

**AGENDA  
OPERATIONS COMMITTEE MEETING  
TUESDAY, APRIL 11, 2017  
12:30 p.m.**

**OPERATIONS COMMITTEE**

1. Approve Minutes of the Operations Committee Meeting of March 7, 2017.

**Consent Items for Consideration**

- |           |   |
|-----------|---|
| A. Black  | 2. Approve execution of Contract No. 8005125, for Aviation Security Technology Consulting Plan, with Faith Group, LLC, of St. Louis, Missouri, in an amount not to exceed \$118,000.00, for a six month term. |
| R. Hodapp | 3. Approve execution of Purchase Order No. 273111, for Expansion Joints and Compounds, to Nystrom, Inc., of Brooklyn Park, Minnesota, in an amount not to exceed \$88,144.00.                                 |

**Action Items for Consideration**

- |           |   |
|-----------|---|
| A. Black  | 4. Approve execution of three Purchase Orders for Vehicles: Purchase Order No. 273126, to Grapevine Dodge Chrysler Jeep, LLC, of Grapevine, Texas, in the amount of \$121,400.00; Purchase Order No. 273151, to Caldwell Country Chevrolet, of Caldwell, Texas, in the amount of \$783,714.00; Purchase Order No. 273152, to Silsbee Ford Inc., of Silsbee, Texas, in the amount of \$166,096.97. Total of award: \$1,071,210.97. |
| R. Hodapp | 5. Renew and increase Contract No. 7006123, for Supply of Electrical Power, with Texas General Land Office, of Austin, Texas, in an amount not to exceed \$34,000,000.00, for a revised Contract amount not to exceed \$170,000,000.00.   |
| N. Smith  | 6. Delegate authority under Chapter 2269; Subchapter B of the Texas Government Code, to procure services necessary to complete the Integrated AOC/EOC project using methods authorized by Chapter 2269 other than competitive bidding.  |
|           | 7. Approve execution of Contract No. 9500585, Glade Road Bridge and Culvert Maintenance Improvements, with North Texas Contracting, Inc., of Keller, Texas, in an amount not to exceed \$394,925.00.  |
|           | 8. Approve execution of a Delivery Order to Contract No. 9500584, Job Order Contract, with Carcon Industries & Construction, LLC, of Dallas, Texas, in an amount not to exceed \$700,000.00.  |

**Discussion Items**

- N. Smith
9. Construction and Professional Services Contract Increase(s) approved by Authorized Staff.
  10. Decrease(s)/increase(s) in Scope of Work approved by Authorized Staff.

# Operations

## Consent

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Aviation Security Technology Consulting Plan			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005125, for Aviation Security Technology Consulting Plan, with Faith Group, LLC, of St. Louis, Missouri, in an amount not to exceed \$118,000.00, for a six month term.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for an Aviation Security Technology Consulting Plan for the Airport's Department of Public Safety.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This Contract is for consulting services for an Aviation Security Technology Consulting Plan that will support the Airport's critical infrastructure to ensure safety and security of the Airport, its employees, and the travelling public.</li> <li>• The plan will assess vulnerabilities and shortfalls within the current security technology structure, and remedy discovered issues through the identification of available and emerging technologies.</li> <li>• The purpose of the this project is to determine what opportunities exist to use technology to improve the security of the Airport.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• In accordance with the Board's SBE Program, no SBE goal was set for this Contract due to the limited availability of SBE firms that perform this service.</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: April 2017</li> <li>• Contract Term: Six Months</li> </ul>					
<b>Contract #</b> 8005125	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$118,000.00	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Alan Black 3-3500 Miriam Seymour 3-5631		<b>Fund</b> 102	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$118,000.00

**Additional Information**

- Seven (7) proposals, none from a SBE firm, were received on or before the due date of February 20, 2017:
  - ◆ Transportation Technology Associates, of Melbourne Beach, Florida
  - ◆ Ross & Baruzzini, Inc., of St. Louis, Missouri
  - ◆ Faith Group, LLC, of St. Louis, Missouri
  - ◆ Burns Engineering, Inc., of Philadelphia, Pennsylvania
  - ◆ Jensen Hughes, of Chicago, Illinois
  - ◆ Mozad Group, dba Atriade, of Hoboken, New Jersey
  - ◆ Birdi & Associates, Inc., of Pasadena, California
- The Evaluation Committee, consisting of representatives from the Public Safety, Information Technology Services, and Business Diversity and Development Departments, recommends the Contract be awarded to Faith Group, LLC, of St. Louis, Missouri.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005125, for Aviation Security Technology Consulting Plan, with Faith Group, LLC, of St. Louis, Missouri, in an amount not to exceed \$118,000.00, for a six month term.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:40 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:19 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:25 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Public Safety  
Mar 28, 2017 11:50 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Purchase Expansion Joints and Compounds			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Purchase Order No. 273111, for Expansion Joints and Compounds, to Nystrom, Inc., of Brooklyn Park, Minnesota, in an amount not to exceed \$88,144.00.					
<b>Description</b>  <ul style="list-style-type: none"> <li>• Purchase expansion joints and compounds for the Airport's Energy, Transportation &amp; Asset Management Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Due to constant heavy loading from vehicles and baggage carts the existing expansion joints have deteriorated and are at the end of their useful life.</li> <li>• The deteriorated joint seals are allowing water leakage onto baggage handling system equipment creating operational, health and safety risks.</li> </ul>					
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Goods/Finished Products).</li> </ul>					
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Purchase Date: April 2017</li> <li>• Delivery Date: May 2017</li> </ul>					
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>	
		273111	NTE \$88,144.00	\$0	
<b>For Information contact</b>		<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Rusty Hodapp 3-3670 Keith White 3-5638		0102			\$88,144.00

**Additional Information**

- One (1) bid, none from SBE firms, were received on or before the due date of February 28, 2017.
- Nystrom, Inc., of Brooklyn Park, Minnesota, is the lowest responsive, responsible Bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Purchase Order No. 273111, for Expansion Joints and Compounds, to Nystrom, Inc., of Brooklyn Park, Minnesota, in an amount not to exceed \$88,144.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:41 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:20 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:26 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Mar 29, 2017 4:21 pm

Pending

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**Chief Executive Officer**

Date

# Operations

## Action



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Purchase Vehicles	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute three Purchase Orders for Vehicles: Purchase Order No. 273126, to Grapevine Dodge Chrysler Jeep, LLC, of Grapevine, Texas, in the amount of \$121,400.00; Purchase Order No. 273151, to Caldwell Country Chevrolet, of Caldwell, Texas, in the amount of \$783,714.00; Purchase Order No. 273152, to Silsbee Ford Inc., of Silsbee, Texas, in the amount of \$166,096.97. Total of award: \$1,071,210.97.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Purchase Twenty-One Vehicles for the Department's of Public Police and Security. <ul style="list-style-type: none"> <li>◆ Twelve: Chevrolet Tahoe's</li> <li>◆ One: 15 Passenger Van</li> <li>◆ Five: Dodge Chargers</li> <li>◆ Three: Ford Pickup Trucks</li> </ul> </li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• As the staffing numbers have increased and individual officer responsibilities mount, additional response vehicles are needed to provide safety services throughout the vast geographic range of DFW Airport.</li> <li>• The acquisition of these essential tools definitively enhances the opportunities to achieve mission success.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Goods/Finished Products).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Purchase Date: April 2017</li> <li>• Delivery Date: September 2017</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
		273126	\$121,400.00
		273151	\$783,714.00
		273152	\$166,096.97
			<b>Revised Amount</b>
			\$0
			\$0
			\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Alan Black 3-3500 Keith White 3-5638	DFW Capital Acct	26603-01	<b>Amount</b> \$1,071,210.97

