

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

May 3, 2018

8:30 a.m.

Convening of the Meeting – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 8:30 a.m., on Thursday, May 3, 2018, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

William Meadows, Chair	Sam Coats
Regina Montoya, Vice Chair	Matrice Ellis-Kirk
Henry Borbolla III, Secretary	Madeleine Johnson
Mayor Mike Rawlings	Raj Narayanan
Mayor Betsy Prices	Eddie Reeves
Lillie Biggins	Rick Stopfer ¹

Board staff in attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinsette, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Julio Badin, Jeff Benvegna, Alan Black, Zenola Campbell, Armin Cruz, Milton De La Paz, Rusty Hodapp, Robert Horton, Tammy Huddleston, Karen Kavanagh, Tamela Lee, Ollie Malone, Sharon McCloskey, Casey Norton, Mike Phemister, Paul Sichko, Greg Spoon, John Terrell, Max Underwood, Michael Yip, Michael Youngs, Donna Schnell.

AGENDA

- A. The invocation was given by Chaplain DD Hayes. Chaplain Hayes asked for a moment of silence in remembrance of fallen Officer Rogelio Santander, with the City of Dallas. Chaplain Hayes also prayed for Officer Santander's partner Crystal Almedia and off-duty officer Scott Painter, both injured during the April 24 shooting.
- B. The Pledge of Allegiance was recited.

Announcements by Sean Donohue, CEO:

- DFW participated in the ACI Economics & Finance Conference in London. Board Member Sam Coats attended the conference.
- DFW also participated in the 90th Annual American Association of Airport Executives Conference in San Diego. Board Member Raj Narayanan attended the conference.
- During the month of April DFW promoted its efforts to "live green" with an employee Earth Day celebration, an Earth Day event for local schools, and an exhibit at Earth X at Fair Park in Dallas.
- Drive Nation recently held a basketball tournament with over 3,000 players from across the county.
- DFW celebrated National Volunteer month in April. Through our DFW Cares Employee Volunteer Program we are working to measure how many hours our employees volunteer in the community. The DFW Ambassadors, celebrating their 20 year anniversary, were also recognized and thanked for the value that they add to the customer experience.
- Linda Valdez Thompson recently received the Chairman's Award from the Greater Dallas Hispanic Chamber of Commerce. This award given to leaders

¹ Non-voting Board Member from the City of Irving

who have created a significant impact involving economic prosperity in North Texas.

- C. The minutes of the Regular Board Meeting of April 5, 2018 were approved.
- D. The Air Service Highlights were presented by Milton De La Paz, Vice President Airline Relations.
- E. The Financial Report was presented by Chris Poinsatte, Executive Vice President Finance and ITS.
- F. A Curbside Reallocation presentation was given by Ken Buchanan, Executive Vice President Revenue Management.

RETIREMENT/INVESTMENT COMMITTEE

Retirement/Investment Committee Chairman Eddie Reeves reported that the Committee met on Tuesday, May 1, 2018 at 12:30 p.m. in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

- 1. The minutes of the Retirement/Investment Committee Meeting of March 6, 2018 were approved during the Committee Meeting of May 1, 2018.

Discussion Items

- 2. The Annual Valuation Study Presentation was given by Lewis Ward of Gabriel Roeder Smith & Company during the Committee Meeting of May 1, 2018.

OPERATIONS COMMITTEE

Operations Committee Chair Regina Montoya reported that the Committee met on Tuesday, May 1, 2018 at 12:35 p.m. in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

- 3. The minutes of the Operations Committee Meeting of April 3, 2018 were approved during the Committee Meeting of May 1, 2018.

Consent Items for Consideration

- 4. The Airport Board unanimously adopted Resolution No. 2018-05-073 to approve execution of Purchase Order No. 274427, for Personal Transporters / Patrollers, to Segway, Inc., of Bedford, New Hampshire, in the amount of \$70,060.00.
- 5. The Airport Board unanimously adopted Resolution No. 2018-05-074 to approve rejection of bids received for Solicitation No. 274301, and approve execution of Purchase Order No. 274370, for Police Motorcycles, to LHD Partners dba Longhorn Harley-Davidson, of Grand Prairie, Texas, in the amount of \$154,337.00.
- 6. The Airport Board unanimously adopted Resolution No. 2018-05-075 to approve execution of Purchase Order No. 274395, for Protection Relays, with GE Grid Solutions, LLC, of Atlanta, Georgia, in the amount of \$157,779.14.

