

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
FEBRUARY 1, 2018
8:30 a.m.

Convening of the Meeting – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building of the Dallas Fort Worth International Airport Board at 8:40 a.m., on Thursday, February 1, 2018, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

William Meadows, Chair	Sam Coats
Regina Montoya, Vice Chair	Matrice Ellis-Kirk
Henry Borbolla III, Secretary	Madeleine Johnson
Mayor Mike Rawlings	Raj Narayanan
Mayor Betsy Price	Eddie Reeves
Lillie Biggins	Rick Stopfer ¹

Board staff in attendance:

Sean Donohue, John Ackerman, Ken Buchanan, Chad Makovsky, Khaled Naja, Chris Poinsette, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Alan Black, Zenola Campbell, Armin Cruz, Milton De La Paz, Rusty Hodapp, Robert Horton, Karen Kavanagh, Tamela Lee, Sharon McCloskey, Casey Norton, Greg Spoon, John Terrell, Michael Yips, Michael Youngs, Jack Zill, Donna Schnell.

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AGENDA

- A. The invocation was given by Chaplain DD Hayes.
- B. The Pledge of Allegiance was recited.
- C. Announcements by Sam Coats, Board Chair:
 - New Board Members Madeleine Johnson and Raj Narayanan, from the City of Dallas, were recognized and introduced.
 - Eddie Reeves was congratulated for his reappointment to the Board.
 - A formal farewell will be held at the March Board Meeting for former Board Members Bridget Lopez and Amir Rupani.
 - Lillie Biggins was congratulated for her recent retirement from her position as President of Texas Health Harris Methodist Hospital in Fort Worth. Ms. Biggins spent over 45 years in the healthcare industry and among her many accomplishments she was inducted into the Texas Women's Hall of Fame in May 2014, earning her place as one of Texas' most distinguished women.

Announcement by Sean Donohue, CEO:

- As part of our United Way campaign, each employee that donated was entered into a drawing to swap jobs with one of the Executive Vice Presidents for a day. Staci Blakemore with Customer Experience became CEO for a day, and Kent Henderson from Corporate Aviation swapped jobs with Elaine Rodriguez, General Counsel. Both Staci and Kent attended the Board Meeting.
- DFW hosted a breakfast for our minority chamber partners to thank them for helping us meet and exceed our 2017 goals.

¹ Non-voting Board Member from the City of Irving

- Last month we held our annual Department of Public Safety awards to celebrate the men and women who keep us safe and secure.
- New Assistant Vice President of Community Engagement JJ Cawelti was introduced.
- New Board Members Madeleine Johnson and Raj Narayanan took the Oath of Office.

D. Election of Officers

- The Election of the 2018 Officers was held and the following Officers were nominated and elected:
 - William Meadows, Chair
 - Regina T. Montoya, Vice Chair
 - Henry Borbolla III, Secretary

E. The minutes of the Regular Board Meeting of January 4, 2018 were approved.

F. Air Service Highlights – Milton De La Paz

G. Financial Report – Chris Poinsette

OPERATIONS COMMITTEE

Operations Committee Chairman William Meadows reported that the Committee met on Tuesday, January 30, 2018 at 12:30 p.m. in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

1. The minutes of the Operations Committee Meeting of January 2, 2018 were approved during the Committee Meeting of January 30, 2018.

Consent Item for Consideration

2. The Airport Board unanimously adopted Resolution No. 2018-02-019 to approve execution of a no cost Change Order to Contract No. 9500577, Aircraft Hardstand Ramp Expansion, with Austin Bridge & Road, LP, of Irving, TX for a revised Contract Amount not to exceed \$40,957,731.00.

Action Items for Consideration

3. The Airport Board unanimously adopted Resolution No. 2018-02-020 to approve execution of Contract No. 7006515, for DPS Uniforms, Equipment and Specialty Clothing, with Galls, LLC, of Lexington, Kentucky, in an amount not to exceed \$2,648,779.30, for the initial two-year term of the Contract, with options to renew for three additional one-year terms.
4. The Airport Board unanimously adopted Resolution No. 2018-02-021 to approve execution of Purchase Order No. 274305, for Mobile Intensive Care Units, to MCCALL F, Inc. dba Sterling McCall Ford, of Houston, Texas, in the amount of \$530,400.00.

