AGENDA
OPERATIONS COMMITTEE MEETING
TUESDAY, FEBRUARY 12, 2019
12:30 p.m.

OPERATIONS COMMITTEE

1. Approve Minutes of the Operations Committee Meeting of January 8, 2019.

Consent Items for Consideration

A. Black 2. Approve amendment and restatement of the Software Marketing and Licensing Agreement dated September 4, 2014, with Precocity, LLC (formerly known as Dedo Interactive, Inc.), as amended on December 4, 2014 (the "Agreement"), to replace and supersede the Agreement to, among other things, amend the rights and responsibilities of the parties with respect to the sales and marketing of software products utilizing certain DFW Airport intellectual property relating to fire training.

H. Frost 3. Approve execution of Contract No. 8005284, for Environmental Management System, with Vega Systems AB, of Stockholm, Sweden, in an amount not to exceed $109,500.00, for the initial one-year term of the Contract, with option to renew for a one-year period.

Action Items for Consideration

A. Black 4. Approve execution of Purchase Order No. 275540 for Emergency Rescue Apparatus (Fire Trucks), to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of $3,635,376.00.

R. Hodapp 5. Approve an increase to Contract No. 9500577, Aircraft Hardstand Ramp Expansion, with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed $886,689.85, for a revised Contract amount of $41,892,310.11.

6. Approve execution of Contract No. 9500656, South Cell Phone Lot, with North Texas Contracting, of Keller, Texas, in an amount not to exceed $992,586.00, for the initial 180-day term of the Contract.

T. Huddleston 7. Approve ratification of execution of Contract No. 9500683, for West Airfield Slope Failure Emergency Repair Services, with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed $300,000.00, for the initial 90-day term of the Contract.

8. Approve execution of Contract 7006749, for Fuel Separator Cleaning and Inspection Services, with Ace Pipe Cleaning, Inc., of Kansas City, Missouri, in an amount not to exceed $1,625,500.00, for the initial three-year term of the Contract.
Discussion Items

R. Hodapp 9. Construction and Professional Services Contract increase(s) approved by Authorized Staff for this reporting period.

10. Decrease(s)/increase(s) in Scope of Work approved by Authorized Staff for this reporting period.
Date 02/14/2019  Committee Operations  Subject Amended and Restated Software Marketing and Licensing Agreement  Resolution #

**Action**
That the Chief Executive Officer or designee be authorized to amend and restate the Software Marketing and Licensing Agreement dated September 4, 2014, with Precocity, LLC (formerly known as Dedo Interactive, Inc.), as amended on December 4, 2014 (the "Agreement"), to replace and supersede the Agreement to, among other things, amend the rights and responsibilities of the parties with respect to the sales and marketing of software products utilizing certain DFW Airport intellectual property relating to fire training.

**Description**
In 2014, the Airport granted Precocity the exclusive right to market and sell end-user product licenses for software products ("Products") utilizing certain DFW Airport intellectual property related to fire training, including the DFW Fire Training Research Suite software program ("FTR Suite"), the mobile application known as the Aircraft Fam App, and the mobile application known as the Fire Training Research Suite App ("FTRS Mobile App"). The parties now wish to amend and restate the Agreement, with an effective date of October 1, 2018, (the "Amended Agreement"), to realign the rights and responsibilities of the parties as follows:

- **Licenses from the Airport to Precocity**
  - The Airport will grant Precocity a non-exclusive license to continue making and servicing the Products and for Precocity to perform its other obligations under the Amended Agreement. Precocity will no longer have the exclusive right and license to market the Products.

- **Precocity Obligations**
  - Provide end-user maintenance and support services, license management and products application services, and provide server support and hosting services.
  - Maintain mobile application accounts on behalf of the Airport, and provide support and maintenance services for the mobile apps.
  - Continue collecting revenue from existing FTR Suite customers.

- **Airport Obligations**
  - Responsible for all sales, marketing, advertising and promotion of the Products and collection of revenue, other than for existing FTR Suite customers.
  - Perform customer installation and onboarding for Products, other than FTRS Mobile App; and troubleshoot customer issues.

**D/S/M/WBE Information**
- N/A - Not subject to the goal per the Board’s SBE Policy due to the nature of the procurement (Amendments).

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For Information contact

Alan Black
3-3500

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Support Fees and Revenues

- Airport will pay Precocity for FTR Suite support services based on monthly license revenue, as follows:
  - $0 - $4,167 = 20% of monthly revenue collected
  - $4,168 - $8,333 = $833 + 15% of monthly revenue collected above $4,176
  - above $8,333 = $1,458 + 10% of monthly revenue collected above $8,333

- Revenue Sharing (based on gross revenue collected)
  - Existing FTR Suite customers - 70% Airport/30% Precocity
  - New FTR Suite customers - 100% Airport
  - New FTR Suite customers under reseller agreement with Precocity (if any) - 70% Airport/30% Precocity
  - Precocity will remit 10% to Airport for any Products sold by or on behalf of Precocity to any non-airport/aviation related end users
  - FTRS Mobile App and Aircraft Fam App - 100% Airport

Justification

- DFW is the sole and exclusive owner of all intellectual property rights with respect to the FTR Suite, the FTRS Mobile App, and the Aircraft Fam App since inception; provided, however Precocity retains ownership to all Precocity intellectual property incorporated therein.
- Each party retains ownership of its pre-existing intellectual property.
- Precocity will own any new intellectual property created after the effective date of the Amended Agreement with respect to any new Products, with a license to the Airport to use in the new Products.

Additional Attachments: N

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to amend and restate the Software Marketing and Licensing Agreement dated September 4, 2014, with Precocity, LLC (formerly known as Dedo Interactive, Inc.), as amended on December 4, 2014 (the "Agreement"), to replace and supersede the Agreement to, among other things, amend the rights and responsibilities of the parties with respect to the sales and marketing of software products utilizing certain DFW Airport intellectual property relating to fire training.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:33 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:49 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:42 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Department Head
Public Safety
Jan 30, 2019 4:29 pm

Chief Executive Officer
Date

Pending
Action
That the Chief Executive Officer or designee be authorized to execute Contract No. 8005284, for Environmental Management System, with Vega Systems AB, of Stockholm, Sweden, in an amount not to exceed $109,500.00, for the initial one year term of the Contract, with option to renew for a one-year period.

Description
- Award a Contract for updating the Airport’s EMS in support of the Airport’s Environmental Affairs Department.

Justification
- The existing compliance-focused EMS was required by the U.S. Environmental Protection Agency (USEPA) under a consent decree to ensure consistent compliance with environmental regulations.
- The Environmental Affairs Department has identified the need to update to the ISO14001:2015 standard to facilitate transition from the existing compliance/reactive focused EMS to a strategic and proactive decision-making framework.
- The ISO14001:2015 standard is more actionable and allows the Airport to monitor, measure, analyze and evaluate environmental performance as it relates to business and financial goals and align on global environmental issues as impacted by Airport operations.

D/S/M/WBE Information
- N/A - Not subject to the goal per the Board’s SBE Policy due to the nature of the procurement (Government Code Exemption).

Schedule/Term
- Start Date: March 2019
- Contract Term: One year, with a one one-year renewal option.

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For Information contact
Robert Horton
3-5563
Miriam Seymour
3-5631

Fund: 0102
Project: 0102
External Funding Source: $109,500.00
Additional Information

- This Contract is a specified source.
- Vega Systems AB has experience working with 34 other international airports to update their respective EMS documents to the ISO14001:2015 standard.
- The new EMS will promote stewardship and sustainably through:
  - Increased prominence of environmental management within the organization’s strategic planning process.
  - Greater focus on leadership;
  - Addition of proactive initiatives to protect the environment from harm and degradation, such as sustainable resource use and extreme weather assessment/mitigation;
  - Improved environmental performance;
  - Lifecycle thinking when considering environmental aspects;
  - Addition of a communications strategy.

Additional Attachments: N

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005284, for Environmental Management System, with Vega Systems AB, of Stockholm, Sweden, in an amount not to exceed $109,500.00, for the initial one year term of the Contract, with option to renew for a one-year period.