Action Items for Consideration

7. The Airport Board unanimously adopted Resolution No. 2018-05-076 to approve execution of Contract No. 9500599, for Rental Car Center Employee Parking Lot, with Gadberry Construction Company, Inc. of Dallas, Texas, in an amount not to exceed \$321,688.00.
8. The Airport Board unanimously adopted Resolution No. 2018-05-077 to approve rescinding of Resolution No. 2018-03-040 for Contract No. 9500620, DFW Terminals B, C & E Department of Public Safety Substation Renovations to Gilbert May, Inc. dba Phillips/May Corporation of Dallas, Texas in an amount not to exceed \$500,000.00; and approve execution of Contract No. 9500639, DFW Terminals B, C & E Department of Public Safety Substation Renovation to Gilbert May, Inc. dba Phillips/May Corporation of Dallas, Texas, in the amount not to exceed \$500,000.00.
9. The Airport Board unanimously adopted Resolution No. 2018-05-078 to approve execution of Contract No. 500849 with the Federal Aviation Administration for a non-federal reimbursable agreement for the Runway 17C-35C Localizer Upgrade in an amount not to exceed \$707,059.53.
10. The Airport Board unanimously adopted Resolution No. 2018-05-079 to approve execution of a Delivery Order to Contract no. 9500583, Job Order Contract, with Brown & Root Industrial Services, LLC, of Houston Texas, in an amount not to exceed \$878,420.90.
11. The Airport Board unanimously adopted Resolution No. 2018-05-080 to approve execution of Contract No. 9500617, for Rehabilitate Deicing Ponds 1 and 2 Phase IV, with McCarthy Building Companies, Inc. of Dallas, Texas, in an amount not to exceed \$1,524,270.20.
12. The Airport Board unanimously adopted Resolution No. 2018-05-081 to approve execution of Contract No. 9500625 for Skylink Fire Detection/Suppression System Replacement, with Gilbert May, Inc. dba Philips/May Corporation of Dallas, Texas, in an amount not to exceed \$1,792,333.00.
13. The Airport Board unanimously adopted Resolution No. 2018-05-082 to approve ratification of Contract No. 8005219, for Skylink Automatic Train Control (ATC) Upgrade Services with Bombardier Transportation (Holdings) USA Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed \$1,000,000.00.
14. The Airport Board unanimously adopted Resolution No. 2018-05-083 to approve execution of Contract No. 7006643, for Uninterruptible Power Supply Batteries, to Rexel, of Fort Worth, Texas, in an amount not to exceed \$2,831,944.95, for the initial one-year term of the Contract, with options to renew for four additional one-year terms.
15. The Airport Board unanimously adopted Resolution No. 2018-05-084 to approve execution of Contract No. 7006561, for Airside Snow Removal Services, with Aero Snow Removal, LLC, of Port Washington, New York, in an amount not to exceed \$8,414,087.20, for the initial five year term of the Contract, with options to renew for one additional five-year period.

Discussion Items

16. There were no Construction and Professional Services Contract Increase(s) approved by Authorized Staff for this reporting period.

17. Decrease(s)/increase(s) in Scope of Work approved by Authorized Staff were distributed to the Board.

FINANCE/AUDIT COMMITTEE

Finance/Audit Committee Chair Henry Borbolla reported that the Committee met on Tuesday, May 1, 2018 at 12:45 p.m. in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

18. The minutes of the Finance/Audit Committee Meeting of April 3, 2018 were approved during the Committee Meeting of May 1, 2018.
19. The Financial Report was presented by Max Underwood, VP Finance.

Consent Items for Consideration

20. The Airport Board unanimously adopted Resolution No. 2018-05-085 to approve authorization to exercise options for multi-year Contracts for the fourth quarter of Fiscal Year 2018.
21. The Airport Board unanimously adopted Resolution No. 2018-05-086 to approve execution of Contract No. 7006657, for Long Distance Telephone Services, with The Texas Department of Information Resources, of Austin, Texas, in an amount not to exceed \$54,000.00, for the one-year term of the Contract, with four one-year renewal options.
22. The Airport Board unanimously adopted Resolution No. 2018-05-087 to approve execution of Purchase Order No. 274392, for Handheld Scanners and Printers, to SHI Government Solutions, of Austin, Texas, in the amount of \$59,599.00.