Discussion Items

5. There were no Construction and Professional Services Contract Increase(s) approved by Authorized Staff for this reporting period.
6. There were no Decrease(s)/increase(s) in Scope of Work approved by Authorized Staff for this reporting period.

FINANCE/AUDIT COMMITTEE

Finance/Audit Committee Chair Regina Montoya reported that the Committee met on Tuesday, January 30, 2018 at 12:35 p.m. in the Board Room of the DFW Airport Headquarters Building and recommended approval of the following:

7. The minutes of the Finance/Audit Committee Meeting of January 2, 2018 were approved during the Committee Meeting of January 30, 2018.
8. The Financial Report was presented by Max Underwood, VP Finance.

Consent Items for Consideration

9. The Airport Board unanimously adopted Resolution No. 2018-02-022 to approve authorization to exercise options for multi-year Contracts for the third quarter of Fiscal Year 2018.
10. The Airport Board unanimously adopted Resolution No. 2018-02-023 to approve execution of Contract No. 7006590, for Work Gloves, with Torrez Paper Company, of Dallas, Texas, in an amount not to exceed \$60,436.20, for the initial one-year term of the Contract, with options to renew for four additional one-year terms.
11. The Airport Board unanimously adopted Resolution No. 2018-02-024 to approve execution of Contract No. 7006584, for Copy and Specialty Paper, with Western BRW Paper Company, of Carrollton, Texas, in an amount not to exceed \$117,264.70, for the initial one-year term of the Contract, with options to renew for four additional one-year terms.
12. The Airport Board unanimously adopted Resolution No. 2018-02-025 to approve execution of Contract No. 8005188, Executive Recruitment Services, with Korn Ferry, of Atlanta, Georgia, for an amount not to exceed \$75,000.00.
13. The Airport Board unanimously adopted Resolution No. 2018-02-026 to approve authorization to reject all bids for Solicitation No. 274265, for Laptops; and execute Purchase Order No. 274314, for Laptops, to GovWare LLC, of Scottsdale, Arizona, in the amount of \$71,910.00.
14. The Airport Board unanimously adopted Resolution No. 2018-02-027 to approve execution of Contract No. 7006580, for Operations System Behavior and External Threat Malware, with BlackLake Security LLC, of Austin, Texas, in an amount of not to exceed \$76,500.00, for the initial one year term of the Contract, with options to renew for four additional one-year periods.

15. The Airport Board unanimously adopted Resolution No. 2018-02-028 to approve execution of Contract No. 7006594, for Malware Threat Detection, with Critical Start LLC, of Plano, Texas, in amount of not to exceed \$106,521.00, for the initial one year term of the Contract, with options to renew for four additional one-year periods.

Action Items for Consideration

16. The Airport Board unanimously adopted Resolution No. 2018-02-029 to approve execution of Contract No. 8005155, for a Disparity Study, with Collette Holt and Associates, of Oakland, California, in the amount not to exceed \$710,000.00, for the two-year term of the Contract.
17. The Airport Board unanimously adopted Resolution No. 2018-02-030 to approve authorization to bind and procure an Insurance Policy for Excess Workers" Compensation Insurance, with Colony Insurance Company in the amount of \$268,800.00 for the policy year effective March 1, 2018.
18. The Airport Board unanimously adopted Resolution No. 2018-02-031 to approve authorization to bind and procure an Insurance Policy for All-Risk Property Insurance, with American Home Assurance Company of New York, NY (AIG) in the amount of \$4,263,833.00 for the policy period incepting March 1, 2018.
19. The Airport Board unanimously adopted Resolution No. 2018-02-032 to approve increase to Contract No. 7006566, for Aircraft Auto Docking Refresh and Realignment Service, with ADB Safegate Americas, LLC, of Brooklyn Park, Minnesota, in an amount not to exceed \$636,067.69, for a revised Contract amount of \$2,334,952.01.

Discussion Items

20. Department of Audit Services' Quarterly Audit Update was present by Rob Darby, Director of Audit Services, during the Committee Meeting of January 30, 2018.
21. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.
22. Purchase Orders/Contracts and Professional Service Contract approved by Authorized Staff were distributed to the Board.

FULL BOARD

23. There were no registered speakers.
24. Next Committee meetings – March 6, 2018
Next Regular Board meeting – March 8, 2018