Approved as to Form by

Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:34 am

Approved as to Funding by

Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:50 pm

Approved as to M/WBE by

Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:45 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Environmental Affairs
Jan 29, 2019 9:45 am

Chancellor
Pending

Chief Executive Officer
Date
**Dallas Fort Worth International Airport Board**

**Official Board Action/Resolution**

**Date**
02/14/2019

**Committee**
Operations

**Subject**
Emergency Rescue Apparatus

**Resolution #**

**Action**
That the Chief Executive Officer or designee be authorized to execute Purchase Order No. 275540 for Emergency Rescue Apparatus (Fire Trucks), to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of $3,635,376.00.

**Description**
- Purchase four (4) Emergency Rescue Apparatus (Fire Trucks) for the Airport's Department of Public Safety.

**Justification**
- This purchase will provide equipment for use by Airport staff in the performance of their duties.
- Replacement criteria is determined by age/mileage, maintenance costs, and done time/reliability.
- The goal of this project is to ensure continued reliability of rescue vehicles responsible for responses to emergencies.

**D/S/M/WBE Information**
- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Goods/Finished Products).

**Schedule/Term**
- Purchase Date: February 2019
- Delivery Date: February 2020

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**For Information contact**
- Alan Black
  - Phone: 3-3500
- Keith White
  - Phone: 3-5638

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<td>DFW Capital Acct</td>
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Additional Information

- This purchase will be made through an Interlocal Agreement with the Houston-Galveston Area Council of Governments (H-GAC), in accordance with Board Resolution No. 97-07-181, dated July 3, 1997.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Purchase Order No. 275540 for Emergency Rescue Apparatus (Fire Trucks), to Siddons Martin Emergency Group, LLC, of Denton, Texas, in the amount of $3,635,376.00.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:45 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:51 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity
and Development
Business Diversity and
Development
Jan 31, 2019 2:46 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Department Head
Public Safety
Jan 30, 2019 9:54 am

Chief Executive Officer
Pending
Date
Date: 02/14/2019  
Committee: Operations  
Subject: Aircraft Hardstand Ramp Expansion

Action
That the Chief Executive Officer or designee be authorized to increase Contract No. 9500577, Aircraft Hardstand Ramp Expansion, with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed $886,689.85, for a revised Contract amount of $41,892,310.11.

Description
• This action accounts for as-built final quantity adjustments between estimated earthwork excavation quantities and actual quantities required at the completion of the project.

Justification
• Final quantity adjustments to the contract have been determined based on actual earthwork excavation quantities required resulting in an increase to the Contract.
• Final contract work quantities are field verified by the Board’s Quality Assurance (QA) representatives.
• Design-bid-build projects are bid based on quantities identified in bidding documents. Prior to project close-out, bid quantities are reconciled with actual as-built quantities based on verified field conditions.
• The hardstand opened for aircraft use on August 27, 2018, four months ahead of schedule and $5.898 million (11.1%) under program budget.

D/S/M/WBE Information
• In accordance with the Board's DBE Program, the DBE goal for this contract is 22%.
• Austin Bridge and Road, has committed to achieving 22% DBE participation on this contract, and is currently achieving 22.77%.

Schedule/Term
The current Contract Term is not affected by this action.

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<tr>
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For Information contact
Rusty Hodapp  
3-1891  
Tegene Tegene  
3-1881

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<td>Joint Capital</td>
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<td>External Funding Source</td>
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On October 13, 2016, by Resolution No. 2016-10-238, the Board approved award of Contract No. 9500577, for Aircraft Hardstand Ramp Expansion, with Austin Bridge & Road, LP, of Irving, Texas.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to increase Contract No. 9500577, Aircraft Hardstand Ramp Expansion, with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed $886,689.85, for a revised Contract amount of $41,892,310.11.

Approved as to Form by

Rodriguez, Elaine  
Legal Counsel  
Jan 31, 2019 10:46 am

Approved as to Funding by

Underwood, Max  
Vice President Finance  
Finance  
Jan 31, 2019 12:52 pm

Approved as to M/WBE by

Burks Lee, Tamela  
Vice President Business Diversity and Development  
Business Diversity and Development  
Jan 31, 2019 2:46 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head  
Jan 30, 2019 10:36 am

Pending

Chief Executive Officer  
Date
**Date** 02/14/2019  
**Committee** Operations  
**Subject** South Cell Phone Lot  
**Resolution #**

| **Action** |  
| --- | --- |
| That the Chief Executive Officer or designee be authorized to execute Contract No. 9500656, South Cell Phone Lot, with North Texas Contracting, of Keller, Texas, in an amount not to exceed $992,586.00, for the initial 180 day term of the Contract. |

| **Description** |  
| --- | --- |
| • This action provides for the construction of a South Cell Phone Parking Lot.  
• The scope of work includes: new pavement for 64 parking spaces; site lighting; closed circuit television cameras; emergency call box; wayfinding and parking lot signage. |

| **Justification:** |  
| --- | --- |
| • The South Cell Phone Lot will provide a safe location for vehicles to park while waiting on arriving passengers. |

| **D/S/M/WBE Information** |  
| --- | --- |
| • In accordance with the Board's SBE Program, the SBE goal for this contract is 20%.  
• North Texas Contracting has committed to achieving 25.08% SBE participation utilizing Synergy Signs & Services (WF-C: 2.38%), G.J. Seeding, LLC (WF-C: 6.58%) and Industry Junction, Inc. (HM-C: 16.12%). |

| **Schedule/Term** |  
| --- | --- |
| • Contract Start Date: March 2019  
• Completion date: 180 calendar days |

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<tr>
<th><strong>Contract #</strong></th>
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| **For Information contact** |  
| --- | --- |
| Rusty Hodapp  
3-3670 | Fund  
DFW Capital Acct |
| Ivonne Gonzalez  
3-1725 | Project #  
26528-02 |
|  | External Funding Source  
DFW Capital Acct |
|  | Amount  
$992,586.00 |
Six (6) bids, including one (1) from SBE firms, were received and opened on January 16, 2019.
Bid tabulation attached.
North Texas Contracting, of Keller, Texas is the lowest responsive, responsible bidder.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Contract No. 9500656, South Cell Phone Lot, with North Texas Contracting, of Keller, Texas, in an amount not to exceed $992,586.00, for the initial 180 day term of the Contract.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:47 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:52 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:47 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Department Head
Jan 30, 2019 10:36 am
## Contract No. 9500656
### South Cell Phone Lot
#### Bid Tabulation

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<tr>
<th>Bidders</th>
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<td>Irving, Texas</td>
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**Note:**
1. SBE-Certified through North Central Texas Regional Certification Agency
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION

Date 02/14/2019  Committee Operations  Subject West Airfield Slope Failure Emergency Repair Services  Resolution #

Action
That the Airport Board does hereby ratify the execution of Contract No. 9500683, for West Airfield Slope Failure Emergency Repair Services, with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed $300,000.00, for the initial 90 day term of the Contract.

Description

- Ratify a Contract to address a slope failure that occurred in the West Airfield Drive area for the Airport’s Energy, Transportation and Asset Management Department.

Justification

- An unseasonable increase in the amount and frequency of rain conditions has resulted in a mass soil erosion to a slope in the West Airfield Drive area north of Glade Road. The soil erosion has resulted in sufficient soil spill-over onto West Airfield Drive to cause one lane of this road to be blocked off to ensure driver safety on this road.
- On January 18, 2019, the contractor was issued a limited notice to proceed to begin repair work to the affected slope and road areas to minimize further soil erosion, stabilize soil conditions to safely restore the slope and surrounding areas and remove soil from road areas to facilitate traffic on West Airfield Drive.

D/S/M/WBE Information

- N/A - Not subject to the goal per the Board’s MBE Policy due to the nature of the procurement (Government Code Exemption).

Schedule/Term

- Start Date: January 18, 2019
- Term: 90 calendar days

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For Information contact
Tammy Huddleston 3-6132
Ron Duncan 3-5613

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<td>0102</td>
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Additional Information

- The selection of Austin Bridge & Road, LP, was based on their ability to promptly mobilize to perform these emergency repair services as they currently have two civil projects onsite; namely, Aircraft Hardstand Ramp Expansion and Runway 17C-35C Rehabilitation. This status will also ensure they have sufficient Airport experience and insurance coverage to perform these services.
- This Contract is a unit price contract. The Airport will pay only for the actual quantities of products and/or services used to perform the repair services.
- This Contract is exempt from competitive bidding in accordance with Local Government Code 252.022, as it is necessary to protect the public health and safety.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Airport Board does hereby ratify the execution of Contract No. 9500683, for West Airfield Slope Failure Emergency Repair Services, with Austin Bridge & Road, LP, of Irving, Texas, in an amount not to exceed $300,000.00, for the initial 90 day term of the Contract.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:47 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:52 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:47 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Energy & Transportation Mgmt
Jan 30, 2019 6:39 am

Chief Executive Officer
Date

Pending
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION

Date 02/14/2019  Committee Operations  Subject Fuel Separator Cleaning and Inspection Services  Resolution #

Action
That the Chief Executive Officer or designee be authorized to execute Contract 7006749, for Fuel Separator Cleaning and Inspection Services, with Ace Pipe Cleaning, Inc., of Kansas City, Missouri, in an amount not to exceed $1,625,500.00, for the initial three-year term of the Contract.