**Additional Information**

- These purchases will be made through an Interlocal Agreement with the Texas Association of School Boards (BuyBoard), in accordance with Board Resolution No. 2006-08-246, dated August 3, 2006, and an Interlocal Agreement with the Houston-Galveston Area Council of Governments (H-GAC), in accordance with Board Resolution No. 97-07-181, dated July 3, 1997.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute three Purchase Orders for Vehicles: Purchase Order No. 273126, to Grapevine Dodge Chrysler Jeep, LLC, of Grapevine, Texas, in the amount of \$121,400.00; Purchase Order No. 273151, to Caldwell Country Chevrolet, of Caldwell, Texas, in the amount of \$783,714.00; Purchase Order No. 273152, to Silsbee Ford Inc., of Silsbee, Texas, in the amount of \$166,096.97. Total of award: \$1,071,210.97.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:13 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:20 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:26 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Public Safety  
Mar 28, 2017 11:49 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Supply of Electrical Power	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to renew and increase Contract No. 7006123, for Supply of Electrical Power, with Texas General Land Office, of Austin, Texas, in an amount not to exceed \$34,000,000.00, for a revised Contract amount not to exceed \$170,000,000.00.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Renew and Increase the Contract for Supply of Electrical Power for the Airport's Energy, Transportation and Asset Management Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• To provide funding for a fifth year of electrical power supplied under the Texas General Land Office Contract.</li> <li>• Exercising the final option year of the Contract will permit the Airport to take advantage of energy market conditions and lock in favorable electrical commodity rates and renewable energy content through February 2020.</li> <li>• Current energy market conditions are such that the Airport has an opportunity through prompt action to increase the proportion of purchased renewable energy from 40% to 100% while reducing electric commodity costs from current fixed rates.</li> <li>• Indicative pricing projects a potential electric rate at a 30 year low with annual savings from current rates in excess of \$375,000.00.</li> <li>• A 100% renewable content will maintain carbon neutral electric consumption without the need to purchase Renewable Energy Credits.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• In accordance with the Board's SBE Program, no SBE goal was set for this Contract due to no availability of SBE firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Current Contract Completion Date: February 28, 2019</li> <li>• Extension by this Action: One Year</li> <li>• Revised Contract Completion Date February 28, 2020</li> </ul>			
<b>Contract #</b> 7006123	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$34,000,000.00
			<b>Revised Amount</b> NTE \$170,000,000.00
<b>For Information contact</b> Rusty Hodapp 3-3670 Robert Ramert 3-5677	<b>Fund</b> 0102	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$34,000,000.00

**Additional Information**

- On October 2, 2014, by Resolution No. 2014-10-238, the Board provided advance authorization to award a Contract for the Supply of Electrical Power, with the lowest priced, responsive company that submitted its bid through a Board-sponsored reverse auction procedure, in accordance with Local Government Code 252.021. This procedure was structured to provide maximum competition in responding to the electricity market conditions.
- This Contract also provides electricity for American Airlines annual usage, for which they are billed.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to renew and increase Contract No. 7006123, for Supply of Electrical Power, with Texas General Land Office, of Austin, Texas, in an amount not to exceed \$34,000,000.00, for a revised Contract amount not to exceed \$170,000,000.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:40 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:20 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:27 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Energy & Transportation Mgmt  
Mar 29, 2017 4:21 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Integrated Airport Operations Center and Emergency Operations Center (AOC/EOC) - Delegation of Authority to Determine Alternate Contracting Methods	<b>Resolution #</b>
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**Action**

That the Board delegate to the Chief Executive Officer or designee its authority under Chapter 2269; Subchapter B of the Texas Government Code, to procure services necessary to complete the Integrated AOC/EOC project using methods authorized by Chapter 2269 other than competitive bidding.

**Description**

- This action will delegate authority to the Chief Executive Officer or his designee, pursuant to Sections 2269.053 and .056 of the Texas Government Code, and in lieu of competitive bidding, to procure services necessary to complete the Integrated AOC/EOC project using a method authorized under Chapter 2269; Subchapter B of the Texas Government Code.

**Justification**

- Chapter 2269; Subchapter B of the Texas Government Code authorized the Board to consider procuring a construction contract using a project delivery method other than competitive bidding by considering whether alternate project delivery methods available under the statute may provide a better value.
- This law also allows the Board to delegate its authority by providing notice of the delegation, the limits of the delegation, and the name or title of each person to whom the delegation is made.
- This Board Action is intended to satisfy those notice requirements.
- This action will lead to the construction of a new Integrated AOC/EOC with site improvements.

**D/S/M/WBE Information**

- The appropriate DSMWBE goal will be determined by BDDD prior to each solicitation.

**Schedule/Term**

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Nate Smith 3-1891				\$0

**Additional Information**

- The Integrated AOC/EOC is undergoing a programming effort to determine the appropriate size of the facility along with anticipated growth projections.
- The programming effort will identify the functional needs to determine the most efficient cohesion of operations for the integrated multi-departmental facility.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Board delegate to the Chief Executive Officer or designee its authority under Chapter 2269; Subchapter B of the Texas Government Code, to procure services necessary to complete the Integrated AOC/EOC project using methods authorized by Chapter 2269 other than competitive bidding.

**Approved as to Form by**

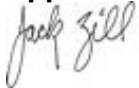

Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 5:00 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 8:15 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:18 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Mar 29, 2017 3:45 pm

Pending

\_\_\_\_\_  
Chief Executive Officer

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Glade Road Bridge and Culvert Maintenance Improvements	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 9500585, Glade Road Bridge and Culvert Maintenance Improvements, with North Texas Contracting, Inc., of Keller, Texas, in an amount not to exceed \$394,925.00.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will provide for construction services for improvements on Glade Road.</li> <li>• Work includes, but is not limited to, improvements to the existing Glade Road: <ul style="list-style-type: none"> <li>◆ Install rock riprap to the bridge substructure columns</li> <li>◆ Remove and replace the wing on the wingwall of the existing culvert</li> <li>◆ Remove and replace existing asphalt pavement.</li> </ul> </li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The existing roadway is closed for safety and these improvements allow the roadway to reopen to the travelling public.</li> <li>• Installation of rock riprap is added protection against scouring on the columns.</li> <li>• Removing and replacing the wing of the wingwall provides erosion protection.</li> <li>• Removing and replacing asphalt pavement due to deterioration with the previous weather related events.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• In accordance with the Board's SBE Program, the SBE goal for this contract is 20%.</li> <li>• North Texas Contracting, Inc. has committed to achieving 20% SBE participation utilizing LKT &amp; Associates, LLC (WF-C: 9.1%), Buyer Barricades, Inc. (WF-C: 8.8%) and Brenda Price Trucking (WF-C: 3.0%).</li> </ul>			
<b>Schedule/Term</b> Contract Duration: 180 calendar days			
<b>Contract #</b> 9500585	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$394,925.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Nate Smith 3-1891	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 26376-01	<b>External Funding Source</b>  <b>Amount</b> \$394,925.00

**Additional Information**

This project was advertised in local newspapers on January 22/23 and January 29/30, 2017. A pre-bid conference was held on January 31, 2017. Three (3) bids were received and opened on March 16, 2017. The bids were as follows:

<b>Bidder</b>		<b>Amount of Bid</b>
^Nu-Way Construction , LLC*	Flower Mound, TX	\$346,357.00
North Texas Contracting, Inc.	Keller, Texas	\$394,925.00
Gilbert May Inc., dba Phillips/May Corporation**	Dallas, Texas	\$733,333.00

Note: Minority/Women Owned Business Enterprises:\*HF,\*\*HM

^ Nu-Way Construction, LLC was deemed non-responsive to this solicitation.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500585, Glade Road Bridge and Culvert Maintenance Improvements, with North Texas Contracting, Inc., of Keller, Texas, in an amount not to exceed \$394,925.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 5:01 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 8:15 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:18 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Mar 29, 2017 3:46 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Operations	<b>Subject</b> Terminal D Smoke Control System Upgrades	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute a Delivery Order to Contract No. 9500584, Job Order Contract, with Carcon Industries & Construction, LLC, of Dallas, Texas, in an amount not to exceed \$700,000.00.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will provide for the construction of the Terminal D infrastructure modifications necessary to install the Smoke Control System Upgrades.</li> <li>• Work will include but is not limited to the following: <ul style="list-style-type: none"> <li>◆ Installation of smoke evacuation fans in the center terminal equipment roof wells.</li> <li>◆ Installation of smoke detectors at the ceiling above the Duty Free concession.</li> <li>◆ Installation of draft stop(s) in the corridor at the terminal's center checkpoint.</li> <li>◆ Modifications to the terminal's fire alarm and building automation controls.</li> </ul> </li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The 2015 fire strategy update for Terminal D concluded that the current 5-minute delay before public notification of a fire will require installation of a smoke control system to allow sufficient time for safe egress of the Center Duty Free mezzanines.</li> <li>• Implementation of this project will involve making life safety changes to the terminal's infrastructure so that a tenable environment on the Center Duty Free mezzanines can be maintained in the event of a fire.</li> <li>• This resolution is submitted to the Board pursuant to Section 2269.403 of the Texas Government Code because the total Delivery Order is expected to exceed \$500,000.00.</li> <li>• This project is being constructed using a JOC contract in order to achieve construction completion aligning with the opening of the Duty Free Center Store.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• In accordance with the Board's MBE Program, the MBE goal for this contract is 35%.</li> <li>• Carcon Industries &amp; Construction, LLC has committed to achieving 35% MBE participation on this delivery order including their self-performance and utilizing their original MBE team.</li> </ul>			
<b>Schedule/Term</b> Contract Duration: 90 calendar days			
<b>Contract #</b> 9500584	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$700,000.00
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Nate Smith 3-1891	<b>Fund</b> DFW Capital Account	<b>Project #</b> 26419-02	<b>External Funding Source</b>  <b>Amount</b> \$700,000.00

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute a Delivery Order to Contract No. 9500584, Job Order Contract, with Carcon Industries & Construction, LLC, of Dallas, Texas, in an amount not to exceed \$700,000.00.

