

**DALLAS FORT WORTH INTERNATIONAL AIRPORT
BOARD MEETING CONFERENCE CALL
October 1, 2020
8:30 a.m.**

Convening of the Meeting – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held via conference call at 8:30 a.m., on Thursday, October 1, 2020, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Matrice Ellis-Kirk, Chair	Ben Leal
Henry Borbolla III, Vice Chair	William Meadows
Gloria M. Tarpley, Secretary	Raj Narayanan
Mayor Eric Johnson	Mario Quintanilla
Mayor Betsy Price	Eddie Reeves
Vernon Evans	Karen Hunt ¹

Board staff in attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinatte, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Dee Amos Baker, Jeff Benvegna, Alan Black, John Brookby, Zenola Campbell, Milton De la Paz, Catrina Gilbert, Rusty Hodapp, Robert Horton, Tammy Huddleston, Tamela Lee, James Mauldin, Greg Spoon, Max Underwood, Michael Youngs, Heather Frost, Donna Schnell.

AGENDA

- A. Opening remarks and instructions for the conference call were given by Matrice Ellis-Kirk, Chair, and a roll call was held to establish that a quorum was present.
- B. Sean Donohue, CEO, gave an overview of the Air Service Incentive Program amendment; American Airlines' recent announcement about implementing rapid COVID testing for Hawaii flights; our recent employee engagement assessment; and that we are targeting mid-January for employees that have been working off-site to return to the office.
- C. The Financial Report was presented by Chris Poinatte, Executive Vice President Finance and Information Technology Services.
- D. A Business Diversity and Development Update was given by Tamela Lee, Vice President, Business Diversity and Development.
- E. The minutes of the Regular Board Meeting of September 3, 2020 were approved.

¹ Non-voting from the City of Coppell.

OPERATIONS COMMITTEE

Operations Committee Chair Raj Narayanan reported that the Committee met on Tuesday, September 29, 2020 at 12:32 p.m., via conference call, and recommended approval of the following:

1. The minutes of the Operations Committee Meeting of September 1, 2020 were approved during the Committee Meeting of September 29, 2020.

Consent Items for Consideration

2. The Airport Board unanimously adopted Resolution No. 2020-10-202 to approve ratification of Purchase Order No. 277280, with Casco Industries, Inc., of Grand Prairie, Texas, for Firefighting foam in the amount of \$72,974.20.
3. The Airport Board unanimously adopted Resolution No. 2020-10-203 to approve a decrease to Contract No. 9500659, Hardening of Assets and Control Plaza Attenuator Replacements, with Gilbert May, Inc. dba Phillips/May Corporation, of Dallas, Texas, in a deductive amount of (\$93,923.78), for a revised Contract amount of \$2,576,130.49.
4. The Airport Board unanimously adopted Resolution No. 2020-10-204 to approve execution of leases/licenses or renew existing leases/licenses for noise monitor sites associated with DFW Airport's Permanent Noise Monitoring System.

Action Items for Consideration

5. The Airport Board unanimously adopted Resolution No. 2020-10-205 to approve a decrease to Contract No. 9500695, for Terminal A & C Restroom Improvements, with HCBeck, Ltd. dba The Beck Group, of Dallas, Texas, in an amount of not less than (\$2,800,000.00), for a revised not to exceed Contract amount of \$4,300,000.00.
6. The Airport Board unanimously adopted Resolution No. 2020-10-206 to approve execution of Contract No. 9500732, for Indoor Air Quality HVAC Improvements Ultraviolet Light Technology, with Manhattan Construction Company, of Dallas, Texas, in an amount not to exceed \$5,400,000.00, for the 210-consecutive calendar day term of the Contract.
7. The Airport Board unanimously adopted Resolution No. 2020-10-207 to approve an increase to Contract No. 7006213, for Emergency Response and Clean-Up for Contaminants, with NRC Gulf Environmental Services, Inc., of Great River, New York, in an amount not to exceed \$600,000.00, for a revised Contract not to exceed amount of \$952,832.00.
8. The Airport Board unanimously adopted Resolution No. 2020-10-208 to approve execution of Contract No. 7006970, for Traffic Signal Maintenance Services, with Paradigm Traffic Systems, Inc., of Arlington, Texas, in an amount not to exceed \$813,190.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
9. The Airport Board unanimously adopted Resolution No. 2020-10-209 to approve execution of Contract No. 7006991, for Polyurethane Foam Stabilization Services, with Uretex USA, Inc., of Tomball, Texas, in an amount not to exceed \$2,000,000.00, for the initial one-year term of the Contract, with options to renew annually.

