

DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD
MAY 4, 2017
8:30 a.m.

Convening of the Meeting – The Regular Meeting of the Dallas-Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas-Fort Worth International Airport Board at 8:30 a.m., on Thursday, May 4, 2017, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Sam Coats, Chair	Henry Borbolla III
William Meadows, Vice Chair	Matrice Ellis-Kirk
Regina Montoya, Secretary	Bridget Lopez
Mayor Pro Tem Monica Alonzo ¹	Eddie Reeves
Mayor Pro Tem Dennis Shingleton ²	Amir Rupani
Lillie Biggins	

Board staff in attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinsette, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Alan Black, Zenola Campbell, Armin Cruz, Milton De La Paz, Rusty Hodapp, Robert Horton, Karen Kavanagh, Tamela Lee, Ollie Malone, Sharon McCloskey, Casey Norton, Mike Phemister, Nate Smith, Kevin Smith, Greg Spoon, Ali, Tafreshi, John Terrell, Donna Schnell.

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AGENDA

- A. The Invocation was delivered by Chaplain DD Hayes.
- B. The Pledge of Allegiance was recited.
- C. Announcements by Sam Coats, Board Chair:
 - Mayor Pro Tem Monica Alonzo from the City of Dallas and Mayor Pro Tem Dennis Shingleton from the City of Fort Worth were welcomed.
 - May Board Member Birthdays were acknowledged.
 - Former Board Member Bernice J. Washington, who served on the Board since June 2008, was recognized and presented with a gift and resolution.

Announcements by Sean Donohue, CEO:

- DFW Airport participated in Earth Day Texas at Fair Park, as well as hosted Earth Days at DFW Airport for students and employees.
- DFW Airport received notice last month that we are officially a Blue Zones Project Approved worksite.
- Upon launching the Airport's new strategic plan, a goal was set to train 95% of the organization by the end of the fiscal year. Thus far, we are 97% complete. The 25 facilitators of this training were recognized.
- Michael Yip Vice President of Risk Management was recognized for being named as one of the Leading Risk Managers in the country by Insurance Business America.

¹ Designated voting representative by the City of Dallas

² Designated voting representative by the City of Fort Worth

- The Airport's Environmental, Social, and Governance (ESG) report was distributed to the Board and discussed.

- D. The Minutes of the Regular Board Meeting of April 13, 2017 were approved.
- E. Air Service Highlights were presented by Milton De La Paz Vice President Airline Relations.
- F. The Financial Report was presented by Chris Poinsette Executive Vice President Finance and Information Technology Services.

OPERATIONS COMMITTEE

Operations Committee Chairman William Meadows reported that the Committee met on Tuesday, May 2, 2017, at 12:30 p.m., in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

1. Approve Minutes of the Operations Committee Meeting of April 11, 2017. The minutes will be approved at the May 30, 2017 Committee Meeting.

Consent Items for Consideration

2. The Airport Board unanimously adopted Resolution 2017-05-096 to approve authorization to accept funding from FY2017 State Homeland Security Project Grant #3319801 and approve submission of the grant application for project 2017 SHSP DFW Airport EOD Training to the Office of the Governor.
3. The Airport Board unanimously adopted Resolution 2017-05-097 to approve authorization to accept funding from FY2017 State Homeland Security Project Grant #3321501 and approve submission of the grant application for project 2017 SHSP DFW Airport Night Vision to the Office of the Governor.
4. The Airport Board unanimously adopted Resolution 2017-05-098 to approve authorization to enter into an Interlocal Agreement with the University of Texas System, to include all affiliated universities, colleges and its other entities, for cooperative research services and agreements.

Action Items for Consideration

5. The Airport Board unanimously adopted Resolution 2017-05-099 to approve amendment of the American Airlines ("American") Terminal D Baggage Handling Agreement covering the maintenance and operation of the Terminal D Baggage Handling System ("BHS").
6. The Airport Board unanimously adopted Resolution 2017-05-100 to approve execution of two Purchase Orders for Security Screening Equipment: Purchase Order No. 273150, to JCCY Technologies, LLC, of Katy, Texas, in the amount of \$219,200.00; Purchase Order No. 269715, to Astrophysics Inc., of City of Industry, California, in the amount of \$12,332.00. Total of award: \$231,532.00.

7. The Airport Board unanimously adopted Resolution 2017-05-101 to approve execution of Contract No. 9500610, Terminal D Smoke Evacuation System Installation, with Manhattan/Byrne/JRT/3i, a Joint Venture, of Dallas, Texas, in an amount not to exceed \$400,000.00, as amended during the Committee Meeting of May 2, 2017. This action was corrected to ratify the execution of the contract.
8. The Airport Board unanimously adopted Resolution 2017-05-102 to approve execution of Contract No. 9500593, Rehabilitate Deicing System Large Storage Areas - Southwest Holding Pond (Phase III), with Gilbert May Inc., dba Phillips/May Corporation, of Dallas, Texas, in an amount not to exceed \$2,279,333.00.
9. The Airport Board unanimously adopted Resolution 2017-05-103 to approve execution of Contract No. 9500597, Reconstruct Taxiway Lima, with The Lane Construction Corporation, of Fort Worth, Texas, in an amount not to exceed \$30,189,525.00.