**Approved as to Form by**

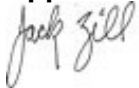

Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 5:01 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 8:15 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:19 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Mar 29, 2017 3:47 pm

Pending

\_\_\_\_\_  
Chief Executive Officer

Date

# Operations

## Discussion

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 04/13/2017	<b>Subject</b> Monthly Report	<b>Committee</b> Operations
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**Item For Discussion**

Staff approved contracts and change orders.

The contracts and change orders listed on the attached have been approved by authorized Board Staff.

**CONTRACT ACTIONS APPROVED BY AUTHORIZED STAFF**  
**February 1, 2017 through February 28, 2017**  
**Professional Service New Contracts - \$25,000 to \$50,000**  
**Change Orders - Increases/Decreases \$25,000 to \$50,000**

April 13, 2017

<b>Consultant *Denotes D/S/M/WBE</b>	<b>Contract No.</b>	<b>Contract Title/Description</b>	<b>Action Type</b>	<b>Amount</b>

None this reporting period for Professional Services.

**CONTRACT ACTIONS APPROVED BY AUTHORIZED STAFF**  
**February 1, 2017 through February 28, 2017**  
**New Construction Contracts - \$25,000 to \$50,000**  
**Change Orders Increases/Decreases - \$25,000 to \$50,000**

April 13, 2017

<b>Consultant</b> <b>*Denotes D/S/M/WBE</b>	<b>Contract No.</b>	<b>Contract Title/Description</b>	<b>Action Type</b>	<b>Amount</b>
M.C. Dean, Inc.	9500569	Rehabilitate Airfield Lighting FY15 Vault Modifications  This action provided for the installation of switchgear and replaced the busway cable tap box with a 4 wire-system.  This action was necessary to bring the electrical systems within the Southwest vault to code per NEC requirements and maintain the functionality of the lighting systems on the airfield.	Change Order	NTE \$47,891.54

**D/S/M/WBE Information:** M.C. Dean, Inc. has committed to obtaining 17.82% DBE participation.

**AGENDA  
FINANCE/AUDIT COMMITTEE MEETING  
TUESDAY, APRIL 11, 2017  
12:40 p.m.**

**FINANCE/AUDIT COMMITTEE**

11. Approve Minutes of the Finance/Audit Committee Meeting of March 7, 2017.

M. Underwood 12. Financial Report.

**Consent Items for Consideration**

- E. Rodriguez 13. Approve increase to Legal Services Contract No. 8005067 with the firm of Littler Mendelson, P.C. of Dallas, Texas, in an amount not to exceed \$25,000.00 for a revised contract amount not to exceed \$55,000.00.
14. Approve increase to Legal Services Contract No. 8004897 with the firm of Orenstein Law Group of Dallas, Texas in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$97,750.00.
- A. Tafreshi 15. Approve increase to Contract No. 8005131, for IT Security Staffing, with Robert Half International Inc., of San Ramon, California, in an amount not to exceed \$30,000.00, for a revised Contract amount not to exceed \$79,981.00.

**Action Items for Consideration**

- A. Tafreshi 16. Approve execution of Contract No. 8005142, for Integrated Vehicle Tracking and Announcement System, with C.J. Hood Company, Inc., of Dallas, Texas, in an amount not to exceed \$360,000.00, for the initial one-year term of the Contract, with an option to renew for one-year, subject to funding availability.
- P. Tomme 17. Request that the Cities of Dallas and Fort Worth accept conveyance of an easement for the benefit of DFW Airport, to be used for an existing water main from Fort Worth.
18. Request that the Cities of Dallas and Fort Worth grant the City of Fort Worth an easement across Airport property for a reclaimed water flush line.
- C. Poinatte 19. Approve use of \$5.115 million of Contingency that was included in the Approved FY 2017 Budget.

**Discussion Items**

- |          |     |   |
|----------|-----|---|
| T. Lee   | 20. | Monthly D/S/M/WBE Expenditure Report.   |
| G. Spoon | 21. | Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff. |



# Dallas/Fort Worth International Airport KPI's and Financial Report – FY 2017

For the Five Months Ended February 28, 2017 - Unaudited

## Key Performance Indicator Scorecard For the Five Months Ended February 28, 2017 – Unaudited

(\$ in millions)


Key Performance Indicator	Year-To-Date Actual vs. Budget Comparison					Annual	
	FY 2016 Actual YTD	FY 2017 Actual YTD	FY 2017 Budget YTD	FY '17 Actual Increase/(Decrease) vs. FY '17 Budget		FY 2017 Annual Budget	
DFW CC Net Revenues	\$55.4	\$51.3	\$49.6	\$1.7	3.3%	■	\$131.5
Airline Costs	\$124.7	\$155.9	\$160.4	(\$4.5)	(2.8%)	■	\$407.1
Total Expenditure Budget	\$311.1	\$347.3	\$349.8	(\$2.5)	(0.7%)	■	\$884.6
Total Passengers (Ms)	26.1	26.0	26.4	(0.4)	(1.6%)	■	67.9
Total Landed Weights (Bs)	16.8	17.2	16.9	0.3	1.7%	■	42.0

### Results Status Bar


- Improved/Constant
- Worse

# Major Recurring Variance Explanations

PFCs increased after budget (\$8.3 million annual impact)

- Reduces Net Debt Service, Landing Fees, and Terminal Rents
- Impacted numbers highlighted: 

AA's decision not to increase budgeted employee transportation (\$3.8 million annual impact)

- Reduces Other Revenue, Operating Expenses and Operating Reserve in the DFW Cost Center
- Impacted numbers highlighted: 

## DFW Cost Center For the Five Months Ended February 28, 2017 – Unaudited

(in millions)		YTD Actual vs. Budget Comparison				Annual	
		FY 2016 Actual YTD	FY 2017 Actual YTD	FY 2017 Budget YTD	FY '17 Actual Increase/(Decrease) vs. FY '17 Budget	FY 2017 Annual Budget	
<b>Revenues</b>							
	Parking*	1	\$59.9	\$62.8	\$66.0	(\$3.2) (5.5%)	\$171.6
	Concessions	2	28.5	31.5	30.6	0.9 2.8%	82.2
	Rental Car		13.6	13.1	12.9	0.2 1.8%	33.0
	Commercial Development	3	26.7	18.3	17.4	0.9 5.2%	41.4
	Other Revenues	4	14.4	15.1	15.8	(0.7) (4.5%)	38.3
	<b>Total Revenues</b>		143.1	140.8	142.7	(1.9) (1.3%)	366.6
<b>DFW CC Expenditures</b>							
	Operating Expenditures		50.6	51.9	53.7	(1.8) (3.3%)	136.3
	Debt Service, net		19.6	21.2	22.1	(0.9) (4.0%)	55.3
	<b>Total Expenditures</b>		70.2	73.2	75.8	(2.6) (3.5%)	191.7
	<b>Gross Margin - DFW Cost Center</b>		72.9	67.7	66.9	0.8 1.2%	174.9
<b>Less Transfers and Skylink</b>							
	DFW Terminal Contribution		2.0	1.4	1.6	(0.2) (12.1%)	3.8
	Skylink Costs		15.5	15.0	15.7	(0.7) (4.4%)	39.6
	<b>Net Revenues from DFW Cost Center</b>		\$55.4	\$51.3	\$49.6	\$1.7 3.3%	\$131.5

