

**DALLAS FORT WORTH INTERNATIONAL AIRPORT  
BOARD MEETING CONFERENCE CALL**

**May 7, 2020**

**8:30 a.m.**

**Convening of the Meeting** – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held via conference call at 8:30 a.m., on Thursday, May 7, 2020, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Matrice Ellis-Kirk, Chair	Ben Leal
Henry Borbolla III, Vice Chair	William Meadows
Gloria M. Tarpley, Secretary	Raj Narayanan
Mayor Betsy Price	Mario Quintanilla
Mayor Eric Johnson	Eddie Reeves
Vernon Evans	Linda Martin <sup>1</sup>

**Board staff in attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Dee Baker Amos, Jeff Benvegno, Alan Black, Lance Bodine, Zenola Campbell, Mohamed Charkas, Catrina Gilbert, Rusty Hodapp, Tammy Huddleston, Tamela Lee, James Mauldin, Greg Spoon, Michael Youngs, Donna Schnell.

**AGENDA**

- A. Opening remarks and instructions for the conference call were given by Matrice Ellis-Kirk, Chair, and a roll call was held to establish that a quorum was present.
- B. Sean Donohue, CEO, gave updates on operations, the state of the aviation industry, DFW's current priorities, and recovery plans. He also noted there have been two DFW Airport Board employees who tested positive for COVID-19, but neither required hospitalization. Mothers were honored in recognition of Mother's Day.
- C. A Financial Report was presented by Chris Poinsette, EVP Finance & ITS.
- D. The minutes of the Regular Board Meeting of April 9, 2020 were approved.

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<sup>1</sup> Non-voting representative from the City of Euless.

## **OPERATIONS ITEMS**

Committee Chair Raj Narayanan presented the Operations items for approval.

### **Consent Item for Consideration**

1. The Airport Board unanimously adopted Resolution No. 2020-05-088 to approve execution of Contract No. 8005353, for Integrated Operations Center Leadership Training, with Root, Inc., of Sylvania, Ohio, in an amount not to exceed \$180,000.00, for the one-year term of the Contract.

### **Action Items for Consideration**

2. The Airport Board unanimously adopted Resolution No. 2020-05-089 to approve extension of the local state of disaster order issued on April 30, 2020 until such order is rescinded, superseded or amended, or until it expires pursuant to applicable law.
3. The Airport Board unanimously adopted Resolution No. 2020-05-090 to approve execution of Contract No. 8500376, for Master Planner and Master Architect Services, with Merchant Aviation LLC, of Summit, New Jersey, in an amount not to exceed \$24,075,000.00, for the five-year term of the Contract.
4. The Airport Board unanimously adopted Resolution No. 2020-05-091 to approve execution of Contract 5000990, for Oncor Reimbursement - Glade Road & Bridge Replacement for Utility Relocation, with Oncor Electric Delivery, LLC, Irving, Texas, in an amount not to exceed \$260,140.40, for the 150 calendar day term of the Contract.
5. The Airport Board unanimously adopted Resolution No. 2020-05-092 to approve execution of Contract No. 9500680, for Rehabilitate Landside Storm Sewer, with Ragle, Inc., of Euless, Texas, in an amount not to exceed \$1,910,781.00, for the 375 calendar day term of the Contract.
6. The Airport Board unanimously adopted Resolution No. 2020-05-093 to approve execution of Contract No. 9500715, Airfield Signage Replacement, with Real Network Services, Inc., of Dallas, Texas, in an amount not to exceed \$5,829,401.21, for the 320 day term of the Contract.
7. The Airport Board unanimously adopted Resolution No. 2020-05-094 to approve execution of Contract No. 9500695, for the design and construction of Terminal A & C Restroom Improvements with HCBeck, Ltd. dba The Beck Group, of Dallas, Texas, in an amount not to exceed \$7,100,000.00, for the 12-month term of the Contract.
8. The Airport Board unanimously adopted Resolution No. 2020-05-095 to approve execution of Contract No. 9500670, for Grand Hyatt Roof and Panel Replacement, with HCBeck, Ltd. dba The Beck Group, of Dallas, Texas, in an amount not to exceed \$11,373,266.00, for the 333 day term of the Contract.
9. The Airport Board unanimously adopted Resolution No. 2020-05-096 to approve execution of Purchase Order No. 277055, for Owner Provided Equipment for 18R/36L Rehabilitation Project, to ADB Safegate, Americas, LLC, of Columbus, Ohio, in the amount of \$357,485.98.

## **Discussion Items**

10. There were no Construction and Professional Services Contract increase(s) approved by authorized staff for this reporting period.
11. There were no Decrease(s)/increase(s) in Scope of Work approved by authorized staff for this reporting period.

## **FINANCE/AUDIT ITEMS**

Committee Chair William Meadows presented the Finance/Audit items for approval.

## **Consent Items for Consideration**

12. The Airport Board unanimously adopted Resolution No. 2020-05-097 to approve an increase to Legal Contract No. 8005119 with the firm of Littler Mendelson, P.C. of Dallas, Texas in an amount not to exceed \$100,000.00 for a revised contract amount not to exceed \$695,250.00.
13. The Airport Board unanimously adopted Resolution No. 2020-05-098 to approve renewal options for multi-year Contracts for the fourth quarter of Fiscal Year 2020.
14. The Airport Board unanimously adopted Resolution No. 2020-05-099 to approve an increase to Contract No. 8002066, for Time and Attendance System Maintenance Software and Support, with Kronos Incorporated, of Irving, Texas, in the amount not to exceed \$30,240.00, for a revised Contract amount of \$2,724,291.03.
15. The Airport Board unanimously adopted Resolution No. 2020-05-100 to approve an increase to Contract No. 7006540, for Network Security Appliance Support, with Critical Start, Inc., of Plano, Texas, in an amount not to exceed \$64,680.00, for a revised Contract amount not to exceed \$2,067,828.62.
16. The Airport Board unanimously adopted Resolution No. 2020-05-101 to approve an increase to Contract No. 7006765, for Fire Alarm System Maintenance Services, with Honeywell International, Inc., of Richardson, Texas, in an amount not to exceed \$194,415.00, for a revised Contract amount of \$9,435,832.43.