Description
• Award a Contract for Fuel Separator Cleaning and Inspection Services for the Airport's Energy, Transportation and Asset Management Department.

Justification
• Replaces an existing Contract which has been in place for two years.
• The Contract provides for all labor, equipment, materials and transportation for periodic inspection and cleaning of 41 fuel separators, 351 type D storm water inlets, 26 type B-1 storm water inlets, 12 storm water treatment units, and 27 oil water separators.
• The Contract also provides video inspection and cleaning of underground drainage piping from these structures on an as-needed basis.
• These services ensure compliance with the Storm Water Pollution Prevention Program (SWPPP) water quality benchmarks.

D/S/M/WBE Information
• In accordance with the Board's SBE Program, no SBE goal was set for this Contract due to the limited availability of SBE firms that perform this service.

Schedule/Term
• Start Date: March 2019
• Contract Term: Three years

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For Information contact
Tammy Huddleston 3-6132
Robert Ramert 3-4872

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<td>0102</td>
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Additional Information

- Two (2) bids, none from an SBE firm, were received on or before January 17, 2019.
- Ace Pipe Cleaning, of Kansas City, Missouri, is the lowest responsive, responsible bidder.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Contract 7006749, for Fuel Separator Cleaning and Inspection Services, with Ace Pipe Cleaning, Inc., of Kansas City, Missouri, in an amount not to exceed $1,625,500.00, for the initial three-year term of the Contract.

Approved as to Form by

Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:47 am

Approved as to Funding by

Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:53 pm

Approved as to M/WBE by

Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:47 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Pending

Chief Executive Officer
Date
Contract No. 7006749  
Fuel Separator Cleaning and Inspection Services  
Bid Tabulation

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ace Pipe Cleaning, Inc. N1 Kansas City, MO</td>
<td>$1,625,500.00</td>
</tr>
<tr>
<td>Pipeline Video Inspection, LLC dba AIMS Company Phoenix, AZ</td>
<td>$4,077,825.00</td>
</tr>
</tbody>
</table>

Note:  
1. Incumbent
**Item For Discussion**
Report to the Airport Board all Contracts valued between $25,000.00 and $50,000.00 and Contracts Increases/Decreases valued between $25,000.00 and $50,000.00, for the month of December 2018.

**Description**
- Report to the Airport Board all Contracts valued between $25,000.00 and $50,000.00 and Contracts Increases/Decreases valued between $25,000.00 and $50,000.00, for the month of December 2018.
CONTRACT ACTIONS APPROVED BY AUTHORIZED STAFF
December 1, 2018 through December 31, 2018
Professional Service New Contracts - $25,000 to $50,000
Change Orders - Increases/Decreases $25,000 to $50,000

<table>
<thead>
<tr>
<th>Consultant *Denotes M/WBE</th>
<th>Contract No.</th>
<th>Contract Title/Description</th>
<th>Action Type</th>
<th>Amount</th>
</tr>
</thead>
</table>

None this reporting period for Professional Services.
<table>
<thead>
<tr>
<th>Consultant *Denotes M/WBE</th>
<th>Contract No.</th>
<th>Contract Title/Description</th>
<th>Action Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CFG Industries LLC</td>
<td>9500547</td>
<td>Rehabilitate East &amp; West Potable Water Storage Tanks</td>
<td>Change Order</td>
<td>NTE $40,154.31</td>
</tr>
<tr>
<td></td>
<td></td>
<td>This action provided for installation of four (4) new steel interior ladders.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CFG Industries LLC</td>
<td>9500547</td>
<td>Rehabilitate East &amp; West Potable Water Storage Tanks</td>
<td>Change Order</td>
<td>NTE $45,003.92</td>
</tr>
<tr>
<td></td>
<td></td>
<td>This action provided for the installation of four (4) twenty (20) inch overflow structures with an interior weir box, flap gate and exterior pipe steel per the hydraulic evaluation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M.C. Dean, Inc.</td>
<td>9500637</td>
<td>RCC Garage Lighting Enhancement</td>
<td>Change Order</td>
<td>NTE $45,069.66</td>
</tr>
<tr>
<td></td>
<td></td>
<td>This action provided for Airport Water Service application fee increase and added manual handwashing to the contract.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA
FINANCE/AUDIT COMMITTEE MEETING
TUESDAY, FEBRUARY 12, 2019
12:35 p.m.

FINANCE/AUDIT COMMITTEE

11. Approve Minutes of the Finance/Audit Committee Meeting of January 12, 2019.


Consent Item for Consideration


M. Youngs 14. Approve execution of Contract No 7006757, for Tools for Oracle Application Development (TOAD) Software Licenses, with ImmixGroup, Inc., of McLean, Virginia, in an amount not to exceed $230,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

Action Items for Consideration

P. Puopolo 15. Approve execution of two Contracts for Global Investment Trend and Data Analysis: Contract No. 8005280, with CB Information Services, Inc., of New York, New York, in an amount not to exceed $170,000.00; Contract No. 8005281, with Foresight Factory International, Inc., of New York, New York, in an amount not to exceed $60,000.00. The initial term of the Contracts is one year, with options to renew annually. Total amount of action is $230,000.00.

16. Approve execution of Contract No. 8005279, for Innovation Program Modeling and Communication, with ThoughtForm, Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed $245,000.00, for the one-year term of the Contract, with options to renew annually.

M. Yip 17. Approve authorization to bind and procure an Insurance Policy for Excess Workers' Compensation Insurance, with Colony Insurance Company in the amount of $283,290.00 for the policy year effective March 1, 2019.

18. Approve authorization to bind and procure an Insurance Policy for All-Risk Property Insurance, with American Home Assurance Company of New York, NY (AIG) in the amount of $4,228,267.00 for the policy period effective March 1, 2019.
19. Approve execution of Contract No. 7006771, for Copper Cable Equipment and Installation Services, with Real Network Services, Inc, of Dallas, Texas, in an amount not to exceed $1,390,500.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

20. In accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board’s attorney’s advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:
   
   a) Case No. 15-04833; styled The Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company, in the 44th Judicial District of Dallas County, Texas
   
   b) The Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company and Kellogg Brown & Root, Inc, Cause No. DC -15-04400, in the 134th District Court, Dallas, County, Texas

21. Approve an increase to Contract No. 8005117 with the firm of Carrington, Coleman, Sloman & Blumenthal L.L.P. of Dallas, Texas, in an amount not to exceed $700,000.00, for a revised contract amount of $1,596,500.00.

22. Approve authorization to enter into a Settlement and Release Agreement with Hensel Phelps Construction Company to settle the lawsuit styled Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company.

