

**MINUTES
FINANCE/AUDIT COMMITTEE MEETING
TUESDAY, OCTOBER 9, 2018
1:05 p.m.**

Convening of the Meeting – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 1:05 p.m., on Tuesday, October 9, 2018, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Henry Borbolla, Chair
Eddie Reeves, Vice Chair
Sam Coats
Matrice Ellis-Kirk

Other Board Members in attendance:

Lillie Biggins
Madeleine Johnson
William Meadows
Regina Montoya
Raj Narayanan

Board Staff in Attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinsette, Paul Puopolo, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Julio Badin, Zenola Campbell, Armin Cruz, Rusty Hodapp, Robert Horton, Tammy Huddleston, Tamela Lee, Sharon McCloskey, Casey Norton, Mike Phemister, Greg Spoon, John Terrell, Max Underwood, Michael Yip, Michael Youngs, Donna Schnell.

FINANCE/AUDIT COMMITTEE

16. The minutes of the Finance/Audit Committee Meeting of September 4, 2018 were approved.
17. The Financial Report was presented by Max Underwood, Vice President Finance.

Consent Item for Consideration

18. The Committee recommended to the Board to approve all necessary actions to prepare, submit and accept any Federal, State or other grant applications or agreements available during Fiscal Year 2019, including all understandings and grant assurances included within those applications, and subsequently have the authority to administer any grant awarded, including the authority to close grants, as required.
19. The Committee recommended to the Board to approve an increase to Contract No. 8004997 with Hilltop Securities (formerly First Southwest Company) for financial advisory services in an amount not to exceed \$150,000.00 for a revised contract amount not to exceed \$412,500.00.

20. The Committee recommended to the Board to approve an increase to legal services Contract No. 8005209 with the firm of Cantey Hanger LLP of Fort Worth, Texas, in an amount not to exceed \$50,000.00, for a revised contract amount not to exceed \$98,750.00.
21. The Committee recommended to the Board to approve an increase to legal services Contract No. 8005069 with the firm of Hunton Andrews Kurth of Austin, Texas in an amount not to exceed \$50,000.00, for a revised contract amount not to exceed \$193,750.00.
22. The Committee recommended to the Board to approve an increase to Contract No. 7004091, Off-Site Media Storage, with One Safe Place Media Corp, of Irving, Texas, in an amount not to exceed \$7,000.00, for a revised Contract amount of \$56,999.00.
23. The Committee recommended to the Board to approve an increase to Contract No. 7006111, for Data Acquisition and Transformation Software, with RESPEC, Inc., of Plano, Texas, in an amount not to exceed \$142,084.00, for a revised Contract amount of \$406,901.10.
24. The Committee recommended to the Board to approve execution of Purchase Order No. 275306, for Laptops, to GovWare LLC, of Scottsdale, Arizona, in the amount of \$156,140.00.

Action Items for Consideration

25. The Committee recommended to the Board to approve execution of Contract No. 8005196, for Public Relations Services, with LDWW Marketing & Communications LP, of Dallas, Texas, in the amount not to exceed \$2,000,000.00, for the initial two-year term of the Contract, with the options to renew for three additional one-year periods.
26. The Committee recommended to the Board to approve execution of Contract No. 8005227, for Professional Advertising and Marketing Services, with Alpha Business Images, LLC, of Dallas, Texas, in the amount not to exceed \$4,000,000.00, for the initial two-year term of the Contract, with options to renew for three additional one-year periods.
27. The Committee recommended to the Board to approve execution of Contract No. 8005229, for Debt Service and Bond Consulting, with LeighFisher, Inc., of Burlingame, California, in an amount not to exceed \$1,700,000.00, for the five-year term of the Contract.
28. The Committee recommended to the Board to approve amendment to DFW International Airport's Code of Rules and Regulations to include the extension of Dallas Road to the North DFW Airport TEXRail station currently under construction on DFW Airport property.
29. The Committee recommended to the Board to approve an increase to legal services Contract No. 8005118 with the firm of Carrington, Coleman, Sloman & Blumenthal L.L.P. of Dallas, Texas, in an amount not to exceed \$350,000.00 for a revised contract amount not to exceed \$697,750.00.
30. The Committee recommended to the Board to approve an increase to legal services Contract No. 8005117 with the firm of Carrington, Coleman, Sloman & Blumenthal L.L.P. of Dallas, Texas, in an amount not to exceed \$500,000.00, for a revised contract amount of \$847,750.00.

31. The Committee recommended to the Board to approve an extension to Contract No. 8004141; Broker of Record/Administrator for Rolling Owner Controlled Insurance Program (R/OCIP) with Willis of Texas, Inc. for five years; and through Willis, extend the R/OCIP for an additional five years.
32. The Committee recommended to the Board to approve execution of Contract No. 7006699, for Audio Visual Equipment and Installation Services with, MC Dean Inc., of Tysons, Virginia, in an amount, not to exceed \$2,357,950.00, for the initial one-year term of the Contract, with options to renew for four additional one-year renewal periods.
33. The Committee recommended to the Board to approve an increase to Contract No. 7006592, for Mulesoft Software and Support Services, with AVIO Consulting, LLC of Addison, Texas, in an amount not to exceed \$311,600.00, for a revised Contract amount of \$1,777,854.00.
34. The Committee recommended to the Board to approve execution of Contract No. 7006595, for Parking System Parts and Supplies, with Skidata, Inc., of Hillsborough, New Jersey, in an amount not to exceed \$2,000,000.00, for the initial three-year term, with options to renew annually.
35. The Committee recommended to the Board to approve execution of Contract No 8005177, for Information Technology Staffing Professional Services, with Software Professionals, Inc., of Flower Mound, Texas, in an amount not to exceed \$3,375,000.00; Contract No. 8005245 with Intratek Computer, Inc., of Irvine, California, in an amount not to exceed \$3,375,000.00; Contract No. 8005246 with COGENT Infotech Corporation, of Irving, Texas, in an amount not to exceed \$3,375,000.00; and Contract No. 8005247 with Miracle Software Systems, Inc., of Novi, Michigan, in an amount not to exceed \$3,375,000.00; for a total Contract amount of \$13,500,000.00, for the initial one year term of the Contract, with options to renew for four one-year periods.

Discussion Items

36. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
37. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.