

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**TUESDAY, MARCH 3, 2020**  
**1:08 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:08 p.m., on Tuesday, March 3, 2020, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

William Meadows, Chair  
Mario Quintanilla  
Vernon Evans

**Other Board Members in attendance:**

Matrice Ellis-Kirk  
Henry Borbolla III  
Gloria M. Tarpley  
Ben Leal  
Raj Narayanan

**Board staff in attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinsette, Paul Puopolo, Rob Darby, Elaine Rodriguez, Dee Amos, Julio Badin, Jeff Benvegna, Alan Black, Jodie Brinkerhoff, Zenola Campbell, Mohamed Charkas, Armin Cruz, Catrina Gilbert, Rusty Hodapp, Robert Horton, Tammy Huddleston, Tamela Lee, James, Mauldin, Sharon McCloskey, Paul Sichko, Greg Spoon, Max Underwood, Michael Youngs, Donna Schnell.

**FINANCE/AUDIT COMMITTEE**

24. The minutes of the Finance/Audit Committee Meeting of February 4, 2020 were approved.
25. The Financial Report was presented by Max Underwood, Vice President Finance.
26. The Fiscal Year 2019 External Audit was presented by Blake Rogers, Lead Audit Partner, and Cameron Decker, Audit Senior Manager, of Deloitte. Following the presentation Chris Poinsette recognized Max Underwood, Jung Yirodgers, Ron Traw, Elizabeth Joejim and Steve Won of the Finance Department.

**Consent Items for Consideration**

27. The Committee recommended to the Board to approve execution of a Memorandum of Understanding with the United States Department of Homeland Security to participate in the Blue Lightning Initiative to further efforts to prevent and raise awareness of human trafficking.
28. The Committee recommended to the Board to approve execution of a lease extension with Transportation Security Administration (TSA) for terminal support space necessary for passenger screening operations.

29. The Committee recommended to the Board to approve a request by American Airlines to exercise its option to purchase an MD-80 flight simulator, identified by FAA ID Number 240.

### **Action Items for Consideration**

30. The Committee recommended to the Board to approve execution of a Reimbursement Agreement with American Airlines, Inc. (AA) for the programming, design and equipment costs for the Terminal D Pre-Conditioned Air (PCA) replacement project, in an amount not to exceed \$2,921,432.02.
31. The Committee recommended to the Board to approve a Reimbursement Agreement with American Airlines (AA), Inc. for design costs and original manufacturer equipment (OEM) for certain Baggage Handling System (BHS) Improvements, in an amount not to exceed \$7,151,212.00.
32. The Committee recommended to the Board to approve execution of contract 8005348, for Craft Training Program, with the Construction Education Foundation of North Texas (CEF, Inc.) of Irving, Texas, in an amount not to exceed \$1,000,000.00, for the initial two-year term of the Contract, with options to renew for three additional one-year periods.
33. The Committee recommended to the Board to approve the form of the Fifty-Seventh Supplemental Bond Ordinance and requesting its passage by the City Councils of Dallas and Fort Worth; and authorizing the Authorized Officers to take other necessary actions in connection therewith.

Board Chair Ellis-Kirk requested additional information regarding the Financing Teams' MWBE participation in previous years.

34. The Committee recommended to the Board to approve changes to the DFW Airport Code of Rules and Regulations.
35. The Committee recommended to the Board to approve an increase to Contract No. 7006099, for Baggage Reconciliation/Tracking System Maintenance and Support with ARINC, Incorporated, a part of Collins Aerospace, of Annapolis, Maryland, in an amount not to exceed \$387,909.00, for a revised Contract amount of \$1,267,275.25.
36. The Committee recommended to the Board to approve execution of Contract No. 7006911, for Enterprise Storage and Data Protection, with Storage Assessments, LLC of Plano, Texas, in an amount not to exceed \$2,595,628.67, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

### **Discussion Items**

37. The Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
38. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.