\* Includes Ground Transportation



## Airfield and Terminal Cost Centers For the Five Months Ended February 28, 2017 – Unaudited

(in millions)	YTD Actual vs. Budget Comparison					Annual	
	FY 2016	FY 2017	FY 2017	FY '17 Actual	FY 2017		
	Actual YTD	Actual YTD	Budget YTD	Increase/(Decrease) vs. FY '17 Budget	Annual Budget		
<b>Revenues</b>							
Landing Fees	5	\$42.9	\$38.5	\$40.5	(\$2.0)	(4.9%)	\$100.8
Other Airfield		4.2	4.4	4.3	0.1	1.8%	10.8
Transfer from DFW Cost Center		15.3	20.9	20.8	0.1	0.5%	49.9
<b>Total Airfield Revenue</b>		<b>62.5</b>	<b>63.8</b>	<b>65.6</b>	<b>(1.8)</b>	<b>(2.7%)</b>	<b>161.5</b>
Terminal Leases		81.9	104.3	104.5	(0.2)	(0.2%)	250.8
FIS Fees		8.9	9.5	9.0	0.5	5.6%	24.3
Turn Fees and Other Office Rents		9.3	12.1	12.3	(0.2)	(1.4%)	30.8
Other Terminal		6.6	7.6	6.8	0.9	13.0%	17.3
<b>Total Terminal Revenues</b>		<b>106.6</b>	<b>133.6</b>	<b>132.6</b>	<b>1.0</b>	<b>0.8%</b>	<b>323.2</b>
DFW Terminal Contributions		2.0	1.4	1.6	(0.2)	(12.1%)	3.8
Joint Capital Transfer		3.3	1.7	1.7	0.0	0.0%	4.0
<b>Total Transfers</b>		<b>5.3</b>	<b>3.0</b>	<b>3.2</b>	<b>(0.2)</b>	<b>(5.8%)</b>	<b>7.8</b>
<b>Total Revenues</b>		<b>174.5</b>	<b>200.5</b>	<b>201.5</b>	<b>(1.0)</b>	<b>(0.5%)</b>	<b>492.5</b>
<b>Expenditures</b>							
Operating Expenditures		99.1	109.0	108.7	0.3	0.3%	284.3
Debt Service (net of PFC's & CFC's)		62.8	80.0	82.8	(2.8)	(3.4%)	208.1
<b>Total Expenditures</b>		<b>162.0</b>	<b>189.0</b>	<b>191.5</b>	<b>(2.5)</b>	<b>(1.3%)</b>	<b>492.5</b>
<b>Total Airfield /Terminal Net Income/(Loss)</b>		<b>\$12.5</b>	<b>\$11.5</b>	<b>\$10.0</b>	<b>\$1.5</b>	<b>15.0%</b>	<b>\$0.0</b>



## Operating Fund – Total Expenditures For the Five Months Ended February 28, 2017 – Unaudited

(in millions)		YTD Actual vs. Budget Comparison					Annual	
		FY 2016 Actual YTD	FY 2017 Actual YTD	FY 2017 Budget YTD	FY '17 Actual Increase/(Decrease) vs. FY '17 Budget	FY 2017 Annual Budget		
Operating Expenditures								
	Salaries and Wages	6	\$52.9	\$54.8	\$54.4	\$0.4	0.8%	\$138.3
	Benefits	7	26.3	27.8	28.3	(0.5)	(1.6%)	69.4
	Facility Maintenance Contracts	8	22.8	24.7	25.6	(0.9)	(3.3%)	63.7
	Other Contract Services	9	31.6	35.7	36.1	(0.4)	(1.2%)	106.6
	Utilities		10.9	10.6	10.5	0.1	0.6%	26.4
	Equipment and Other Supplies		5.6	6.7	6.7	(0.1)	(1.2%)	20.5
	Insurance		2.0	2.3	2.3	(0.1)	(2.4%)	6.0
	Fuels		1.5	1.5	1.4	0.1	4.3%	3.5
	General, Administrative, and Other		2.2	2.9	2.8	0.1	2.1%	12.3
	Change in Operating Reserves	10	6.9	6.7	7.4	(0.7)	(10.1%)	7.4
	<b>Total Operating Expenditures</b>		<b>162.7</b>	<b>173.6</b>	<b>175.6</b>	<b>(2.0)</b>	<b>(1.2%)</b>	<b>454.2</b>
	Debt Service, gross		148.4	173.7	174.1	(0.5)	(0.3%)	430.4
	<b>Total 102 Fund Expenditures</b>		<b>\$311.1</b>	<b>\$347.3</b>	<b>\$349.8</b>	<b>(\$2.5)</b>	<b>(0.7%)</b>	<b>\$884.6</b>

# Notes to the Statement of Revenues and Expenses

## For the Five Months Ended February 28, 2017 – Unaudited

- |                                  |           |   |
|----------------------------------|-----------|---|
| <b>Parking</b>                   | <b>1</b>  | Parking revenue was \$55.8 million, \$3.2 million (5.5%) lower than budget as a result of changes in the utilization of parking products, a reduction in the average length of stay, and lower passenger volumes.   |
| <b>Concessions</b>               | <b>2</b>  | Concessions revenues were \$31.5 million, \$0.9 million (2.8%) higher than budget primarily due to higher than expected sales and higher percent rent in Food & Beverage, Retail and Advertising, partially offset by lower Passenger Services.   |
| <b>Commercial Development</b>    | <b>3</b>  | Commercial Development revenues were \$18.3 million, \$0.9 million (5.2%) higher than budget primarily due to new ground leases   |
| <b>Other Revenues</b>            | <b>4</b>  | Other revenues were \$15.1 million, \$0.7 million (4.5%) lower than budget primarily due to AA's decision not to add new employee bus routes. This variance will continue through out the year.   |
| <b>Landing Fees</b>              | <b>5</b>  | Landing Fee revenue was \$38.5 million, \$2.0 million (4.9%) lower than budget primarily due to a rate reduction effective November 1st for incremental PFC's. This variance will continue through out the year.  |
| <b>Salaries and Wages</b>        | <b>6</b>  | Salaries and wages were \$54.8 million, \$0.4 million (0.8%) higher than budget primarily due to increased overtime (DPS and Parking) and lower CIP reimbursement.  |
| <b>Benefits</b>                  | <b>7</b>  | Benefits were \$27.8 million, \$0.5 million (1.6%) lower than budget primarily due stop loss reimbursements and lower health care costs.  |
| <b>Facility Maint. Contracts</b> | <b>8</b>  | Facility maintenance contracts were \$24.7 million, \$0.9 million (3.3%) lower than budget primarily due to AA's discontinuance of TSA support reimbursement and custodial contract savings offset by increase in Terminal B MEPS for passenger boarding bridges.                                 |
| <b>Other Contract Services</b>   | <b>9</b>  | Other Contract Services were \$35.8 million, \$0.4 million (1.0%) lower than budget primarily due to savings in Employee busing due to AA's decision not to add new employee bus routes (this variance withh continue throughout the year) offset by increases in contract labor and maintenance. |
| <b>Operating Reserve</b>         | <b>10</b> | Operating Reserve expenses were \$6.7 million, \$0.7 million (10.1%) lower than budget due to decreased operating reserve requirements caused by AA's decision not to add new employee bus routes. This variance will continue throughout the year.   |

# **Finance/Audit**

## **Consent**



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> Increase to Legal Services Contract No. 8005067 with the firm of Littler Mendelson, P.C.	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005067 with the firm of Littler Mendelson, P.C. of Dallas, Texas, in an amount not to exceed \$25,000.00 for a revised contract amount not to exceed \$55,000.00.

**Description**

- This action would increase the Board's contract for Legal Services regarding representation in the Frazier FLSA lawsuit.

**Justification**

- On October 26, 2016 under the CEO's contracting authority, the Board entered into a legal services contract with Littler Mendelson, P.C. (Dennis M. Brown and Edward F. Berbarie) for legal representation in connection with the case styled: Rondellte R. Frazier, individually and on behalf of all others similarly situated, v. Dallas/Fort Worth International Airport Board, the Joint Venture Manhattan/Byrne/JRT/3; Wells Global, LLC; EAS Contracting, L.P.; Haydon Building Corp.; Philips/May Corporation; and Balfour Beatty Construction Corporation CA No.: 3:16-cv-2657.
- This action will continue to fund representation in this lawsuit.

**D/S/M/WBE Information**

- In accordance with the Board's SBE Program, no SBE goal was set for this Contract due to the original contract being under \$50,000.00.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
8005067			NTE \$25,000.00	NTE \$55,000.00

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Elaine Rodriguez 3-5487	0102			\$25,000.00

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8005067 with the firm of Littler Mendelson, P.C. of Dallas, Texas, in an amount not to exceed \$25,000.00 for a revised contract amount not to exceed \$55,000.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:13 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:21 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:27 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Mar 28, 2017 10:45 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> Increase to Legal Services Contract No. 8004897 with the firm of Orenstein Law Group.	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8004897 with the firm of Orenstein Law Group of Dallas, Texas in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$97,750.00.