Discussion Items

23. Department of Audit Services’ Quarterly Audit Update.


Dallas Fort Worth International Airport
KPIs and Financial Report – FY 2019
For the Three Months Ended December 31, 2018 - Unaudited
### Key Performance Indicator Scorecard
For the Three Months Ended December 31, 2018 – Unaudited

<table>
<thead>
<tr>
<th>Key Performance Indicators</th>
<th>FY18 Actuals YTD</th>
<th>FY19 Plan YTD **</th>
<th>FY19 Actuals YTD</th>
<th>FY19A vs FY19P</th>
<th>FY19 Annual Plan**</th>
<th>Data As Of</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business Performance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Passengers (Ms) *</td>
<td>16.87</td>
<td>17.03</td>
<td>16.97</td>
<td></td>
<td>72.25</td>
<td>Dec 18</td>
</tr>
<tr>
<td>International Seat Capacity Growth</td>
<td>3.9%</td>
<td>1.9%</td>
<td>2.0%</td>
<td></td>
<td>1.9%</td>
<td>Dec 18</td>
</tr>
<tr>
<td>DFW Cost Center Net Revenues (Ms)</td>
<td>$31.2</td>
<td>$31.5</td>
<td>$35.6</td>
<td></td>
<td>$133.3</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Total Airline Cost (Ms)</td>
<td>$107.1</td>
<td>$118.5</td>
<td>$115.3</td>
<td></td>
<td>$498.4</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Cost Per Enplaned Passenger</td>
<td>$12.90</td>
<td>$13.57</td>
<td>$13.16</td>
<td></td>
<td>$13.49</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Total 102 Fund Expenditure Budget (Ms) *</td>
<td>$224.4</td>
<td>$243.9</td>
<td>$243.6</td>
<td></td>
<td>$1,008.4</td>
<td>Dec 18</td>
</tr>
<tr>
<td><strong>Customer Experience</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Achieve DFW survey Overall Satisfaction score</td>
<td>4.31</td>
<td>4.32</td>
<td>4.30</td>
<td></td>
<td>4.32</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Achieve DFW survey cleanliness score</td>
<td>4.44</td>
<td>4.42</td>
<td>4.37</td>
<td></td>
<td>4.42</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Implement TSA wait time system in all TSA entrances in all terminals *</td>
<td>n/a</td>
<td>Complete</td>
<td>n/a</td>
<td></td>
<td>Complete</td>
<td>EOY</td>
</tr>
<tr>
<td><strong>Operational Excellence</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Achieve zero regulatory enforcement actions.</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td></td>
<td>0</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Reduce average total taxi time</td>
<td>n/a</td>
<td>3%</td>
<td>n/a</td>
<td></td>
<td>3%</td>
<td>EOY</td>
</tr>
<tr>
<td>Achieve CO2 emissions per passenger *</td>
<td>2.25</td>
<td>2.32</td>
<td>2.28</td>
<td></td>
<td>2.24</td>
<td>Dec 18</td>
</tr>
</tbody>
</table>

** Plan reflects 100% Target.

- **Improved/Constant**: Green
- **Worse**: Yellow
- **End of Year/Quarter Completion**: Grey
**Key Performance Indicator Scorecard**  
*For the Three Months Ended December 31, 2018 – Unaudited*

<table>
<thead>
<tr>
<th>Key Performance Indicators</th>
<th>FY18 Actuals</th>
<th>FY19 Plan</th>
<th>FY19 Actuals</th>
<th>FY19 Annual Plan**</th>
<th>Data As Of</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Safe and Secure</strong></td>
<td></td>
<td></td>
<td><strong>FY19A vs FY19P</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reduce runway incursions total / DFW employees only</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>▶</td>
<td>Dec 18</td>
</tr>
<tr>
<td>Complete curbside reallocation - phase 2 *</td>
<td>n/a</td>
<td>Complete</td>
<td>n/a</td>
<td>▶</td>
<td>Complete EOY</td>
</tr>
<tr>
<td>Complete digital transformation plan *</td>
<td>n/a</td>
<td>Complete</td>
<td>n/a</td>
<td>▶</td>
<td>Complete EOY</td>
</tr>
<tr>
<td>Implement biometric exit at all gates in terminal D *</td>
<td>n/a</td>
<td>Complete</td>
<td>n/a</td>
<td>▶</td>
<td>Complete EOY</td>
</tr>
<tr>
<td>Improve safety &amp; security awareness survey score to 80% *</td>
<td>79%</td>
<td>Complete</td>
<td>n/a</td>
<td>▶</td>
<td>80% EOY</td>
</tr>
<tr>
<td>Launch comprehensive Airport Security Master Planning Initiative *</td>
<td>n/a</td>
<td>80%</td>
<td>n/a</td>
<td>▶</td>
<td>Complete EOY</td>
</tr>
<tr>
<td><strong>Community Engagement</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBE/DBE/ACDBE Programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase DFW Cares volunteer hours by 5% *</td>
<td>27%/18%/42%</td>
<td>25%/15%/33%</td>
<td>30%/34%/46%</td>
<td>[Green, Green, Green]</td>
<td>25%/15%/33% Dec 18</td>
</tr>
<tr>
<td>Increase DFW Cares volunteer hours by 5% *</td>
<td>n/a</td>
<td>5,289 hrs</td>
<td>▶</td>
<td>▶</td>
<td>5,289 hrs EOY</td>
</tr>
<tr>
<td><strong>Employee Engagement</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Achieve employee engagement participation</td>
<td>83%</td>
<td>75%</td>
<td>▶</td>
<td>▶</td>
<td>75% EOY</td>
</tr>
<tr>
<td>Achieve Livewell participation</td>
<td>84%</td>
<td>85%</td>
<td>▶</td>
<td>▶</td>
<td>85% EOY</td>
</tr>
<tr>
<td>* Key Goals and Initiatives</td>
<td>8/9</td>
<td>8/10</td>
<td>▶</td>
<td>▶</td>
<td>8 of 10 EOY</td>
</tr>
</tbody>
</table>

**Plan reflects 100% Target.**
## DFW Cost Center
For the Three Months Ended December 31, 2018 – Unaudited

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking</td>
<td>1</td>
<td>$40.4</td>
<td>$43.0</td>
<td>$42.4</td>
<td>$0.6 1.5%</td>
</tr>
<tr>
<td>Concessions</td>
<td>2</td>
<td>20.8</td>
<td>22.4</td>
<td>21.0</td>
<td>1.4 6.5%</td>
</tr>
<tr>
<td>Rental Car</td>
<td></td>
<td>8.4</td>
<td>8.5</td>
<td>8.6</td>
<td>(0.0) (0.1%)</td>
</tr>
<tr>
<td>Commercial Development</td>
<td>3</td>
<td>11.7</td>
<td>12.1</td>
<td>12.0</td>
<td>0.0 0.4%</td>
</tr>
<tr>
<td>Other Revenues</td>
<td></td>
<td>9.2</td>
<td>10.7</td>
<td>9.8</td>
<td>0.9 9.3%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td></td>
<td>90.5</td>
<td>96.7</td>
<td>93.8</td>
<td>2.9 3.1%</td>
</tr>
<tr>
<td><strong>DFW CC Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>4</td>
<td>32.7</td>
<td>34.2</td>
<td>35.5</td>
<td>(1.3) (3.6%)</td>
</tr>
<tr>
<td>Debt Service, net</td>
<td></td>
<td>16.0</td>
<td>15.4</td>
<td>15.4</td>
<td>0.0 0.2%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td></td>
<td>48.8</td>
<td>49.7</td>
<td>50.9</td>
<td>(1.3) (2.5%)</td>
</tr>
<tr>
<td><strong>Gross Margin - DFW Cost Center</strong></td>
<td></td>
<td>41.7</td>
<td>47.0</td>
<td>42.8</td>
<td>4.2 9.8%</td>
</tr>
<tr>
<td><strong>Less Transfers and Skylink</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DFW Terminal Contribution</td>
<td>5</td>
<td>0.8</td>
<td>0.7</td>
<td>0.7</td>
<td>0.0 0.0%</td>
</tr>
<tr>
<td>Skylink Costs</td>
<td></td>
<td>9.8</td>
<td>10.8</td>
<td>10.6</td>
<td>0.2 1.6%</td>
</tr>
<tr>
<td><strong>Net Revenues from DFW Cost Center</strong></td>
<td></td>
<td>$31.2</td>
<td>$35.6</td>
<td>$31.5</td>
<td>$4.0 12.8%</td>
</tr>
</tbody>
</table>
Airfield and Terminal Cost Centers
For the Three Months Ended December 31, 2018 – Unaudited

