

**MINUTES**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**TUESDAY, FEBRUARY 4, 2020**  
**12:50 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Concessions/Commercial Development Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:50 p.m., on Tuesday, February 4, 2020, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Matrice Ellis-Kirk  
Henry Borbolla III  
Vernon Evans

**Other Board Members in Attendance:**

William Meadows  
Ben Leal  
Raj Narayanan  
Mario Quintanilla  
Eddie Reeves

**Board staff in attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinette, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Dee Amos, Julio Badin, Alan Black, Lance Bodine, Jodie Brinkerhoff, Zenola Campbell, Catrina Gilbert, Rusty Hodapp, Robert Horton, Tammy Huddleston, Tamela Lee, James Mauldin, Sharon McCloskey, Paul Sichko, Greg Spoon, Max Underwood, Michael Youngs, John Brookby, Donna Schnell.

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

28. The minutes of the Concessions/Commercial Development Meeting of January 7, 2020 were approved.

**Consent Items for Consideration**

29. The Committee recommended to the Board to approve change of control of interest of Lease No. 008364 by and between the Dallas Fort Worth International Airport Board and Brookstone Dallas Fort Worth, LLC.
30. The Committee recommended to the Board to approve a change in ownership of the Au Bon Pain in Terminal D from FGR Food Corporation to Kind Hospitality, Inc.
31. The Committee recommended to the Board to approve change of control of leases by and between The Grove, Inc. and the Dallas Fort Worth International Airport Board.
32. The Committee recommended to the Board to approve execution of Purchase Order No. 276689, for Custom and Border Protection Officer Podiums, to Fish Construction, Inc., of Stafford, Texas, in the amount of \$212,339.00.

### **Action Items for Consideration**

33. The Committee recommended to the Board to approve amendment of 5 Concession leases suspending the Minimum Annual Guarantee for a period of one year.
34. The Committee recommended to the Board to approve execution of Contract No. 7006895, for Passenger Terminal Toilet Tissue Paper, with Torrez Paper Company, of Farmers Branch, Texas, in an amount not to exceed \$3,017,449.00, for the initial two year term of the Contract, with options to renew for three additional one-year periods.

### **Discussion Item**

35. Permits Issued by Concessions were distributed to the Board.