## **Action Items for Consideration**

17. The Airport Board unanimously adopted Resolution No. 2020-05-102 to approve a contract with AAAE for an enterprise membership for DFW Airport employees in the amount not to exceed \$393,000.00.
18. The Airport Board unanimously adopted Resolution No. 2020-05-103 to approve a one-year extension to the DFW Lease and Use Agreement.
19. The Airport Board unanimously adopted Resolution No. 2020-05-104 to approve a ratification to an increase to Contract No. 7006213, for Emergency Response and Clean-Up of Contaminants, with NRC Gulf Environmental Services, Inc., of Great River, New York, in an amount not to exceed \$150,000.00, for a revised Contract amount of \$253,832.00; and a ratification to an increase to Contract No. 7006792, for Emergency Cleaning of Bloodborne Pathogens, with MBW Serv Corporation dba Servpro of North Irving, of Dallas, Texas, in an

amount not to exceed \$250,000.00, for a revised Contract amount of \$295,000.00; and execution of Contract No. 7006957, for COVID-19 Cleaning and Disinfecting Services, with The Cleaning Guys, LLC dba CG Environmental, of Fort Worth, Texas, in an amount not to exceed \$100,000.00, for the six-month term of the Contract. Total amount of this action is \$500,000.00.

20. The Airport Board unanimously adopted Resolution No. 2020-05-105 to approve ratification of Purchase Order Nos. 277063 and 277071, with Cemetrics, of Dallas, Texas, in the amount of \$66,153.20, for COVID-19 supplies; and Purchase Order Nos. 276835, 276837, 277084, 277085, 277086 and 277090, with IDM Products, of Dallas, Texas, in the amount of \$194,527.50; and Purchase Order Nos. 276788, 276840, 277049, 277057, 277058, 277060, and 277069, with Torrez Paper Company, of Farmers Branch, Texas, in the amount of \$236,010.00. Total amount of this action is \$496,690.70.
21. The Airport Board unanimously adopted Resolution No. 2020-05-106 to approve the form of the Preliminary Official Statements, prepared in connection with the sale of the Dallas Fort Worth International Airport Joint Revenue Bonds issued under the 57th Supplemental Bond Ordinance and authorize the Authorized Officers to take any necessary actions in connection with the sale of the Bonds.
22. **This item was deferred until June**  
Approve execution of Contract No 8005342, for Co-Financial Advisor Services, with Hilltop Securities, Inc., of Fort Worth, Texas, in an amount not to exceed \$3,735,900.00 and 8005355 with Estrada Hinojosa & Company, Inc., of Dallas, Texas, in an amount not to exceed \$1,601,100.00 for the five-year term of the Contacts. Total amount of this action is \$5,337,000.00.
23. The Airport Board unanimously adopted Resolution No. 2020-05-107 to approve execution of Contract No. 7006947, for Public Address Emergency Communications System Maintenance Services, with Ford Audio Video Systems, LLC, of Oklahoma City, Oklahoma, in the amount not to exceed \$300,000.00, for the initial one-year term of the Contract, with options to renew annually, subject to funding availability.
24. The Airport Board unanimously adopted Resolution No. 2020-05-108 to approve execution of Contract 7006872, for the Lease of Multi-Functional Print Devices, with Southwest Office Systems, Inc., of Euless, Texas, in an amount not to exceed \$1,692,692.54, for the four-year term of the Contract.

### **Discussion Items**

25. The Department of Audit Services' Quarterly Audit Update was distributed to the Board.
26. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
27. Purchase Orders/Contracts and Professional Service Contract approved by Authorized Staff were distributed to the Board.

### **CONCESSIONS/COMMERCIAL DEVELOPMENT ITEMS**

Committee Chair Vernon Evans presented the Concessions/Commercial Development items for approval.

### **Action Items for Consideration**

28. The Airport Board unanimously adopted Resolution No. 2020-05-109 to approve a Lease Agreement by and between Four Leaf Ventures, LLC and the Dallas Fort Worth International Airport Board.
29. The Airport Board unanimously adopted Resolution No. 2020-05-110 to approve and ratify the temporary deferral of storage and office lease payments for Concessionaires, Consolidated Rental Car Center tenants, non-airline terminal tenants, including service tenants and ground handlers.
30. The Airport Board unanimously adopted Resolution No. 2020-05-111 to approve amendment to Concessions Lease Agreements with terms to increase percent rents.
31. The Airport Board unanimously adopted Resolution No. 2020-05-112 to approve a Reimbursement Agreement between Dallas Fort Worth International Airport and Host Java Howell DFW F, LLC to assist with funding for design requirements for Terminal F, Phase 1, in an amount not to exceed \$962,555.00.
32. Former DFW Airport employee, John Clark, spoke to the Board.
33. Next Committee meetings – June 2, 2020  
Next Regular Board meeting – June 4, 2020

No Committee or Board meetings will be held in July 2020.