10. The Airport Board unanimously adopted Resolution No. 2020-10-210 to approve execution of Contract No. 7006968, for Baggage Handling Systems Parts, with Siemens Logistics LLC, of DFW Airport, Texas, in an amount not to exceed \$953,270.76; Contract No. 7006996, for Baggage Handling Systems Parts, with Ruby Industrial Technologies dba Kaman Industrial Technologies, of Arlington, Texas, in an amount not to exceed \$73,162.74; Contract No. 7006997, for Baggage Handling Systems Parts, with Bearing Distributors, Inc. dba BDI, of Dallas, Texas, in an amount not to exceed \$1,077,970.04; Contract No. 7007000, for Baggage Handling Systems Parts, with Ammeraal Beltech, of Skokie, Illinois, in an amount not to exceed \$69,898.78; and Contract No. 7007001, for Baggage Handling Systems Parts, with Mi-Sher Auto Supply, of Grapevine, Texas, in an amount not to exceed \$51,567.60; for the initial two-year term of the Contracts, with options to renew for three additional one-year periods. Action amount is \$2,225,869.92.

Discussion Items

11. Construction and Professional Services Contract increase(s) approved by authorized staff were distributed to the Board.
12. There were no decreases(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period.

FINANCE/AUDIT COMMITTEE

Finance/Audit Committee Chair William Meadows reported that the Committee met on Tuesday, September 29, 2020 at 12:47 p.m. via conference call, and recommended approval of the following:

13. The minutes of the Finance/Audit Committee Meeting of September 1, 2020 were approved during the Committee Meeting of September 29, 2020.
14. The Financial Report was presented by Max Underwood, Vice President Finance, during the Committee Meeting of September 29, 2020.
15. The Fiscal Year 2020 External Audit Process was presented by Blake Rodger, Lead Audit Partner, Deloitte, during the Committee Meeting of September 29, 2020.

Consent Item for Consideration

16. The Airport Board unanimously adopted Resolution No. 2020-10-211 to approve an increase to Legal Services Contract No. 8005115 with the firm of Milby LLC of Dallas, Texas, in an amount not to exceed \$100,000.00, for a revised contract amount not to exceed \$396,250.00.

Action Items for Consideration

17. The Airport Board unanimously adopted Resolution No. 2020-10-212 to approve Audit Services' Fiscal Year 2021 Annual Plan.
18. The Airport Board unanimously adopted Resolution No. 2020-10-213 to approve an increase to Contract No. 7006957, for COVID-19 Cleaning and Disinfecting Services, with The Cleaning Guys, LLC dba CG Environmental, of Fort Worth, Texas, in an amount not to exceed \$100,000.00, for a revised Contract amount of \$249,000.00; and increase Contract No.

7006792, for Emergency Cleaning of Bloodborne Pathogens, with MBW SERV Corporation dba ServPro of North Irving, of Dallas, Texas, in an amount not to exceed \$200,000.00, for a revised Contract amount of \$539,000.00. Total amount of this action is \$300,000.00.

19. The Airport Board unanimously adopted Resolution No. 2020-10-214 to approve an amendment to the current Air Service Incentive Program (ASIP) to include a special one-year incentive in an amount not to exceed \$16,000,000.00 to support international air service recovery and hasten return to service from carriers that discontinued service or reduced capacity on international routes to DFW on or after April 1, 2020 through June 30, 2020 due to COVID-19.
20. The Airport Board unanimously adopted Resolution No. 2020-10-215 to approve an increase and extension to Contract No. 7006084, for Public Safety Radio Maintenance and Support, with E.F. Johnson Company, of Irving, Texas, in an amount not to exceed \$919,325.00, for a revised Contract not to exceed amount of \$11,924,124.60.
21. The Airport Board unanimously adopted Resolution No. 2020-10-216 to approve execution of Contract No. 7006980, for Enterprise Virtualization Software License and Maintenance, with Dell Marketing, L.P., of Round Rock Texas, in an amount not to exceed \$1,551,000.00, for the initial three-year term of the Contract, with options to renew for two additional one-year periods.

Discussion Items

22. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
23. Purchase Orders/Contracts and Professional Service Contract approved by Authorized Staff were distributed to the Board.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

Concessions/Commercial Development Committee Chair Vernon Evans reported that the Committee met on Tuesday, September 29, 2020 at 1:24 p.m., via conference call, and recommended approval of the following:

24. The minutes of the Concessions/Commercial Development Committee Meeting of September 1, 2020 were approved during the Committee Meeting of September 29, 2020.

Discussion Item

25. Reconcepting Criteria Briefing was presented by Zenola Campbell, Vice President Concessions, during the Committee Meeting of September 29, 2020.

Consent Item for Consideration

26. The Airport Board unanimously adopted Resolution No. 2020-10-217 to approve ratification of the termination of Concession Lease Agreements as a result of the Concessions Voluntary Termination Process.

Discussion Item

Full Board

27. Registered speaker Troy C. Alley, Jr. of Con-Real, LP spoke to the Board regarding Con-Real's contract with DFW Airport.
28. Next Committee meetings – November 3, 2020
Next Regular Board meeting – November 5, 2020