

**MINUTES OF THE  
CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE  
TUESDAY, JANUARY 3, 2017  
1:00 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Concessions/Commercial Development Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 1:00 p.m., on Tuesday, January 3, 2017 pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Bridget Lopez, Chair  
Lillie Biggins, Vice Chair  
William Meadows  
Amir Rupani

**Other Board Members in attendance:**

Sam Coats  
Henry Borbolla  
Regina Montoya  
Curtis Ransom  
Bernice J. Washington  
Karen Hunt<sup>1</sup>

**Board staff in attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Khaled Naja, Chris Poinatte, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Alan Black, Armin Cruz, Rusty Hodapp, Robert Horton, Tamela Lee, Sharon McCloskey, Mike Phemister, Nate Smith, Paul Sichko, John Terrell, Paul Tomme, Max Underwood, Traci Henderson.

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

20. The Minutes of the Concessions/Commercial Development Meeting of November 29, 2016 were approved.

**Consent Items for Consideration**

21. The Committee recommended to the Board to approve authorization to amend Concession Lease No. 010021 between Dallas Fort Worth International Airport Board and D & B Mitchell Group, LLC dba Banh Shop.

**Action Items for Consideration**

22. The Committee recommended to the Board to approve the execution of an a Section 559 Reimbursable Services Agreement, or such similar agreement statutorily authorized by Congress, with Customs and Border Protection (CBP), that will convert/replace the current Section 560 Reimbursable Services Agreement that will expire in 2018.

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<sup>1</sup>Non-Voting Board Member from the City of Coppel

23. The Committee recommended to the Board to approve authorization to increase Contract No. 7005841, for Terminal E Custodial Services, with UBM Enterprise, Inc., of Dallas, Texas, in an amount not to exceed \$585,423.83, for a revised Contract amount not to exceed \$8,458,073.18; and extend the term of the Contract on a month-to-month basis, not to exceed four months.
24. The Committee recommended to the Board to approve the execution of Contract No. 7006433, for Terminals A and C Skylink and Concessions Custodial Services, with CORPCARE, Inc., of Irving, Texas, in an amount not to exceed \$4,822,631.91 for the initial three-year term of the Contract, with options to renew for two additional one-year periods, subject to funding availability.
25. The Committee recommended to the Board to approve the execution of a new Lease Agreement (DFTACN-17-L-00022) with The United States of America, Department of Transportation, Federal Aviation Administration, ("Tenant") for approximately 1.38 acres of land to operate an Air Route Traffic Control Center (ARTCC) Staging Area and terminate lease DTFA07-94-L-01102 for 9.04 acres with Tenant.
26. The Committee recommended to the Board to approve the execution of a Lease Agreement with American Airlines, Inc., ("Tenant") for approximately 7.69 acres of land for an employee parking lot.
27. The Committee recommended to the Board to approve the execution of a Sublease Agreement with ABM Parking Services, Inc., ("Subtenant") for approximately 10,160 square feet of warehouse space to maintain equipment for the employee bussing business.
28. The Committee recommended to the Board to approve the authorization to request the Cities of Dallas and Fort Worth to execute a full and final settlement of Cause No. 236-286059-16; DFW International Airport Board, City of Fort Worth and City of Dallas, Plaintiffs v. Chesapeake Explorations LLC and TOTAL E&P USA, Defendants, in the 236th Judicial District of Tarrant County, Texas.

### **Discussion Items**

29. Commercial Development Short-Term Licenses were distributed to the Board.