<table>
<thead>
<tr>
<th></th>
<th>Year-To-Date FY 2019</th>
<th>FY 2019</th>
<th>Actuals vs. Budget Increase/(Decrease)</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 2018 Actuals</td>
<td>FY 2019 Actuals</td>
<td>FY 2019 Budget</td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Landing Fees</td>
<td>$38.8</td>
<td>$29.3</td>
<td>$29.4</td>
<td>($0.2)</td>
</tr>
<tr>
<td>Other Airfield</td>
<td>2.9</td>
<td>3.2</td>
<td>2.9</td>
<td>0.3</td>
</tr>
<tr>
<td>Transfer from DFW Cost Center</td>
<td>7.2</td>
<td>13.9</td>
<td>10.9</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Total Airfield Revenue</strong></td>
<td>48.9</td>
<td>46.3</td>
<td>43.2</td>
<td>3.1</td>
</tr>
<tr>
<td>Terminal Leases</td>
<td>66.9</td>
<td>77.3</td>
<td>77.1</td>
<td>0.2</td>
</tr>
<tr>
<td>FIS Fees</td>
<td>5.7</td>
<td>6.0</td>
<td>5.7</td>
<td>0.3</td>
</tr>
<tr>
<td>Turn Fees and Other</td>
<td>13.2</td>
<td>13.7</td>
<td>13.6</td>
<td>0.1</td>
</tr>
<tr>
<td><strong>Total Terminal Revenues</strong></td>
<td>85.8</td>
<td>97.0</td>
<td>96.4</td>
<td>0.6</td>
</tr>
<tr>
<td>DFW Terminal Contributions</td>
<td>0.8</td>
<td>0.7</td>
<td>0.7</td>
<td>0.0</td>
</tr>
<tr>
<td><strong>Total Transfers</strong></td>
<td>0.8</td>
<td>0.7</td>
<td>0.7</td>
<td>0.0</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>135.5</td>
<td>144.1</td>
<td>140.3</td>
<td>3.7</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>67.3</td>
<td>74.8</td>
<td>73.9</td>
<td>0.9</td>
</tr>
<tr>
<td>Debt Service, net *</td>
<td>59.6</td>
<td>63.7</td>
<td>63.8</td>
<td>(0.1)</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>126.9</td>
<td>138.5</td>
<td>137.7</td>
<td>0.8</td>
</tr>
<tr>
<td><strong>Total Airfield /Terminal Net Income/(Loss)</strong></td>
<td>$8.6</td>
<td>$5.5</td>
<td>$2.6</td>
<td>$2.9</td>
</tr>
</tbody>
</table>

* - Net of Passenger Facility Charges (PFC's) and Customer Facility Charges (CFC's)
Operating Fund – Total Expenditures  
For the Three Months Ended December 31, 2018 – Unaudited

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>$35.8</td>
<td>$37.6</td>
<td>$37.9</td>
<td>$(0.3)</td>
<td>(0.8%)</td>
</tr>
<tr>
<td>Benefits</td>
<td>5</td>
<td>16.6</td>
<td>16.7</td>
<td>18.0</td>
<td>(1.4)</td>
</tr>
<tr>
<td>Facility Maintenance Contracts</td>
<td>16.7</td>
<td>17.3</td>
<td>16.9</td>
<td>0.4</td>
<td>2.1%</td>
</tr>
<tr>
<td>Other Contract Services</td>
<td>6</td>
<td>21.3</td>
<td>26.5</td>
<td>25.7</td>
<td>0.8</td>
</tr>
<tr>
<td>Utilities</td>
<td>5.9</td>
<td>6.4</td>
<td>6.3</td>
<td>0.2</td>
<td>2.5%</td>
</tr>
<tr>
<td>Equipment and Other Supplies</td>
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<td>Insurance</td>
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<td>1.3</td>
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<td><strong>Total Operating Expenditures</strong></td>
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<td>118.4</td>
<td>118.5</td>
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<td>(0.2%)</td>
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<td><strong>Debt Service, gross</strong></td>
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<td>125.2</td>
<td>125.3</td>
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<tr>
<td><strong>Total 102 Fund Expenditures</strong></td>
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<td>$243.6</td>
<td>$243.9</td>
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<td>(0.1%)</td>
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</table>
**Date**
02/14/2019

**Committee**
Finance/Audit

**Subject**
Contract Renewal List for the Third Quarter of Fiscal Year 2019

**Resolution #**

<table>
<thead>
<tr>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts for the third quarter of Fiscal Year 2019.</td>
</tr>
</tbody>
</table>

**Description**

- Exercise Contract Options in the amounts set forth on the attached information sheet pending performance and D/S/M/WBE contractual compliance.

**Justification**

- To ensure continuity of contracted services in accordance with the terms and conditions of the Contracts listed on the attached information sheet.
- Approval to exercise future Contract Options not listed herein will be brought forth separately as required.

**D/S/M/WBE Information**

- Contract options are subject to D/S/M/WBE contractual compliance as stated above.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
<th>Revised Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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**For Information contact**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Project #</th>
<th>External Funding Source</th>
<th>Amount</th>
</tr>
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<tbody>
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<table>
<thead>
<tr>
<th>Greg Spoon</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-5610</td>
</tr>
</tbody>
</table>
BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to exercise options for multi-year Contracts for the third quarter of Fiscal Year 2019.

<table>
<thead>
<tr>
<th>Approved as to Form by</th>
<th>Approved as to Funding by</th>
<th>Approved as to M/WBE by</th>
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<tbody>
<tr>
<td>Rodriguez, Elaine</td>
<td>Underwood, Max</td>
<td>Burks Lee, Tamela</td>
</tr>
<tr>
<td>Legal Counsel</td>
<td>Vice President Finance</td>
<td>Vice President Business Diversity</td>
</tr>
<tr>
<td>Jan 31, 2019 10:45 am</td>
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<td>and Development</td>
</tr>
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<td></td>
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SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Procurement & Materials Mgmt
Jan 31, 2019 10:01 am

Pending

Chief Executive Officer
Date
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<tr>
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*Note: All values are in US dollars.*
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<tr>
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<th>N2</th>
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</tr>
</tbody>
</table>

N1 Prime Contractor is a certified D/S/M/WBE therefore their self-performance counts towards the Board's overall D/S/M/WBE goals.

N2 Prime Contractor will not meet SBE goals until final audit complete. Due to contract design the majority of SBE participation commences during the annual DFW final audit.
Date 02/14/2019  
Committee Finance/Audit  
Subject Tools for Oracle Application Development for Oracle Software Licenses  
Resolution 

Action
That the Chief Executive Officer or designee be authorized to execute Contract No 7006757, for Tools for Oracle Application Development (TOAD) Software Licenses, with ImmixGroup, Inc. of McLean, Virginia, in an amount not to exceed $230,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

Description
- Execute the Contract for licenses and increased functionality to support the Information Technology Services Department.

Justification
- Contract will provide tools that will simplify workflows, reduce code defects while improving code quality, productivity, and performance.
- Team collaboration on premises or in the cloud will be supported with this Action.

D/S/M/WBE Information
- N/A - Not subject to a goal per the Board’s D/S/M/WBE Policy due to the nature of the procurement (Goods / Finished Products)

Schedule/Term
- Start Date: March 2019
- Contract Term: One year, with four one-year renewal options.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
<th>Revised Amount</th>
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</table>

For Information contact
Michael Youngs  
3-5350
Shannon Hamilton  
3-5620

Fund Project # External Funding Source Amount
0102            

$230,000.00
Additional Information

- This Contract is being recommended for award through the General Services Administration Federal Acquisition Services (GSA) Contract GS-35F-0511T, which is available to local government agencies, and which was approved by the Board by Resolution No. 94-08-215, dated August 4, 1994.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Contract No 7006757, for Tools for Oracle Application Development (TOAD) Software Licenses, with ImmixGroup, Inc. of McLean, Virginia, in an amount not to exceed $230,000.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

Approved as to Form by

Tomme, Paul
Legal Counsel
Feb 4, 2019 2:52 pm

Approved as to Funding by

Underwood, Max
Vice President Finance
Finance
Feb 4, 2019 11:16 am

Approved as to M/WBE by

Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Feb 4, 2019 11:19 am

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Information Technology Svcs
Feb 4, 2019 9:10 am

Chief Executive Officer

Pending

Date
Date: 02/14/2019  
Committee: Finance/Audit  
Subject: Global Investment Trend and Data Analysis  
Resolution #: 

**Action**  
That the Chief Executive Officer or designee be authorized to execute two Contracts for Global Investment Trend and Data Analysis: Contract No. 8005280, with CB Information Services, Inc., of New York, New York, in an amount not to exceed $170,000.00; Contract No. 8005281, with Foresight Factory International, Inc., of New York, New York, in an amount not to exceed $60,000.00. The initial term of the Contracts is one year, with options to renew annually. Total amount of action is $230,000.00.

**Description**  
- Award two Contracts for Global Investment Trend and Data Analysis in support of the Airport's Innovation Department.

**Justification**  
- These contracts will provide forward looking trends on emerging technologies, investment trends, global trend data across sectors, audiences and markets to benchmark peers, companies, partners, and opportunities.  
- Provide predictive market intelligence, meaningful insights, tailored research on emerging technologies and companies.  
- Provide framework, prioritization, and mapping programs for the future business environment and changes in consumer behavior.  
- These companies have developed proprietary data sets, models, algorithms, and scoring methodologies used to provide data driven, comprehensive analysis.