**Description**

- This action would increase the Board's contract for Legal Services regarding bankruptcy related matters.

**Justification**

- On January 2, 2014, the Board entered into a letter agreement for legal services related to bankruptcy matters, which was subsequently amended effective January 1, 2015.
- This action would increase the amount of this contract to fund continued legal representation on matters relating to airline, tenant and vendor bankruptcies affecting the Board.

**D/S/M/WBE Information**

- In accordance with the Board's SBE Program, no SBE goal was set for this Contract due to the original contract being under \$50,000.00.
- Orenstein Law Group is a certified Small Business Enterprise (HF-C); therefore their self-performance will be counted towards the Board's overall SBE Program goals.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
8004897			NTE \$50,000.00	NTE \$97,750.00

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Elaine Rodriguez 3-5487	0102			\$50,000.00

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Legal Services Contract No. 8004897 with the firm of Orenstein Law Group of Dallas, Texas in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$97,750.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:14 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:22 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:27 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Mar 28, 2017 10:46 am

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> IT Security Staffing	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to increase Contract No. 8005131, for IT Security Staffing, with Robert Half International Inc., of San Ramon, California, in an amount not to exceed \$30,000.00, for a revised Contract amount not to exceed \$79,981.00.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Increase the Contract for IT Security Staffing for the Airport's Information Technology Services Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• This Contract currently provides a Senior Security Engineering position that maintains and configures firewalls across the network.</li> <li>• The position also utilizes firewall configurations to track all devices on the network.</li> <li>• A conversion fee is needed place the candidate from a temporary to regular Airport employee.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• In accordance with the Board's historical M/WBE Program, no goal was set for this Contract due to the original contract being under \$50,000.00.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• The current Contract Completion Date of April 30, 2017 is not effected by this Action.</li> </ul>			
<b>Contract #</b> 8005131	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$30,000.00
			<b>Revised Amount</b> NTE \$79,981.00
<b>For Information contact</b> Ali Tafreshi 3-0965 Miriam Seymour 3-5631	<b>Fund</b> 0102	<b>Project #</b>	<b>External Funding Source</b>   <b>Amount</b> \$30,000.00

**Additional Information**

- This Contract was awarded through the Houston-Galveston Area Council (HGAC).
- On July 3, 1997, by Resolution No. 97-07-181, the Board approved an Interlocal Agreement with HGAC.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase Contract No. 8005131, for IT Security Staffing, with Robert Half International Inc., of San Ramon, California, in an amount not to exceed \$30,000.00, for a revised Contract amount not to exceed \$79,981.00.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:39 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:22 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:28 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Mar 29, 2017 9:08 pm

Pending

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**Chief Executive Officer**

Date

# **Finance/Audit**

## **Action**

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> Integrated Vehicle Tracking and Announcement System			<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute Contract No. 8005142, for Integrated Vehicle Tracking and Announcement System, with C.J. Hood Company, Inc., of Dallas, Texas, in an amount not to exceed \$360,000.00, for the initial one-year term of the Contract, with an option to renew for one-year, subject to funding availability.					
<b>Description</b> <ul style="list-style-type: none"> <li>• Award an interim agreement for Integrated Vehicle Tracking and Announcement System for the Airport's Information Technology Services Department.</li> </ul> <b>Justification</b> <ul style="list-style-type: none"> <li>• The current vendor is terminating their Contract resulting in the need for an interim contract.</li> <li>• This action will execute an interim Contract to ensure Operational Business Continuity.</li> <li>• The interim Contract provides for on-demand vehicle tracking and announcement system for Terminal Link and Rental Car Facility bussing operations.</li> </ul>					
<b>D/S/M/WBE Information</b> <ul style="list-style-type: none"> <li>• In accordance with the Board's SBE Program, the SBE goal for this contract is 20%.</li> <li>• C.J. Hood Company, Inc. has committed to achieving 100% SBE participation through self-performance, (WF-C).</li> </ul>					
<b>Schedule/Term</b> <ul style="list-style-type: none"> <li>• Start Date: April 2017</li> <li>• Contract Term: One year, with a one year renewal option</li> </ul>					
<b>Contract #</b> 8005142	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$360,000.00	<b>Revised Amount</b> \$0	
<b>For Information contact</b> Ali Tafreshi 3-0965 Miriam Seymour 3-5631		<b>Fund</b> Various	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$360,000.00



**Additional Information**

- This interim Contract will replace Contract No. 8004179 awarded to MV Transportation Technologies, Inc., of Fairfield, California, on July 7, 2011 by Resolution No. 2011-07-209.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005142, for Integrated Vehicle Tracking and Announcement System, with C.J. Hood Company, Inc., of Dallas, Texas, in an amount not to exceed \$360,000.00, for the initial one-year term of the Contract, with an option to renew for one-year, subject to funding availability.

**Approved as to Form by**

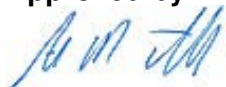

Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:39 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:22 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:28 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Mar 29, 2017 9:08 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> Water Main Easement Along Minter's Chapel Road	<b>Resolution #</b>
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**Action**

That the Cities of Dallas and Fort Worth are requested to accept conveyance of an easement for the benefit of DFW Airport, to be used for an existing water main from Fort Worth.

**Description**

- This Official Board Action requests the Cities of Dallas and Fort Worth to accept an easement on behalf of the Airport, in order to support the existing water main from Fort Worth. The easement will be granted by various private property owners, to be determined precisely by title examination.

**Justification**

- The Fort Worth water main that currently serves the Airport from the west lies along Minter's Chapel Road, an inactive roadway in Euless.
- In order to facilitate commercial development in that sector, the City of Euless intends to formally abandon Minter's Chapel Road, which will leave the water main without a legal right of access across the property.
- The private landowners will have to grant the easement to Dallas and Fort Worth, without cost, in order to obtain the roadway abandonment by the City of Euless.

**D/S/M/WBE Information**

- N/A - Not subject to the Board's D/S/M/WBE Program Policies.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Paul Tomme 3-5488	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Cities of Dallas and Fort Worth are requested to accept conveyance of an easement for the benefit of DFW Airport, to be used for an existing water main from Fort Worth.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 3:56 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 8:16 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:19 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Mar 29, 2017 3:51 pm

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> Easement for Reclaimed Water Flush Line	<b>Resolution #</b>
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**Action**

That the Cities of Dallas and Fort Worth are requested to grant the City of Fort Worth an easement across Airport property for a reclaimed water flush line.

**Description**

- This official board action will request the Cities of Dallas and Fort Worth to grant to the City of Fort Worth an easement across Airport property for the installation of a flush line to serve the reclaimed water system that the City of Fort Worth maintains on the Airport.

**Justification**

- The flush line was not anticipated in the original reclaimed water system design. Only after DFW connected its flush line to the City of Fort Worth system were water quality issues discovered. When the lines were first connected, DFW opened its end and the only thing that flowed was mud. DFW cleaned its section of the pipeline but again only mud flowed. It was determined that the line was full of debris and needed to be flushed and cleaned out from the Fort Worth system to DFW. A pipeline cleaning pig was run and a flush line constructed as a debris removal point.

**D/S/M/WBE Information**

- N/A - Not subject to the Board's D/S/M/WBE Program Policies.

**Schedule/Term**

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Paul Tomme 3-5488				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Cities of Dallas and Fort Worth are requested to grant the City of Fort Worth an easement across Airport property for a reclaimed water flush line.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 3:57 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 8:17 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:20 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Legal  
Mar 29, 2017 3:52 pm

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Finance/Audit	<b>Subject</b> Use of Contingency in Approved FY 2017 Budget	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to use \$5.115 million of Contingency that was included in the Approved FY 2017 Budget.

**Description**

- On June 30, 2016 the Board approved the FY 2017 Operating and Expense Fund Budget (Resolution 2016-07-163) in the amount of \$884.6 million for Expenses and Debt Service and \$10 million for Contingency outside of the rate base.
- Management requests the use of Contingency in the amount of \$5.115 million for the following three critical projects. These projects will allow DFW to continue to focus on potential legal expenses, security, and perform some necessary restriping. In addition, one item relates to a budgeted federal fuel credit which DFW does not expect to receive.