Discussion Items

10. There were no Construction and Professional Services Contract Increase(s) approved by Authorized Staff.
11. There were no decrease(s)/increase(s) in Scope of Work approved by Authorized Staff.

FINANCE/AUDIT COMMITTEE

Finance/Audit Committee Chair Regina Montoya reported that the Committee met on Tuesday, May 2, 2017, at 12:50 p.m., in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

12. The minutes of the Finance/Audit Committee Meeting of April 11, 2017 were approved during the Committee Meeting of May 2, 2017.
13. The Financial Report was presented by Max Underwood Vice President Finance.

Consent Items for Consideration

14. The Airport Board unanimously adopted Resolution 2017-05-104 to approve increase to increase Legal Services Contract No. 8005069 with the firm of Andrews Kurth Kenyon of Austin Texas in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$95,000.00.
15. The Airport Board unanimously adopted Resolution 2017-05-105 to approve authorization to exercise options for multi-year Contracts for the fourth quarter of Fiscal Year 2017.
16. The Airport Board unanimously adopted Resolution 2017-05-106 to approve increase to Contract No. 7003978, Central Fire Alarm System Maintenance Services, with Honeywell International, Inc., of Richardson, Texas, in an amount not to exceed \$151,361.00, for a revised Contract amount not to exceed \$1,792,994.00.

17. The Airport Board unanimously adopted Resolution 2017-05-107 to approve execution of Contract No. 7006500, for Infoblox and F5 Maintenance, with Future Com, Ltd., of Grapevine, Texas, in an amount not to exceed \$198,715.68, for the initial one-year term of the Contract, with options to renew for four additional one-year periods, subject to funding availability.
18. The Airport Board unanimously adopted Resolution 2017-05-108 to approve execution of Contract No. 8005134, for Insurance Broker of Record Services, with Willis of Texas, Inc., of Addison, Texas, in the amount not to exceed \$124,000.00, for the one-year term of the Contract, with options to renew for four additional one year periods, subject to funding availability.

Action Items for Consideration

19. The Airport Board unanimously adopted Resolution 2017-05-109 to approve execution of Contract No. 7006456, for Public Address Emergency Communications System Inspection and Testing, with Ford Audio Video Systems, LLC, of Oklahoma City, Oklahoma, in an amount not to exceed \$289,906.00, for the initial one-year term of the Contract, with options to renew annually, subject to funding availability.

Discussion Items

20. Department of Audit Services' Quarterly Update was distributed to the Board.
21. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
22. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

Concessions/Commercial Development Committee Chair Bridget Lopez reported that the Committee met on Tuesday, May 2, 2017, at 1:26 p.m., in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

23. The minutes of the Concessions/Commercial Development Meeting of April 11, 2017 were approved during the Committee Meeting of May 2, 2017.

Consent Items for Consideration

24. The Airport Board unanimously adopted Resolution 2017-05-110 to approve authorization to reconcept Lease No. 008312 between the Dallas Fort Worth International Airport and HDS & Partners at DFW, LLC d/b/a Geppetto's.
25. The Airport Board unanimously adopted Resolution 2017-05-111 to approve authorization to reconcept Lease No. 008650 between the Dallas Fort Worth International Airport and HDS & Partners, LLC d/b/a Artizan.

26. The Airport Board unanimously adopted Resolution 2017-05-112 to approve execution of Contract No. 8005129, for Holiday Preparation Services, with Alpine Artisan Studios, of Westminster, Colorado, in an amount not to exceed \$200,000.00 for the initial one year term with four one-year renewal options, subject to funding availability.
27. The Airport Board unanimously adopted Resolution 2017-05-113 to approve execution of Contract No. 7006492, for Annual Ambassador's Event, with IPROC DALLAS, LLC (The Westin DFW Airport), of Irving, Texas, in an amount not to exceed \$83,387.29 for the initial eight months term of the Contract.

Action Items for Consideration

28. The Airport Board unanimously adopted Resolution 2017-05-114 to approve authorization to enter into a Lease Agreement with Team Retail Joint Venture d/b/a Dallas Cowboys Pro Shop as amended during the Committee Meeting of May 2, 2017. One of the names in the joint venture was corrected from MultiRestaurant Concepts, Ltd to Concessions Ventures, Ltd.
29. The Airport Board unanimously adopted Resolution 2017-05-115 to approve increase to Contract No. 7005841, for Terminal E Custodial Services, with UBM Enterprise, Inc., of Dallas, Texas, in an amount not to exceed \$275,000.00, for a revised Contract amount not to exceed \$8,733,073.18; and extend the term of the Contract for an additional 31 day period.
30. The Airport Board unanimously adopted Resolution 2017-05-116 to approve execution of Contract No. 7006435, for Terminal E Custodial Services, with Diverse Facility Solutions, Inc., of Alsip, Illinois, in an amount not to exceed \$9,567,519.68 for the initial two year term of the Contract, with options to renew for three additional one-year periods, subject to funding availability.

Discussion Items

31. Permits Issued by Concessions were distributed to the Board.

FULL BOARD

Discussion Items

32. There were no registered speakers.
33. Next Committee meetings – May 30, 2017
Next Regular Board meeting – June 1, 2017