requirements.

Question 5. - Whether companies from Outside USA can apply for this? (like,from India or Canada)

Answer - Yes, companies from outside USA can apply but the payment gateway purposed must be US based.

Question 6. - Whether we need to come over there for meetings?

Answer – The RFP does not specifically mandate a level of face to face meeting. The approach taken and described in sections 3.1 and 3.3 will be evaluated and scored. Our experience is that face to face contact during the implementation has a positive effect on the implementation overall and that such considerations would be scored higher than a proposal having no face to face contact.

Question 7. - Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Answer – There is no restriction on where the tasks are performed. That being said consideration will be made on proximity of project team during the implementation/testing and for support services.

Question 8. - Can we submit the proposals via email?

Answer – No. You are required to submit hard copies of the Proposal and a thumb drive copy.

Question 9. - Is there a dial-in option to join this conference remotely?

Answer – No. We will not offer a dial-in option for this pre-bid meeting because this meeting is not required.

Question 10. - Would the airport consider extending the deadline for proposal submissions?

Answer – We will not be extending the deadline at this time. This could change if we receive a lot of questions and feel more time is required for this Proposal.

NOTE: A copy of this addendum shall be acknowledged by appropriate signature and attached to the submitted proposal.

Company Name

Signed

Date

If you have any questions regarding this matter, contact during normal working hours (8:00 AM to 4:30 PM, Monday through Friday) at 972-973-4872 or at the email address of rcleveland@dfwairport.com.

Sincerely,

Kelly Cleveland

Kelly Cleveland
Procurement and Materials Management Department