

**MINUTES OF THE
FINANCE/AUDIT COMMITTEE MEETING
TUESDAY, JANUARY 31, 2017
12:40 p.m.**

Convening of the Meeting – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 12:40 p.m., on Tuesday, January 31, 2017, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Regina Montoya, Chair
Henry Borbolla III, Vice Chair
Curtis Ransom
Amir Runpani

Other Board Members in attendance:

Sam Coats
Lillie Biggins
William Meadows
Bernice J. Washington

Board staff in attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Khaled Naja, Chris Poinsette, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Jeff Benvegna, Alan Black, Zenola Campbell, Armin Cruz, Milton De La Paz, Rusty Hodapp, Robert Horton, Karen Kavanagh, Sharon McCloskey, Casey Norton, Mike Phemister, Steve Shaffer, Greg Spoon, John Terrell, Paul Tomme, Max Underwood, Michael Yip, Traci Henderson.

FINANCE/AUDIT COMMITTEE

13. The Minutes of the Finance/Audit Committee Meeting of January 3, 2017 were approved.
14. The Financial Report was presented by Max Underwood Vice President of Finance.

Action Items for Consideration

15. The Committee recommended to the Board to approve authorization to increase Legal Services Contract No. 8004250 with the firm of Munck Wilson Mandala of Dallas, Texas, in an amount not to exceed \$50,000.00 for a revised Contract amount not to exceed \$98,750.00.
16. The Committee recommended to the Board to approve authorization to increase Legal Services Contract No. 8004936 with the firm of White & Wiggins, LLP of Dallas, Texas in an amount not to exceed \$50,000.00, for a revised Contract amount not to exceed \$246,250.00.

¹Non-Voting Board Member from the City of Coppel

17. The Committee recommended to the Board to approve authorization to increase Legal Services Contract No. 8004980 with the firm of Farrow-Gillespie & Heath LLP of Dallas, Texas, in an amount not to exceed \$50,000.00 for a revised Contract amount not to exceed \$98,750.00.
18. The Committee recommended to the Board to approve authorization to increase Contract No. 7004046, Parking Control System, with Skidata, Inc., of Hillsborough, New Jersey, in an amount not to exceed \$110,000.00 for a revised Contract amount not to exceed \$26,030,393.66.
19. The Committee recommended to the Board to approve the execution of Contract No.7006459, for NetBrain Software Solutions with CDW Government LLC, of Vernon Hills, Illinois, in an amount not to exceed \$158,271.00 for the initial one year term of the Contract with options to renew for four additional one year periods, subject to funding availability.
20. The Committee recommended to the Board to approve authorization to exercise options for multi-year Contracts for the third quarter of Fiscal Year 2017.

Action Items for Consideration

21. The Committee recommended to the Board to approve the execution of Contract No. 8005128, for Canada Travel and Trade Mission Consultant, with Development Counsellors International, Ltd., of New York, New York, in an amount not to exceed \$350,000.00 for a term of one year.
22. The Committee recommended to the Board to approve the execution of Contract No. 7006444, for Parking Online Booking and Yield Management System, with ADVAM Ltd., of Manchester, England, in an amount not to exceed \$315,093.00, for the initial three-year term, with options to renew annually for additional one-year periods, subject to funding availability
23. The Committee recommended to the Board to approve authorization to ratify Contract No. 8005126, for Interim Chief Information Officer Consulting Services, with Randstad Professionals US, LP, d.b.a. Tatum, of Woburn, Massachusetts, in an amount not to exceed \$250,000.00, for a Contract term not to exceed four-months.
24. The Committee recommended to the Board to approve authorization to award Contract No. 7006442, for Oracle Hardware and Support Services, to Viscosity North America, of Dallas, Texas in an amount not to exceed \$1,500,000.00 for the initial one year term, with options to renew for four additional one-year periods, subject to funding availability.
25. The Committee recommended to the Board to approve the execution of Contract No. 8500342, for IT Indefinite Delivery Design Services, with Faith Group, LLC, of St. Louis, Missouri, in an amount not to exceed \$5,000,000.00.
26. The Committee recommended to the Board to approve authorization to bind and procure an Insurance Policy for All-Risk Property Insurance, with Lexington Insurance Company, of Boston, Massachusetts, in an amount not to exceed \$4,385,193.00 for the policy period incepting March 1, 2017.

27. The Committee recommended to the Board to approve the execution of Purchase Order No. 272953, for X-Ray Screening Equipment, to Astrophysics, Inc., of Industry, California, in an amount not to exceed \$399,130.00.
28. The Committee recommended to the Board to approve the execution of Purchase Order No. 272955, for Climate Control Coolers, to T-Star Services, LLC, of Forest Hill, Texas, in an amount not to exceed \$871,990.00.
29. The Committee recommended to the Board to approve authorization to approve a lease agreement between DFW Airport (as Lessor) and ALX Cargo Center IAH LLC (as Lessee), for the lease of Cold Chain Facility equipment for a term of 5 years with an option to purchase the equipment at a minimum of fair market value after the second year.
30. The Committee recommended to the Board to approve authorization to award Contract No. 7006478, for Radio Frequency Identification and Real-Time Location Hardware/Software and Support Services, with RFID Global Solution, Inc., of Reston, Virginia, for an amount not to exceed \$275,034.00, for the initial one-year term of the contract with options to renew for additional one-year periods, subject to funding availability.

Discussion Items

31. The Audit Services' Quarterly Audit Update was distributed to the Board.
32. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
33. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.