Item	Amount (in 000's)
Legal Exposures (Skylink/Inet)	\$2,006
DPS Security - Project COBRA	\$1,018
Airfield Re-striping Terminal B (AA Request)	\$600
CNG Fuel Credit	\$500
<b>Sub-Total</b>	<b>\$4,124</b>
Operating Reserve (25%)	\$1,031
<b>Total</b>	<b>\$5,115</b>

**Justification**

- The use of contingency requires Board approval.

**D/S/M/WBE Information**

- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Budget Contingency).

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Max Underwood 3-5460	<b>Fund</b> 0102	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$5,115,000.00
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**Additional Information**

- This action will reduce the available contingency to approximately \$4.8 million.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to use \$5.115 million of Contingency that was included in the Approved FY 2017 Budget.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 3:57 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 29, 2017 1:52 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:20 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Finance  
Mar 29, 2017 1:11 pm

Pending

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**Chief Executive Officer**

Date

# **Finance/Audit**

## **Discussion**



DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 04/13/2017	<b>Subject</b> Monthly Report	<b>Committee</b> Finance/Audit
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**Item For Discussion**

Report to the Airport Board all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00 and Contract/Purchase Order Increases/Decreases valued between \$25,000.00 and \$50,000.00, for the month of February 2017.

**Description**

- Attached is a list of all Contracts and Purchase Orders valued between \$25,000.00 and \$50,000.00 and Contract/Purchase Order Increases/Decreases valued between \$25,000.00 and \$50,000.00, which were approved by Board Staff under the delegated authority during the month of February 2017.

**PURCHASE ORDERS BETWEEN \$25,000.00 AND \$50,000.00 (FEBRUARY 2017)**

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
Johnson & Johnson Health and Wellness Solutions, Inc. Orlando, Florida	273116	Senior Staff Training Program	Human Resources	NTE \$27,000.00
		<ul style="list-style-type: none"> <li>• Requisition No. 259435</li> </ul>		Paid to Date: \$26,073.45
<b>TOTAL</b>				<b>\$27,000.00</b>

**NON-PROFESSIONAL SERVICES CONTRACTS BETWEEN \$25,000.00 AND \$50,000.00 (FEBRUARY 2017)**

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
American Messaging Services, LLC Lewisville, Texas	7006417	Pagers and Paging System	Information Technology Services	NTE \$25,000.00  Paid to Date: \$363.98
Dallas Morning News Dallas, Texas	7006490	Legal Advertisements	Procurement and Materials Management	NTE \$40,000.00  Paid to Date: \$0.00
Meltwater News US, Inc. San Francisco, California	8005107	News Media Monitoring Services	Corporate Communications	NTE \$28,050.00  Paid to Date: \$0.00
Star Telegram, Inc. Fort Worth, Texas	7006499	Legal Advertisements	Procurement and Materials Management	NTE \$49,000.00  Paid to Date: \$0.00
<b>TOTAL</b>				<b>\$142,050.00</b>

**PROFESSIONAL SERVICES CONTRACTS BETWEEN \$25,000.00 AND \$50,000.00 (FEBRUARY 2017)**

VENDOR/LOCATION	PO/ CONTRACT NO.	DESCRIPTION	DEPARTMENT	AMOUNT
ACCUVANT, Inc. Denver, Colorado	8005110	Service Data Breach Preparedness Program	Information Technology Services	NTE \$49,250.00  Paid to Date: \$0.00
Andrews Kurth, LLP Austin, Texas	8005069	Legal Services: Vizant vs. DFW Airport	Legal	\$45,000.00  Paid to Date: \$487.50
Robert Half International, Inc. San Ramon, California	8005131	IT Security Staffing	Information Technology Services	NTE \$48,320.00  Paid to Date: \$26,651.50
			<b>TOTAL</b>	<b>\$142,570.00</b>

**CONTRACT/PURCHASE ORDER INCREASES/DECREASES (\$25,000 OR GREATER)  
(APPROVED BY BOARD STAFF UNDER THEIR DELEGATED AUTHORITY – FEBRUARY 2017)**

<b>VENDOR/LOCATION</b>	<b>PO/ CONTRACT NO.</b>	<b>DESCRIPTION</b>	<b>DEPARTMENT</b>	<b>CONTRACT DATA</b>
Cantey Hanger LLP Fort Worth, Texas	8004974	Legal Services: Environmental Matters	Legal	Contract Value: \$246,250.00 <b>This Action: \$48,750.00</b> Revised Contract Value: \$295,000.00 Paid to Date: \$193,102.10
Casper B.V. Haarlem, The Netherlands	7006113	Noise Monitoring System Services	Environmental Affairs	Contract Value: \$347,639.00 <b>This Action: \$33,713.00</b> Revised Contract Value: \$381,352.00 Paid to Date: \$247,887.49
DFW Airport Interfaith Chaplaincy DFW Airport, Texas	8004193	Chaplaincy Services	Corporate Communications	Contract Value: \$487,500.00 <b>This Action: \$45,000.00</b> Revised Contract Value: \$532,500.00 Paid to Date: \$487,500.00
FlightView Inc. Newton, Massachusetts	7006171	Flight Data Services	Operations	Contract Value: \$99,817.00 <b>This Action: \$25,020.00</b> Revised Contract Value: \$124,837.00 Paid to Date: \$62,265.25
Moses Palmer & Howell LLP Fort Worth, Texas	8004985	Legal Services: Oil and Gas Matters	Legal	Contract Value: \$219,992.23 <b>This Action: \$48,750.00</b> Revised Contract Value: \$268,742.23 Paid to Date: \$184,444.00
Reprographic Consultants, Inc. Dallas, Texas	7006085	Printing & Plan Sales Services	Design , Code and Compliance	Contract Value: \$60,000.00 <b>This Action: \$30,000.00</b> Revised Contract Value: \$90,000.00 Paid to Date: \$19,440.30
Trak Engineering Inc. Tallahassee, Florida	7004014	Fuel Monitoring System Upgrade and Maintenance	Environmental Affairs	Contract Value: \$429,632.33 <b>This Action: \$31,755.76</b> Revised Contract Value: \$461,388.09 Paid to Date: \$411,112.17
White & Wiggins, LLP Dallas, Texas	8004936	Legal Services: Vizant Litigation	Legal	Contract Value: \$296,250.00 <b>This Action: \$50,000.00</b> Revised Contract Value: \$346,250.00 Paid to Date: \$243,657.58
<b>TOTAL</b>				<b>\$312,988.76</b>

**AGENDA**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**TUESDAY, APRIL 11, 2017**  
**12:55 p.m.**

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

22. Approve Minutes of the Concessions/Commercial Development Meeting of March 7, 2017.

**Consent Items for Consideration**

- Z. Campbell      23. Extend a Concession Permit between TaxFree Shopping, LTD and the Dallas Fort Worth International Airport Board.
24. Amend Resolution No. 2016-01-026 relating to a Concession Lease between The Grove, Inc. dba Dunkin Donuts and the Dallas Fort Worth International Airport.

**Action Items for Consideration**

- Z. Campbell      25. Authorize increase to the price ceiling for specified bottled beverages.
- S. McCloskey    26. Approve execution of Contract No. 8005106, for Retail Marketing Services, with The Integer Group Dallas, of Dallas, Texas, in an amount not to exceed \$900,000.00, for the initial one-year term, with options to renew for four additional one-year periods, subject to funding availability.
- K. Smith        27. Reject all bids received for Solicitation No. 7006391, for Power Modules and Installation Services for Terminals A, B and E; and execute Contract No. 7006462, for Power Modules and Installation Services for Terminals A, B, C, D and E, to Arconas Corporation, of Mississauga, Ontario, in an amount not to exceed \$1,022,847.00, for the initial one-year term of the Contract, with an option to renew for two additional one-year periods, subject to funding availability.
28. Approve execution of Contract No. 7006435, for Terminal E Custodial Services, with Diverse Facility Solutions, Inc., of Alsip, Illinois, in an amount not to exceed \$9,567,519.68 for the initial two year term of the Contract, with options to renew for three additional one-year periods, subject to funding availability.

**Discussion Items**

- Z. Campbell      29. Permits Issued by Concessions.

# Concessions/Commercial Development

## Consent

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Consent to extend Permit Number 010029 TaxFree Shopping, LTD	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to extend a Concession Permit between TaxFree Shopping, LTD and the Dallas Fort Worth International Airport Board.

