

**MINUTES**  
**FINANCE/AUDIT COMMITTEE MEETING**  
**TUESDAY, JANUARY 30, 2018**  
**12:35 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 12:35 p.m., on Tuesday, January 30, 2018, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Regina Montoya, Chair  
Henry Borbolla, Vice Chair  
Matrice Ellis-Kirk  
Amir Rupani

**Other Board Members in attendance:**

Sam Coats  
Lillie Biggins  
William Meadows  
Eddie Reeves

**Board staff in attendance:**

Sean Donohue, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinsette, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Alan Black, Zenola Campbell, Armin Cruz, Rusty Hodapp, Robert Horton, Tamela Lee, Sharon McCloskey, Casey Norton, Greg Spoon, Max Underwood, Michael Yip, Michael Youngs, Jack Zill, Donna Schnell.

**FINANCE/AUDIT COMMITTEE**

7. The minutes of the Finance/Audit Committee Meeting of January 2, 2018 were approved.
8. The Financial Report was presented by Max Underwood, VP Finance.

**Consent Items for Consideration**

9. The Committee recommended to the Board to approve authorization to exercise options for multi-year Contracts for the third quarter of Fiscal Year 2018.
10. The Committee recommended to the Board to approve execution of Contract No. 7006590, for Work Gloves, with Torrez Paper Company, of Dallas, Texas, in an amount not to exceed \$60,436.20, for the initial one-year term of the Contract, with options to renew for four additional one-year terms.
11. The Committee recommended to the Board to approve execution of Contract No. 7006584, for Copy and Specialty Paper, with Western BRW Paper Company, of Carrollton, Texas, in an amount not to exceed \$117,264.70, for the initial one-year term of the Contract, with options to renew for four additional one-year terms.

12. The Committee recommended to the Board to approve execution of Contract No. 8005188, Executive Recruitment Services, with Korn Ferry, of Atlanta, Georgia, for an amount not to exceed \$75,000.00.
13. The Committee recommended to the Board to approve authorization to reject all bids for Solicitation No. 274265, for Laptops; and execute Purchase Order No. 274314, for Laptops, to GovWare LLC, of Scottsdale, Arizona, in the amount of \$71,910.00.
14. The Committee recommended to the Board to approve execution of Contract No. 7006580, for Operations System Behavior and External Threat Malware, with BlackLake Security LLC, of Austin, Texas, in an amount of not to exceed \$76,500.00, for the initial one year term of the Contract, with options to renew for four additional one-year periods.
15. The Committee recommended to the Board to approve execution of Contract No. 7006594, for Malware Threat Detection, with Critical Start LLC, of Plano, Texas, in amount of not to exceed \$106,521.00, for the initial one year term of the Contract, with options to renew for four additional one-year periods.

### **Action Items for Consideration**

16. The Committee recommended to the Board to approve execution of Contract No. 8005155, for a Disparity Study, with Collette Holt and Associates, of Oakland, California, in the amount not to exceed \$710,000.00, for the two-year term of the Contract.
17. The Committee recommended to the Board to approve authorization to bind and procure an Insurance Policy for Excess Workers' Compensation Insurance, with Colony Insurance Company in the amount of \$268,800.00 for the policy year effective March 1, 2018.
18. The Committee recommended to the Board to approve authorization to bind and procure an Insurance Policy for All-Risk Property Insurance, with American Home Assurance Company of New York, NY (AIG) in the amount of \$4,263,833.00 for the policy period incepting March 1, 2018.
19. The Committee recommended to the Board to approve increase to Contract No. 7006566, for Aircraft Auto Docking Refresh and Realignment Service, with ADB Safegate Americas, LLC, of Brooklyn Park, Minnesota, in an amount not to exceed \$636,067.69, for a revised Contract amount of \$2,334,952.01.

### **Discussion Items**

20. Department of Audit Services' Quarterly Audit Update was presented by Rob Darby, Director Audit Services.
21. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
22. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.