**D/S/M/WBE Information**  
- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Government Code Exemption).

**Schedule/Term**  
- Start Dates: March 2019  
- Contract Terms: One year, with annual renewal options.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
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**For Information contact**  
- Paul Puopolo  
  3-5830  
- Miriam Seymour  
  3-5631

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<th>Fund</th>
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</tbody>
</table>
Additional Information

- The services of the Contract are exempt from competitive bidding, in accordance with local Government Code 252.022, as they are available only from one source.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute two Contracts for Global Investment Trend and Data Analysis: Contract No. 8005280, with CB Information Services, Inc., of New York, New York, in an amount not to exceed $170,000.00; Contract No. 8005281, with Foresight Factory International, Inc., of New York, New York, in an amount not to exceed $60,000.00. The initial term of the Contracts is one year, with options to renew annually. Total amount of action is $230,000.00.

Approved as to Form by

Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:40 am

Approved as to Funding by

Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:54 pm

Approved as to M/WBE by

Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:49 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Jan 30, 2019 1:55 pm

Chief Executive Officer
Pending
Date
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD
OFFICIAL BOARD ACTION/RESOLUTION

<table>
<thead>
<tr>
<th>Date</th>
<th>Committee</th>
<th>Subject</th>
<th>Resolution #</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/14/2019</td>
<td>Finance/Audit</td>
<td>Innovation Program Modeling and Communication</td>
<td></td>
</tr>
</tbody>
</table>

**Action**
That the Chief Executive Officer or designee be authorized to execute Contract No. 8005279, for Innovation Program Modeling and Communication, with ThoughtForm, Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed $245,000.00, for the one year term of the Contract, with options to renew annually.

**Description**
- Award a Contract to provide innovation modeling, process documentation, and communication support for the Airport's Innovation Department.

**Justification**
- This Contract will provide knowledge of best practices for innovation systems, while identifying the Airport's specific needs and areas of focus.
- This Contract will produce a detailed process through:
  - Documentation of current processes and strategy utilizing distinctive methods of rendering complex plans and systems visually
  - Messaging and communication planning and support for department rollout to enable enterprise stakeholders to understand process and speak same innovation language
  - Proven method to produce a detailed "playbook" that provides the specific information to apply concepts and practices to operational areas and to enable employee engagement
  - Videos, e-learning, and other tools to engage and inform organization
  - Design support targeted for future innovation concepts, prototypes, and initiatives
- The firm has specific expertise in innovation program development and maintains extensive innovation process documentation, communication and messaging capabilities.

**D/S/M/WBE Information**
- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Government Code Exemption).

**Schedule/Term**
- Start Date: March 2019
- Contract Term: One year, with annual renewal options

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
<th>Revised Amount</th>
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</thead>
<tbody>
<tr>
<td>8005279</td>
<td>NTE</td>
<td></td>
<td>NTE $245,000.00</td>
<td>$0</td>
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</tbody>
</table>

**For Information contact**
- Paul Puopolo
  - 3-5830
- Miriam Seymour
  - 3-5631

<table>
<thead>
<tr>
<th>Fund</th>
<th>Project #</th>
<th>External Funding Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>0102</td>
<td></td>
<td></td>
<td>$245,000.00</td>
</tr>
</tbody>
</table>
Additional Information

- This Contract is a Specified Source.
- ThoughtForm, Inc. has over three decades of experience working with highly regulated industries such as consumer healthcare and insurance, city government and large corporations establishing new innovation functions.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Contract No. 8005279, for Innovation Program Modeling and Communication, with ThoughtForm, Inc., of Pittsburgh, Pennsylvania, in an amount not to exceed $245,000.00, for the one year term of the Contract, with options to renew annually.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:41 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Jan 31, 2019 12:54 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Jan 31, 2019 2:49 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Paul Cacopardo
Department Head
Jan 30, 2019 1:56 pm

Pending
Chief Executive Officer Date
DATE: 02/14/2019  

COMMITTEE: Finance/Audit  

SUBJECT: Excess Workers’ Compensation Insurance  

RESOLUTION #:  

**Action**
That the Chief Executive Officer or designee be authorized to bind and procure an Insurance Policy for Excess Workers’ Compensation Insurance, with Colony Insurance Company in the amount of $283,290.00 for the policy year effective March 1, 2019.

**Description**
- This action will authorize the procurement of Excess Workers’ Compensation Insurance with Colony Insurance Company in the amount of $283,290.00 by DFW Airport's Risk Management Department.
  - 2019 Premium: $283,290.00
    - $14,490.00 premium increase over 2018
    - Premium increase was driven by a 13.73% increase in exposure (payroll)
    - Premium includes a rate decrease of 7.34% over 2018
- 2019 coverage will remain as expiring:
  - Limits: Workers’ compensation benefits are unlimited in the State of Texas
  - Retention: $750,000.00

**Justification**
- Coverage will protect the Board from substantial employee injury losses.
- Texas statute requires the Board to provide Workers’ Compensation benefits to employees who are injured or become ill in the course and scope of their employment.
- Workers’ compensation benefits are unlimited in the State of Texas; benefits include statutory weekly indemnity payments and coverage for continued medical care.
- Benefits are also available to dependents in fatality cases.

**D/S/M/WBE Information**
- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Insurance Premiums).

**Schedule/Term**
- One year policy effective March 1, 2019 through March 1, 2020.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
<th>Revised Amount</th>
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<tbody>
<tr>
<td></td>
<td></td>
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<td>$283,290.00</td>
<td>$0</td>
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**For Information contact**
Michael Yip  
3-5655  

<table>
<thead>
<tr>
<th>Fund</th>
<th>Project #</th>
<th>External Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>0102</td>
<td></td>
<td></td>
<td>$283,290.00</td>
</tr>
</tbody>
</table>
Additional Information

- 2019 coverage will remain as expiring.
- The market solicitation was managed through the office of Willis Towers Watson, Willis of Texas, Inc.
  - Four (4) carriers were solicited
  - Two (2) carriers provided three (3) quotes
    - Colony Insurance Company (incumbent insurer)
    - Midwest Mutual
- It is recommended to remain with the incumbent insurance carrier Colony Insurance Company rated by A.M. Best as A (Excellent), XIV financially stable company.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to bind and procure an Insurance Policy for Excess Workers' Compensation Insurance, with Colony Insurance Company in the amount of $283,290.00 for the policy year effective March 1, 2019.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:39 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:56 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:51 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Department Head
Jan 30, 2019 8:01 am

Chief Executive Officer
Pending
Date
Date: 02/14/2019  
Committee: Finance/Audit  
Subject: All-Risk Property Insurance  
Resolution #:  

**Action**
That the Chief Executive Officer or designee be authorized to bind and procure an Insurance Policy for All-Risk Property Insurance, with American Home Assurance Company of New York, NY (AIG) in the amount of $4,228,267.00 for the policy period effective March 1, 2019.

**Description**
- This action will authorize the procurement of All-Risk Property Insurance with AIG in the amount of $4,228,267.00 by DFW Airport's Risk Management Department.
- 2019 Premium: $4,228,267.00
  - $35,566.00 premium decrease over 2018
  - Premium decrease was driven by changes in total insured values.
  - Premium includes a 1.3% rate increase over 2018
- 2019 coverage remains the same:
  - Coverage Limit: $2 Billion
  - Deductible: $250,000.00

**Justification**
- This action is in support of the Airport's contractual requirements for the Master Bond Ordinance.

**D/S/M/WBE Information**
- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Insurance Premiums).

**Schedule/Term**
- One year policy effective March 1, 2019 through March 1, 2020.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
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<tbody>
<tr>
<td></td>
<td></td>
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<td>$4,228,267.00</td>
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**For Information contact**
Michael Yip  
3-5655

<table>
<thead>
<tr>
<th>Fund</th>
<th>Project #</th>
<th>External Funding Source</th>
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<tr>
<td>0102</td>
<td>PFIC - Grand Hyatt</td>
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<td>$4,075,956.00</td>
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<tr>
<td></td>
<td>PFIC - RAC</td>
<td></td>
<td>$85,832.00</td>
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<tr>
<td></td>
<td>Capital</td>
<td></td>
<td>$35,290.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$31,189.00</td>
</tr>
</tbody>
</table>
Additional Information