**Description**

- TaxFree Shopping, LTD provides Texas sales tax refund services in Terminal D to international customers.
- TaxFree Shopping, LTD began operations in the Airport on May 1, 2006.
- The Concessions Department is requesting approval to deviate from the Concession Policy, 1.5 Term Limitations, and extend the term beyond ten (10) years.
- With approval, TaxFree Shopping, LTD will be given a permit for the term of 3 years and will be reviewed for an extension at the end of the initial term.

**Justification**

- TaxFree Shopping, LTD is the sole source in Texas for sales tax refund services.
- The additional term allows for continuous service to our international customers for sales tax refunds.

**D/S/M/WBE Information**

- In accordance with the Board's Diversity Programs, the ACDBE goal for this lease is 0% and the M/WBE goal is 0% due to no availability of ACDBE firms that perform this service.

**Schedule/Term**

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0



**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to extend a Concession Permit between TaxFree Shopping, LTD and the Dallas Fort Worth International Airport Board.

**Approved as to Form by**

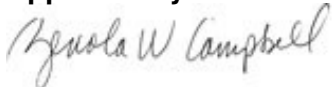

Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 3:58 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 29, 2017 1:53 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:21 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Mar 28, 2017 1:20 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Approval to amend Resolution No. 2016-01-026	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to amend Resolution No. 2016-01-026 relating to a Concession Lease between The Grove, Inc. dba Dunkin Donuts and the Dallas Fort Worth International Airport.

**Description**

- Resolution No. 2016-01-026 approved The Grove, Inc. to operate one (1) Dunkin Donuts location in Terminal D International Arrivals.
- This location will be changed from Terminal D, International Arrivals, to Terminal C, Gate C17, ID No. C-2-062D-A01.
- The square footage for the Dunkin Donuts location will increase from 208 square feet to 430 square feet.
- This action will result in a Minimum Annual Guarantee ("MAG") to be increased from \$21,467 to \$82,129 due to the increase in available square footage.
- The new location concept will be Dunkin Donuts / Baskin Robbins.

**Justification**

- Current operator of this location is on month to month and has informed the Board they will be closing on March 25, 2017.
- This action will provide our passengers and with additional food and beverage services in Terminal C.

**D/S/M/WBE Information**

- In accordance with the Board's Business Diversity Programs, the ACDBE goal for this lease space is 0% and the M/WBE goal for design and construction is 10%.
- The Grove, Inc., a certified Airport Concessionaire Disadvantaged Business Enterprise (WF-C, 100%) has committed to achieving 100% ACDBE participation through self-performance and 30% M/WBE participation in the design and construction of the lease space.

**Schedule/Term**

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to amend Resolution No. 2016-01-026 relating to a Concession Lease between The Grove, Inc. dba Dunkin Donuts and the Dallas Fort Worth International Airport.

**Approved as to Form by**

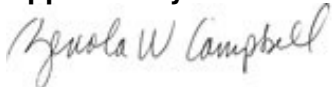

Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 3:57 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 29, 2017 1:53 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:20 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Mar 28, 2017 1:20 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

# Concessions/Commercial Development

## Action

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Increase the price ceiling for specified bottled beverages	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to increase the price ceiling for specified bottled beverages.

**Description**

- The initial price ceiling on 20 oz. bottled beverages is currently set not exceed \$2.25 with annual reviews for price adjustments.
- The Concessions Department has reviewed the current prices and industry trends and based on the results proposes increasing the prices of bottled beverages as follows in the terminals and Rental Car Center:
  - 20 oz. Dasani water/soft drinks from \$2.25 to \$2.50
  - 20 oz. Smart Water from \$2.50 to \$3.00
  - 1 liter Smart Water from \$3.25 to \$3.50
- To provide a standardized bottled beverage pricing strategy, as an exception to DFW Board Street Pricing Policy for the specified bottled beverage products.
- Prices will be in effect on or before April 30, 2017.

**Justification**

- Based on the market analysis the Board is exercising it's right to authorize a pricing adjustment.
- The current price for 20 oz. bottled beverages has been in effect since September 2009.
- Prices for 20 oz. bottled beverages from other top ten airports range from \$2.59 to \$3.99

**D/S/M/WBE Information**

- N/A - Not subject to the Board's ACDBE Program Policies.

**Schedule/Term**

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
			\$0	\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Zenola Campbell 3-4830				\$0

**Additional Information**Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to increase the price ceiling for specified bottled beverages.

**Approved as to Form by**

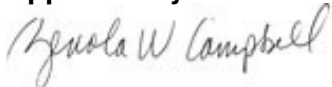

Rodriguez, Elaine  
Legal Counsel  
Mar 29, 2017 3:58 pm

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 29, 2017 1:53 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 9:21 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Mar 28, 2017 1:21 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Retail Marketing Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005106, for Retail Marketing Services, with The Integer Group Dallas, of Dallas, Texas, in an amount not to exceed \$900,000.00, for the initial one-year term, with options to renew for four additional one-year periods, subject to funding availability.

**Description**

- Award replacement Contract No. 8005106 for Retail Marketing Services and Promotions for the Airport's Marketing Services Department.

**Justification**

- DFW has implemented a new Terminal Renewal and Improvement Program to include many new concessions concepts. In the past three years alone, DFW has opened more than 100 new concessions locations across five terminals.
- This Contract will create campaigns designed to increase the awareness of concessions locations and to encourage spend at DFW Airport concessions.
- The Contractor will provide advertising campaigns and promotions, digital marketing efforts, and expertise on shopping trends and customer service trends in the retail industry.

**D/S/M/WBE Information**

- In accordance with the Board's SBE Program, the SBE goal for this contract is 20%.
- The Integer Group Dallas has committed to achieving 20% utilizing Tamco Productions, Inc., (WF-C, 7.78%), Synergy Signs & Services, LLC, (WF-C, 5%), The Barbershop Marketing, (WF-C, 2.56%), Legacy Premedia, LLC, (HF-C, 3.33%), Joy Promotions, Inc., (BF-C, .22%), Phenixx Marketing, (BF-C, 1.11%).

**Schedule/Term**

- Contract Start Date: May 2017
- Contract Term: One year, with options to renew for four additional one-year renewal options.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
8005106			NTE \$900,000.00	\$0

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Sharon McCloskey 3-4620	0102			\$500,000.00
Shannon Hamilton 3-5620	0198			\$400,000.00

**Additional Information**

- Seven (7) Requests for Proposals were received, including one (1) from an SBE firm, were received on or before the proposal due date of February 10, 2017.
  - ◆ Commercehouse LP, of Dallas, Texas
  - ◆ Street Source Marketing & Communications, LLC, of Denver, Colorado
  - ◆ The Integer Group Dallas, of Dallas, Texas
  - ◆ Pavlov Agency LLC, of Fort Worth, Texas
  - ◆ Warren Douglas Advertising LLC, of Fort Worth, Texas
  - ◆ Willow Street Agency LLC, of Dallas, Texas
  - ◆ Grubbie Style LLC, DBA The Barber Shop Marketing, of Addison, Texas - SBE Certified with the Women's Business Council-Southwest, State of Texas-HUB Certified.
- Responses were evaluated based on requirements set forth in the Request for Proposal. The Evaluation Team consisted of Representatives of the Marketing Department, Concessions Department, and Business Diversity and Development Department, recommended that the Contract be awarded to The Integer Group Dallas, of Dallas, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005106, for Retail Marketing Services, with The Integer Group Dallas, of Dallas, Texas, in an amount not to exceed \$900,000.00, for the initial one-year term, with options to renew for four additional one-year periods, subject to funding availability.

**Approved as to Form by**

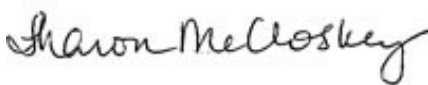

Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:11 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 11:23 am

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:28 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Marketing Services  
Mar 29, 2017 4:22 pm

Pending

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**Chief Executive Officer**

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Power Modules and Installation Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to reject all bids received for Solicitation No. 7006391, for Power Modules and Installation Services for Terminals A, B and E; and execute Contract No. 7006462, for Power Modules and Installation Services for Terminals A, B, C, D and E, to Arconas Corporation, of Mississauga, Ontario, in an amount not to exceed \$1,022,847.00, for the initial one-year term of the Contract, with an option to renew for two additional one-year periods, subject to funding availability.

**Description**

- Reject all bids received for Solicitation No. 7006391.
- Award a Contract for power modules and installation in the gate lounge seating in Terminals A, B, C, D and E.

