

**MINUTES OF THE  
FINANCE/AUDIT COMMITTEE MEETING  
TUESDAY, APRIL 11, 2017  
12:50 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 12:50 p.m., on Tuesday, April 11, 2017, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Regina Montoya, Chair  
Henry Borbolla III, Vice Chair  
Matrice Ellis-Kirk  
Amir Runpani

**Other Board Members in attendance:**

Sam Coats  
Lillie Biggins  
Bridget Lopez  
William Meadows  
Bernice J. Washington

**Board staff in attendance:**

Sean Donohue, Ken Buchanan, Chris Poinatte, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Alan Black, Zenola Campbell, Armin Cruz, Rusty Hodapp, Robert Horton, Karen Kavanagh, Tamela Lee, Sharon McCloskey, Casey Norton, Nate Smith, Greg Spoon, Ali Tafreshi, John Terrell, Paul Tomme, Max Underwood, Traci Henderson, Donna Schnell.

**FINANCE/AUDIT COMMITTEE**

11. The Minutes of the Finance/Audit Committee Meeting of March 7, 2017 were approved.
12. The Financial Report was presented by Max Underwood Vice President of Finance.

**Consent Items for Consideration**

13. The Committee recommended to the Board to approve increase to Legal Services Contract No. 8005067 with the firm of Littler Mendelson, P.C. of Dallas, Texas, in an amount not to exceed \$25,000.00 for a revised contract amount not to exceed \$55,000.00.
14. The Committee recommended to the Board to approve increase to Legal Services Contract No. 8004897 with the firm of Orenstein Law Group of Dallas, Texas in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$97,750.00.

15. The Committee recommended to the Board to approve increase to Contract No. 8005131, for IT Security Staffing, with Robert Half International Inc., of San Ramon, California, in an amount not to exceed \$30,000.00, for a revised Contract amount not to exceed \$79,981.00.

### **Action Items for Consideration**

16. The Committee recommended to the Board to approve execution of Contract No. 8005142, for Integrated Vehicle Tracking and Announcement System, with C.J. Hood Company, Inc., of Dallas, Texas, in an amount not to exceed \$360,000.00, for the initial one-year term of the Contract, with an option to renew for one-year, subject to funding availability.
17. The Committee recommended to the Board to request that the Cities of Dallas and Fort Worth accept conveyance of an easement for the benefit of DFW Airport, to be used for an existing water main from Fort Worth.
18. The Committee recommended to the Board to request that the Cities of Dallas and Fort Worth grant the City of Fort Worth an easement across Airport property for a reclaimed water flush line.
19. The Committee recommended to the Board to approve use of \$5.115 million of Contingency that was included in the Approved FY 2017 Budget.

### **Discussion Items**

20. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
21. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.