

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**TUESDAY, MAY 1, 2018**  
**12:45 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 12:45 p.m., on Tuesday, May 1, 2018, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Henry Borbolla, Chair  
Eddie Reeves, Vice Chair  
Sam Coats

**Other Board Members in attendance:**

Lillie Biggins  
Madeleine Johnson  
William Meadows  
Regina Montoya

**Board staff in attendance:**

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Julio Badin, Jeff Benvegna, Alan Black, Zenola Campbell, Rusty Hodapp, Robert Horton, Tammy Huddleston, Karen Kavanagh, Tamela Lee, Sharon McCloskey, Casey Norton, Mike Phemister, Greg Spoon, John Terrell, Max Underwood, Michael Yip, Michael Youngs, Donna Schnell.

**FINANCE/AUDIT COMMITTEE**

*Board Member Matrice Ellis-Kirk departed the meeting prior to the approval of the minutes and did not return.*

18. The minutes of the Finance/Audit Committee Meeting of April 3, 2018 were approved.
19. The Financial Report was presented by Max Underwood, VP Finance. The FY 2019 Budget Preview was presented by Chris Poinatte, EVP Finance & Information Technology Services.

**Consent Item for Consideration**

20. The Committee recommended to the Board to approve authorization to exercise options for multi-year Contracts for the fourth quarter of Fiscal Year 2018.
21. The Committee recommended to the Board to approve execution of Contract No. 7006657, for Long Distance Telephone Services, with The Texas Department of Information Resources, of Austin, Texas, in an amount not to exceed \$54,000.00, for the one-year term of the Contract, with four one-year renewal options.

22. The Committee recommended to the Board to approve execution of Purchase Order No. 274392, for Handheld Scanners and Printers, to SHI Government Solutions, of Austin, Texas, in the amount of \$59,599.00.

### **Action Items for Consideration**

23. The Committee recommended to the Board to approve authorization to bind and procure a Cyber and Technology Liability Insurance Policy, with ACE American Insurance Company (Chubb) in the amount of \$54,988.78 for the policy year effective May 1, 2018.
24. The Committee recommended to the Board to approve execution of Contract No. 8005175, for Use Agreement Consulting Services, with DKMG Consulting LLC, of Wilmette, Illinois, in an amount not to exceed \$300,000.00, for the initial two year term, with options to renew for two additional one-year periods.
25. The Committee recommended to the Board to approve a license agreement with Airports Council International for its Airport Quality Service survey data enabling DFW Airport to sell a reporting and benchmarking application to other airports.
26. The Committee recommended to the Board to approve an amendment to DFW International Airport's Code of Rules and Regulations to include proposed new streets at the Passport Park Development site.
27. The Committee recommended to the Board to approve execution of Purchase Order No. 274391, for Digital Signage Media Players, to Now Micro, Inc., of Saint Paul, Minnesota, in the amount of \$312,686.00.
28. The Committee recommended to the Board to approve execution of Contract No. 7006587, for Copper Cabling Services, with E2 Optics, LLC, of Addison, Texas, in an amount not to exceed \$1,473,500.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
29. The Committee recommended to the Board to approve an increase to Contract No. 8004930, for Quality Assurance and Managed Regression, with Cigniti Technologies, Inc., of Irving, Texas, in an amount not to exceed \$3,500,000.00, for a revised Contract not to exceed amount of \$6,344,000.00.

### **Discussion Items**

30. Department of Audit Services' Quarterly Audit Update was presented by Rob Darby, Director Audit Services.
31. Agreements Issued by Aviation Real Estate were distributed to the Board.
32. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
33. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.