Action Items for Consideration

23. The Airport Board unanimously adopted Resolution No. 2018-05-088 to approve authorization to bind and procure a Cyber and Technology Liability Insurance Policy, with ACE American Insurance Company (Chubb) in the amount of \$54,988.78 for the policy year effective May 1, 2018.
24. The Airport Board unanimously adopted Resolution No. 2018-05-089 to approve execution of Contract No. 8005175, for Use Agreement Consulting Services, with DKMG Consulting LLC, of Wilmette, Illinois, in an amount not to exceed \$300,000.00, for the initial two year term, with options to renew for two additional one-year periods.
25. The Airport Board unanimously adopted Resolution No. 2018-05-090 to approve license agreement with Airports Council International for its Airport Quality Service survey data enabling DFW Airport to sell a reporting and benchmarking application to other airports.
26. The Airport Board unanimously adopted Resolution No. 2018-05-091 to approve an amendment to DFW International Airport's Code of Rules and Regulations to include proposed new streets at the Passport Park Development site.
27. The Airport Board unanimously adopted Resolution No. 2018-05-092 to approve execution of Purchase Order No. 274391, for Digital Signage Computers, to Now Micro, Inc., of Saint Paul, Minnesota, in the amount of \$312,686.00.

28. The Airport Board unanimously adopted Resolution No. 2018-05-093 to approve execution of Contract No. 7006587, for Copper Cabling Services, with E2 Optics, LLC, of Addison, Texas, in an amount not to exceed \$1,473,500.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.
29. The Airport Board unanimously adopted Resolution No. 2018-05-094 to approve increase to Contract No. 8004930, for Quality Assurance and Managed Regression, with Cigniti Technologies, Inc., of Irving, Texas, in an amount not to exceed \$3,500,000.00, for a revised Contract not to exceed amount of \$6,344,000.00.

Discussion Items

30. Department of Audit Services' Quarterly Audit Update was presented by Rob Darby, Director Audit Services, during the Committee Meeting of May 1, 2018.
31. Agreements Issued by Aviation Real Estate were distributed to the Board.
32. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
33. Purchase Orders/Contracts and Professional Service Contract approved by Authorized Staff were distributed to the Board.

CONCESSIONS/COMMERCIAL DEVELOPMENT

Concessions/Commercial Development Committee Vice Chair Lillie Biggins reported that the Committee met on Tuesday, May 1, at 12:55 p.m., in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

34. The minutes of the Concessions/Commercial Development Meeting of April 3, 2018 were approved during the Committee Meeting of May 1, 2018.

Action Items for Consideration

35. The Airport Board unanimously adopted Resolution No. 2018-05-095 to approve execution of Contract No. 7006626, for Terminal Seating and Electrical Maintenance, with Airline Fabricare Systems, LLC, of Fort Worth, Texas, in an amount not to exceed \$555,787.00, for the initial one year term of the Contract, with options to renew for four additional one-year periods.
36. The Airport Board unanimously adopted Resolution No. 2018-05-096 to approve execution of Contract No. 7006623, for Tork PeakServe Hand Towels and Dispensers, with Torrez Paper Company, of Farmers Branch, Texas, in an amount not to exceed \$1,266,600.00, for the two year term of the Contract, with options to renew for three one-year periods.
37. The Airport Board unanimously adopted Resolution No. 2018-05-097 to approve execution of leases with retail and food and beverage providers for Terminals A, C and D as recommended by the DFW Selection Committee.

Discussion Items

38. Permits Issued by Concessions were distributed to the Board.

FULL BOARD

39. Registered speakers Mark York, representing the Dallas AFL-CIO, and Mike Amani, a driver with LSG Sky Chef at DFW thanked the Board for allowing them to come to speak at Board meetings regarding labor and management disputes related to heat exposure. Mr. Amani announced that vehicles are now scheduled to have air conditioning installed.

40. Next Committee meetings – June 5, 2018
Next Regular Board meeting – June 7, 2018