- 2019 coverage remains the same.
- The renewal was administered through the office of Willis Towers Watson, Willis of Texas, Inc.
- Incumbent insurance carrier:
  - American Home Assurance Company of New York, NY (AIG) has been affirmed as having an A.M. Best 'A, XV'.
- Twenty-five (25) carriers were solicited
- Two (2) carriers provided three (3) competitive quotes:
  - AIG (the incumbent)
  - Zurich
- It is recommended to remain with the incumbent insurance carrier AIG.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to bind and procure an Insurance Policy for All-Risk Property Insurance, with American Home Assurance Company of New York, NY (AIG) in the amount of $4,228,267.00 for the policy period effective March 1, 2019.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:39 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:58 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:51 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Department Head
Jan 30, 2019 8:02 am

Chief Executive Officer
Date

Pending
Date: 02/14/2019  
Committee: Finance/Audit  
Subject: Copper Cable Equipment and Installation Services

**Resolution #**

<table>
<thead>
<tr>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Chief Executive Officer or designee be authorized to execute Contract No. 7006771, for Copper Cable Equipment and Installation Services, with Real Network Services, Inc, of Dallas, Texas, in an amount not to exceed $1,390,500.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.</td>
</tr>
</tbody>
</table>

**Description**

- Execute a new Contract for Copper Cabling Services to replace an expiring contract and will support ongoing Airport projects.

**Justification**

- This Contract will provide cabinet services for infrastructure upgrades to airport facilities in support of the Airport’s objectives. The cabling will supply data, telephones, and audio visual services to support high-end customer service applications. Costs will be incurred only when services are rendered.
- The Contract will allow Information Technology Services (ITS) to add new telephone and data structure for building remodels and cubicle reconfigurations.
- The Contract will provide ITS with flexible and responsive contracting capability and reduce engineering, design, and contract procurement time.
- The Contract will provide for a wide variety of telecommunications services including cabinet installation, grounding, fiber backbone, and telephone backbone cabling.

**D/S/M/WBE Information**

- In accordance with the Board's SBE Program, the SBE goal for this contract is 15%.
- Real Networks is a certified Small Business Enterprise (HM-C) and has committed to achieving 15% SBE participation through self-performance.

**Schedule/Term**

- Start Date: March 2019
- Contract Term: One year, with four one-year renewal options.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
<th>Revised Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7006771</td>
<td>NTE</td>
<td></td>
<td>NTE $1,390,500.00</td>
<td>$0</td>
</tr>
</tbody>
</table>

**For Information contact**

- Michael Youngs  
  3-5350  
- Shannon Hamilton  
  3-5620

<table>
<thead>
<tr>
<th>Fund</th>
<th>Project #</th>
<th>External Funding Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Various</td>
<td></td>
<td></td>
<td>$1,390,500.00</td>
</tr>
</tbody>
</table>
Additional Information:

- Three (3) bids, two (2) from SBE firms, were received on or before the due date of January 11, 2019.
- Bid Tabulation attached.
- Real Network Services, Inc., of Dallas, Texas, is the lowest responsive, responsible bidder.

BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute Contract No. 7006771, for Copper Cable Equipment and Installation Services, with Real Network Services, Inc, of Dallas, Texas, in an amount not to exceed $1,390,500.00, for the initial one-year term of the Contract, with options to renew for four additional one-year periods.

Approved as to Form by

Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:39 am

Approved as to Funding by

Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:59 pm

Approved as to M/WBE by

Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:52 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Information Technology Svcs
Jan 30, 2019 12:02 pm

Chief Executive Officer

Pending
Date
## Bid Tabulation

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Bid Amount</th>
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</thead>
<tbody>
<tr>
<td>Real Network Services, Inc.</td>
<td>$1,390,500.00</td>
</tr>
<tr>
<td>Dallas, Texas</td>
<td></td>
</tr>
<tr>
<td>E2 Optics, LLC</td>
<td>$1,400,800.00</td>
</tr>
<tr>
<td>Addison, Texas</td>
<td></td>
</tr>
<tr>
<td>M.C. Dean, Inc.</td>
<td>$1,952,500.00</td>
</tr>
<tr>
<td>Addison, Texas</td>
<td></td>
</tr>
</tbody>
</table>

**Note:**
1. SBE-Certified through North Central Texas Regional Certification Agency
2. Incumbent
**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**  
**OFFICIAL BOARD ACTION/RESOLUTION**

<table>
<thead>
<tr>
<th>Date</th>
<th>Committee</th>
<th>Subject</th>
<th>Resolution #</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/14/2019</td>
<td>Finance/Audit</td>
<td>Increase to Legal Services Contract No. 8005117 with the firm of Carrington, Coleman, Sloman &amp; Blumenthal L.L.P.</td>
<td></td>
</tr>
</tbody>
</table>

**Action**
That the Chief Executive Officer or designee be authorized to increase Contract No. 8005117 with the firm of Carrington, Coleman, Sloman & Blumenthal L.L.P. of Dallas, Texas, in an amount not to exceed $700,000.00, for a revised contract amount of $1,596,500.00.

**Description**
- This action would increase the Board's contract for legal representation in connection with the Skylink Automated People Mover ("APM") Guideway lawsuit.

**Justification**
- On October 2, 2017, the Board entered into a legal services contract with Carrington, Coleman, Sloman & Blumenthal (Cathy Altman) for legal representation in connection with the Skylink Automated People Mover ("APM") Guideway lawsuit styled as: The Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company and Kellogg Brown & Root, Inc. Cause No. DC -15-04400, in the 134th District Court, Dallas, County, Texas.
- This increase would continue to fund the Board's legal representation in this matter.

**D/S/M/WBE Information**
- In accordance with the Board's SBE Program, no SBE goal was set for this Contract due to the original contract being under $50,000.00.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
<th>Revised Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8005117</td>
<td></td>
<td></td>
<td>$700,000.00</td>
<td>$1,596,500.00</td>
</tr>
</tbody>
</table>

**For Information contact**
Elaine Rodriguez  
Fund 0102  
Project #  
External Funding Source  
Amount $700,000.00
BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to increase Contract No. 8005117 with the firm of Carrington, Coleman, Sloman & Blumenthal L.L.P. of Dallas, Texas, in an amount not to exceed $700,000.00, for a revised contract amount of $1,596,500.00.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:38 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:55 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:50 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by
Department Head
Legal
Jan 29, 2019 4:14 pm

Pending
Chief Executive Officer
Date
Date | Committee | Subject | Resolution #
--- | --- | --- | ---
02/14/2019 | Finance/Audit | Settlement of Lawsuit | ---

**Action**
That the Chief Executive Officer or designee be authorized to enter into a Settlement and Release Agreement with Hensel Phelps Construction Company to settle the lawsuit styled Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company.

**Description**

- On or about February 1, 2001, DFW Airport entered into Supplemental Agreement No. 25 "APM Maintenance and Storage Facility" with Hensel Phelps Construction Company ("HP") for the construction of the Maintenance and Storage Facility for the Skylink Automated People Mover, including the associated test tract and parking lot.
- On April 28, 2015, DFW Airport filed suit against HP in Case No. 15-04833; styled The Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company, in the 44th Judicial District of Dallas County, Texas, alleging defects in the construction of the Maintenance and Storage Facility relating to the pavement and subgrade problems at the parking lot and test tract at the Maintenance and Storage Facility.
- A mediation of the case was conducted on December 13, 2018. Under the terms of the mediated settlement, which is hereby submitted to the Board for approval, HP (through its insurance carriers) will pay $7 million to DFW Airport in settlement of the claims in exchange for dismissal of the suit with prejudice and a full release of claims related to the subject matter of the lawsuit.

**D/S/M/WBE Information**
- N/A - Not subject to the goal per the Board's SBE Policy due to the nature of the procurement (Legal Settlements).

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
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<td></td>
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<td>$0</td>
<td>$0</td>
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</table>

**For Information contact**
Elaine Rodriguez
3-5487

**Fund** | **Project #** | **External Funding Source** | **Amount**
--- | --- | --- | ---
| | | | $0
BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to enter into a Settlement and Release Agreement with Hensel Phelps Construction Company to settle the lawsuit styled Dallas/Fort Worth International Airport Board v. Hensel Phelps Construction Company.

