

MINUTES
FINANCE/AUDIT COMMITTEE MEETING
TUESDAY, JULY 30, 2019
12:59 p.m.

Convening of the Meeting – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building at 12:59 p.m., on Tuesday, July 30, 2019, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Henry Borbolla, Chair
Mario Quintanilla
Vernon Evans

Other Board Members in attendance:

William Meadows
Matrice Ellis-Kirk
Madeleine Johnson
Ben Leal
Raj Narayanan

Board Staff in Attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinatte, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Julio Badin, Alan Black, Lance Bodine, Jodie Brinkerhoff, Zenola Campbell, Mohamed Charkas, Rusty Hodapp, Robert Horton, Tammy Huddleston, Tamela Lee, Ollie Malone, Mike Phemister, Greg Spoon, John Terrell, Max Underwood, Michael Youngs, Donna Schnell.

FINANCE/AUDIT COMMITTEE

16. The minutes of the Finance/Audit Committee Meeting of May 28, 2019 were approved.
17. The Financial Report was presented by Max Underwood, Vice President Finance.

Consent Items for Consideration

18. The Committee recommended to the Board to approve an increase to Legal Services Contract No. 8005115 with the firm of Milby LLC of Dallas, Texas, in an amount not to exceed \$100,000.00, for a revised contract amount not to exceed \$247,500.00.
19. The Committee recommended to the Board to approve execution of an Interlocal Agreement Contract No. 7006838, between the Board and Carson City, a consolidated municipality, a political subdivision of the State of Nevada, to purchase goods and services from Airport Contracts.
20. The Committee recommended to the Board to approve authorization to execute options for multi-year Contracts for the first quarter of Fiscal Year 2020.

Action Items for Consideration

21. The Committee recommended to the Board to approve execution of Contract No. 7006813, for Furniture, Fixtures and Equipment in the AccessDFW Offices, with Wilson Office Interiors, LLC, of Dallas, Texas, in an amount not to exceed \$403,795.52, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
22. The Committee recommended to the Board to approve three Contracts for Non-Modular Office Furniture: Contract No. 7006805, to Facilitech, Inc., dba Business Interiors, of Irving, Texas, in an amount not to exceed \$1,040,400.00; Contract No. 7006839, to Wilson Office Interiors, LLC, of Dallas, Texas, in an amount not to exceed \$639,150.00; Contract No. 7006840 to TX Interior Resources, LLC, dba Interior Resources Group, of Dallas, Texas, in an amount not to exceed \$123,240.00, for the initial three-year term of the Contracts, with options to renew for two additional one-year periods. Total amount of action is \$1,802,790.00.
23. The Committee recommended to the Board to approve an increase to Contract No. 7006595, for Parking System Parts and Supplies, with Skidata, Inc., of Hillsborough, New Jersey, in an amount not to exceed \$2,000,000.00, for a revised Contract amount of \$4,000,000.00.
24. The Committee recommended to the Board to approve the Airport's Joint Revenue Bonds Debt Service as an approved Public Facility Improvement Corporation Project and request approval of this designation by the Owner Cities of Dallas and Fort Worth.
25. The Committee recommended to the Board to approve the FY 2020 Operation Revenue and Expense Fund Budget (Fund 102).
26. The Committee recommended to the Board to approve the Schedule of Charges as amended for Fiscal Year 2020.

Discussion Items

27. Department of Audit Services' Quarterly Audit Update was presented by Rob Darby, Director Audit Services.
28. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
29. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.