**Justification**

- On August 9, 2016, five (5) bids were received in response to Solicitation No. 7006391, for Power Modules and Installation Services for Terminals A, B and E. Subsequent to receipt of the bids, Airport staff determined that it would be in the best interest of the Airport to reject the bids and redraft the specifications to meet the Airport requirements.
- Providing power outlets (120V and USB) in Terminals' gate lounges is necessary for a "best in class" passenger experience. Bidders proposed solutions which would be compatible with the existing gate lounges.
- The vendors installed a sample demonstration in a prescribed location at Terminal A so that passengers would have the opportunity to use and respond to a survey. The survey was designed to indicate which solution passengers preferred with regards to ease of use, accessibility, likeability, and number of outlets.
- The number of power modules requested will provide power to approximately 50% of all gate lounge seating.
- The proposed power modules will attach onto existing gate lounge seating.
- Joint Capital Account funding is part of TRIP program budget.
- DFW Capital Account funding is for Terminal D.

**D/S/M/WBE Information**

- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Goods/Finished Products).

**Schedule/Term**

- Start Date: July 2017
- Contract Term: One year with two one-year renewal options.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
7006462			NTE \$1,022,847.00	\$0

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Kevin Smith 3-8402	Joint Capital	Various		\$564,291.00
Kelly Cleveland 3-4872	DFW Capital Account	26622-01		\$458,556.00

**Additional Information**

- This Contract was solicited in accordance with Local Government Code 252.043, which allows a contract to be awarded to the bidder that provides good or services at the best value for the entity.
- Five (5) bids, one (1) from an SBE firm, were received on or before the due date of August 9, 2016.
  - ◆ Fish Construction, of Stafford, Texas
  - ◆ Arconas Corporation, of Mississauga, Ontario
  - ◆ Garavelli Enterprises, Inc., of Cordova, Tennessee
  - ◆ Parabit Systems, Inc., of Roosevelt, New York
  - ◆ Real Network Services, Inc, of Dallas, Texas, SBE-Certified through D/FW Minority Supplier Development Council, State of Texas HUB-Certified
- The Evaluation Committee, consisting of representatives from the Airport's Energy, Transportation and Asset Management, Marketing Services, Design, Code and Construction, and Customer Experience Departments, confirms that Arconas Corporation, of Mississauga, Ontario, is the Bidder meeting the criteria set forth in the Request for Best Value Bid.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to reject all bids received for Solicitation No. 7006391, for Power Modules and Installation Services for Terminals A, B and E; and execute Contract No. 7006462, for Power Modules and Installation Services for Terminals A, B, C, D and E, to Arconas Corporation, of Mississauga, Ontario, in an amount not to exceed \$1,022,847.00, for the initial one-year term of the Contract, with an option to renew for two additional one-year periods, subject to funding availability.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:14 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 31, 2017 3:20 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:28 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head  
Customer Service  
Mar 29, 2017 4:34 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 04/13/2017	<b>Committee</b> Concessions/Commercial Development	<b>Subject</b> Terminal E Custodial Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7006435, for Terminal E Custodial Services, with Diverse Facility Solutions, Inc., of Alsip, Illinois, in an amount not to exceed \$9,567,519.68 for the initial two year term of the Contract, with options to renew for three additional one-year periods, subject to funding availability.

**Description**

- Award a Contract for Terminal E Custodial Services for the Airport's Customer Experience Department.

**Justification**

- This Contract will replace a Contract that has been in place for four years.
- This Contract will provide custodial services to Terminal E.
- The contractor will provide on-site services for specified areas 24 hour a day, 7 days a week, 365 days of year, with on-site supervision.

**D/S/M/WBE Information**

- In accordance with the Board's SBE Program, the SBE goal for this contract is 25%.
- Diverse Facility Solutions, Inc. has committed to achieving 25% SBE participation utilizing Kemp & Sons General Services, Inc., (BF-C).

**Schedule/Term**

- Start Date: June 1, 2017
- Contract term: Two years, with three one-year renewal options

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
7006435			NTE \$9,567,519.68	\$0

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Kevin Smith 3-8402 Sonji Killyon 3-5648	0102			\$9,567,519.68

**Additional Information**

- Fifteen (15) Proposals, including four (4) from SBE firms, were received on or before the due date of January 10, 2017:
  - ◆ Pride Industry One, Inc. of Roseville, California
  - ◆ United Maintenance Company, Inc. of Chicago, Illinois
  - ◆ Diverse Facility Solutions, Inc., of Alsip, Illinois
  - ◆ Air Serv Corporation, of Atlanta, Georgia
  - ◆ Andrews Building Services, Inc., of Dallas, Texas, SBE Certified with Texas Department of Transportation and NCTRCA, State of Texas HUB-Certified
  - ◆ UBM Enterprise, Inc., of Dallas, Texas
  - ◆ Service Master Cleanby Eagle Maintenance Co., of Plano, Texas, SBE-Certified with NCTRCA
  - ◆ Pritchard Industries Southwest, Inc. of Houston, Texas
  - ◆ CTJ Maintenance, Inc., of Irving, Texas, SBE-Certified with D/FW Minority Supplier Development Council and NCTRCA, State of Texas HUB-Certified
  - ◆ Oriental Building Services, Inc., of Dallas, Texas, MBE-Certified with NCTRCA
  - ◆ American Facility Services, Inc., of Alpharetta, Georgia
  - ◆ Marsden South, L.L.C. dba HBS National, of Dallas, Texas
  - ◆ Member's Building Maintenance, LLC., of Dallas, Texas, SBE-Certified with D/FW Minority Supplier Development Council and NCTRCA, State of Texas HUB-Certified
  - ◆ ISS Facility Services, Inc., San Antonio, Texas
  - ◆ American Commercial Maintenance, Inc., of Irving, Texas
  
- The Evaluation Committee, consisting of representatives from the Airport's Customer Experience, Department of Public Safety, Operations and Business Diversity and Development Department's, recommends that the Contract be awarded to Diverse Facility Solutions, Inc., of Alsip, Illinois.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute Contract No. 7006435, for Terminal E Custodial Services, with Diverse Facility Solutions, Inc., of Alsip, Illinois, in an amount not to exceed \$9,567,519.68 for the initial two year term of the Contract, with options to renew for three additional one-year periods, subject to funding availability.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Mar 30, 2017 11:38 am

**Approved as to Funding by**


Underwood, Max  
Vice President Finance  
Finance  
Mar 30, 2017 12:49 pm

**Approved as to M/WBE by**


Burks Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Mar 30, 2017 2:29 pm

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**

Department Head  
Customer Service  
Mar 29, 2017 4:32 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date



# Concessions/Commercial Development

## Discussion

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 04/13/2017	<b>Subject</b> Permits Issued by Concessions	<b>Committee</b> Concessions/Commercial Development
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**Item For Discussion**  
Permits Issued by Concessions

**Description**

- **Host/DFW AF LLC** was issued an Amendment to Lease Number 008323 for 423 square feet of storage space identified as D-S108B-2. The Amendment is co-terminus with the Lease. Concessionaire will be charged a rate of \$50.00 per square foot of space, per year, subject to annual increases.
- **HDS & Partners at DFW, LLC** was issued an Amendment to Lease Number 008133 for 273 square feet of storage space identified as A-2-080B-L01 (AS). The Amendment is co-terminus with the Lease. Concessionaire will be charged a rate of \$50.00 per square foot of space, per year, subject to annual increases.
- **HG Multiplex DFW JV** was issued an Amendment to Lease Number 008655 for 200 square feet of storage space identified as B-2-013B-A02. The Amendment is co-terminus with the Lease. Concessionaire will be charged a rate of \$50.00 per square foot of space, per year, subject to annual increases.
- **HBF M2 Concepts JV, LLC** was issued an Amendment to Lease Number 009989 for 175 square feet of storage space identified as A-2-133C-A04. The Amendment is co-terminus with the Lease. Concessionaire will be charged a rate of \$50.00 per square foot of space, per year, subject to annual increases.
- **Ready Credit Corporation** was issued Permit Number 010238 to operate thirteen (13) ReadySTATION Self Service Kiosks (cash conversion to Visa or MasterCard Prepaid Card Machines). This Permit is for one year at a rate of ten percent (10%) of all transaction fees collected.
- **OdehMickens DFW Concessions** was issued Permit Number 010254 to operate a Bleu Mediterranean Bar in Terminal C. Permittee shall pay rents equal to fourteen percent (14%) of all gross receipts for the sale of food and non-alcoholic beverages and nineteen percent (19%) for the sale of alcoholic beverages. The Permit is for six (6) months or upon 30 day notification by DFW.