Approved as to Form by
Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 10:38 am

Approved as to Funding by
Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:56 pm

Approved as to M/WBE by
Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:50 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Legal
Jan 29, 2019 4:15 pm

Pending
Chief Executive Officer
Date
<table>
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<tr>
<th>Meeting Date</th>
<th>Subject</th>
<th>Committee</th>
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<tbody>
<tr>
<td>02/14/2019</td>
<td>Monthly Report</td>
<td>Finance/Audit</td>
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</table>

**Item For Discussion**

Report to the Airport Board all Contracts and Purchase Orders valued between $25,000.00 and $50,000.00 and Contract/Purchase Order Increases/Decreases valued between $25,000.00 and $50,000.00, for the month of December 2018.

**Description**

- Report to the Airport Board all Contracts and Purchase Orders valued between $25,000.00 and $50,000.00 and Contract/Purchase Order Increases/Decreases valued between $25,000.00 and $50,000.00, for the month of December 2018.
## PURCHASE ORDERS BETWEEN $25,000.00 AND $50,000.00 (DECEMBER 2018)

<table>
<thead>
<tr>
<th>VENDOR/LOCATION</th>
<th>PO/ CONTRACT NO.</th>
<th>DESCRIPTION</th>
<th>DEPARTMENT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>GT Distributors, Inc. Austin, Texas</td>
<td>275519</td>
<td>Purchase Practice Ammunition</td>
<td>Department of Public Safety</td>
<td>$36,789.25</td>
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<tr>
<td></td>
<td></td>
<td>Requisition No. 267531</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heartmath LLC Boulder Creek, California</td>
<td>275532</td>
<td>Annual Senior Staff Challenge</td>
<td>Human Resources</td>
<td>NTE $25,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Requisition No. 267952</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Israel Airport Authority Israel</td>
<td>275504</td>
<td>Purchase Cyber Crisis Management Tabletop Simulator</td>
<td>Information Technology Services</td>
<td>NTE $30,000.00</td>
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<td></td>
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<td>Requisition No. 267528</td>
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<td></td>
</tr>
<tr>
<td>Kawasaki City of Irving Irving, Texas</td>
<td>275592</td>
<td>Kawasaki Mules</td>
<td>Energy Transportation and Asset Management</td>
<td>NTE $30,668.00</td>
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<td>Requisition No. 267637</td>
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<tr>
<td>Nexgen Process Systems, Inc. Burlington, Ontario, Canada</td>
<td>275507</td>
<td>Replacement Pump for the Reverse Osmosis Plant</td>
<td>Energy Transportation and Asset Management</td>
<td>$31,487.00</td>
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<td>Requisition No. 267782</td>
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<tr>
<td>Simba Industries Grapevine, Texas</td>
<td>275707</td>
<td>Purchase heating elements for the Terminals</td>
<td>Procurement and Material Management</td>
<td>$34,390.00</td>
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<td></td>
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<td>Requisition No. 267844</td>
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<tr>
<td>United Rentals (North America), Inc. Stamford, Connecticut</td>
<td>275226</td>
<td>Tank Rental</td>
<td>Energy Transportation and Asset Management</td>
<td>NTE $48,251.60</td>
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<td>Requisition No. 267362</td>
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**TOTAL** $236,585.85

Note:
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<tr>
<th>VENDOR/LOCATION</th>
<th>PO/CONTRACT NO.</th>
<th>DESCRIPTION</th>
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<th>AMOUNT</th>
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<tbody>
<tr>
<td>Politico LLC</td>
<td>8005272</td>
<td>Subscription Services</td>
<td>Government Affairs</td>
<td>NTE $35,944.00</td>
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TOTAL $231,618.00

Note:
1. SBE-Certified with North Central Texas Regional Certification Agency
2. SBE-Certified with North Central Texas Regional Certification Agency; State of Texas-HUB certified; and D/FW Minority Supplier Development Council certified.
AGENDA
CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE
TUESDAY, FEBRUARY 12, 2019
12:50 p.m.

CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE

26. Approve the minutes of the Concessions/Commercial Development Meeting of January 8, 2019.

Action Items for Consideration

Z. Campbell 27. Approve execution of a Permit with Premium Port Dallas Fort Worth LLC d/b/a Plaza Premium Lounge to operate a meet and greet service concession.

Discussion Item

Z. Campbell 28. Permits Issued by Concessions.
Date: 02/14/2019
Committee: Concessions/Commercial Development
Subject: Meet and Greet Service Concession

Resolution #

**Action**
That the Chief Executive Officer or designee be authorized to execute a Permit with Premium Port Dallas Fort Worth LLC d/b/a Plaza Premium Lounge to operate a meet and greet service concession.

**Description**
- Premium Port Dallas Fort Worth LLC d/b/a Plaza Premium Lounge was selected as the Airport's preferred Meet and Greet Vendor by the DFW Selection Committee.
- This is a coordinated effort to bring for the first time a preferred Meet & Greet service to DFW Airport.
- Types of services for Meet & Greet:
  - Curbside greeting with baggage handling
  - Porter service to check-in and/or baggage recheck
  - Fast track immigration (if applicable)
  - Escort to airport lounge(s) (if applicable)
  - Escort to departure gate and/or arrival gate pick-up
  - Limousine service if desired
- The Preferred Meet & Greet Service will provide fee-based meet and greet services for departing, connecting and arriving passengers.
- Premium Port Dallas Fort Worth LLC d/b/a Plaza Premium Lounge will operate in all five (5) terminals within the Airport.
- Concessionaire shall pay ten percent (10%) of all gross receipts and the term shall be for three (3) years.

**Justification**
- This action is based on the Concessions Policy, 2.1 Selection Criteria and the criteria within the Request for Proposal.
- This action supports the Board's Concession Policy to provide and improve the shopping, dining, and service experience at DFW International Airport.

**D/S/M/WBE Information**
- In accordance with the Board’s ACDBE Program, the ACDBE goal for this lease is 0% and the M/WBE goal is 30%.
- Plaza Premium Lounge committed to achieving 10% ACDBE participation by partnering with M2 Concepts, LLC (ACDBE: BM-C) and achieving 30% M/WBE participation for tenant finish out.

<table>
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<tr>
<th>Contract #</th>
<th>Agreement #</th>
<th>Purchase Order #</th>
<th>Action Amount</th>
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For Information contact
Zenola Campbell
3-4830

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<th>Fund</th>
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BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD

That the Chief Executive Officer or designee be authorized to execute a Permit with Premium Port Dallas Fort Worth LLC d/b/a Plaza Premium Lounge to operate a meet and greet service concession.

Approved as to Form by

Rodriguez, Elaine
Legal Counsel
Jan 31, 2019 9:24 am

Approved as to Funding by

Underwood, Max
Vice President Finance
Finance
Jan 31, 2019 12:59 pm

Approved as to M/WBE by

Burks Lee, Tamela
Vice President Business Diversity and Development
Business Diversity and Development
Jan 31, 2019 2:52 pm

SIGNATURE REQUIRED FOR APPROVAL

Approved by

Department Head
Jan 30, 2019 10:13 am

Chief Executive Officer
Pending
Date
<table>
<thead>
<tr>
<th>Description</th>
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- **Team Retail JV Dallas a Texas GP d/b/a Dallas Cowboys Pro Shop** was issued an Amendment to Lease No. 010309 for Storage located at D-S104D. Concessionaire shall pay $50.00 per square foot for 393 square feet of space.

- **ALD Development Corp d/b/a** was issued an Amendment to Lease No. 010375 for Storage located at D-S105D-2 and D-2-ST004-A01. Concessionaire shall pay $50.00 per square foot for 143 and 161 square feet of space respectively.

- **Gameway, Inc. d/b/a Gameway** was issued an Amendment to Lease No. 010494 for Storage located at E-1-035F-A02. Concessionaire shall pay $50.00 per square foot for 60 square feet of space.

- **Host M2 Concepts JV, LLC d/b/a Brewed** was issued an Amendment to Lease No. 010528 for Storage located at D-S105A-2. Concessionaire shall pay $50.00 per square foot for 560 square feet of space.

- **Blue Sky Dining LLC d/b/a Applebee's** was issued an Amendment to Lease No. 009697 for Storage located at D-S104A-1. Concessionaire shall pay $50.00 per square foot for 250 square feet of space.

- **American Heart Association, Inc.** was issued Permit 010737 to operate one (1) interactive display to promote CPR education. There is no Concession Fee for this Permit. The Permit is effective December 1, 2018 and expires on November 30, 2020.