

DFW INTERNATIONAL AIRPORT ENVIRONMENTAL AFFAIRS DEPARTMENT POLICY



Title: Tenant & Subtenant Pollution Prevention Plan (P3) Program		Code Number: SWMS4-001.3
Functional Category Environmental Services	Issuing Department: Environmental Affairs	Effective Date: 04/23/2009

1.0 PURPOSE

- 1.1 The Texas Pollution Discharge Elimination System (TPDES) Municipal Separate Storm Sewer System (MS4) Permit TXR040000 requires DFW Airport to develop a Storm Water Management Plan (SWMP), to reduce the pollutant loadings discharged in storm water runoff, to the maximum extent practicable (MEP). The Environmental Affairs Department (EAD) developed a Pollution Prevention Plan (P3) applicable to all Airport tenants and subtenants responsive to the implementation of DFW Airport's SWMP.

2.0 DEPARTMENTS / PERSONS AFFECTED

- 2.1 Airport Tenants & Subtenants
- 2.2 Airport Development & Engineering (ADE)
- 2.3 Aviation Real Estate
- 2.4 Commercial Development
- 2.5 Department of Public Safety (DPS)
 - 2.5.1 Fire Prevention and Planning Division
- 2.6 Environmental Affairs Department (EAD)
- 2.7 Energy & Transportation Management (E&TM)

3.0 POLICY

- 3.1 The P3 Program will require Airport tenants/subtenants to evaluate their occupancy, and develop non-structural controls (operational best management practices (BMPs), preventive maintenance activities, and good housekeeping practices) to be utilized throughout their term of occupancy to prevent pollution. The P3 Program will also assist various departments in accessing important information pertinent to airport tenants and subtenants currently not readily available (e.g. company representative, activities conducted, chemical staging, number of employees) prior to facility compliance inspections. New DFW Airport tenants and subtenants are required to complete and submit a P3 Plan to EAD within 90 days of entering into occupancy at DFW Airport. Existing Airport tenants and subtenants shall submit a P3 Plan within 90 days from the date the request notice is submitted (dates will vary for existing tenants).

4.0 PROCEDURE

- 4.1 EAD will submit a request for the development of a P3 Plan to Airport tenants and subtenants. The request notification shall contain a copy of the DFW Airport Tenant P3 Plan Guidance Document.
- 4.2 Tenants/subtenants may choose to either develop a company specific P3 Plan or complete the P3 Plan Questionnaire, which addresses all aspects of occupancy activities that must be included in the P3 Plan:
 - 4.2.1 Company Profile
 - 4.2.2 Onsite Environmental Contact
 - 4.2.3 A Facility Map
 - 4.2.4 Regulatory Requirements
 - 4.2.5 Chemical and Material Handling Practices
 - 4.2.6 Material Safety Data Sheet for on-site chemicals
 - 4.2.7 Operational BMP Controls
 - 4.2.8 Onsite Structural BMP Controls

4.2.9 Description of the Employee Training Program

- 4.3 Tenants shall submit a copy of their P3 Plan to EAD for review. Tenants shall implement their P3 Plan.
- 4.4 EAD will notify tenants once their P3 Plan has been approved or should additional information be required and when.
- 4.5 A copy of P3 Plans must remain onsite at the facility throughout the tenant's occupancy term. A copy of the P3 Plan will also remain on file at EAD.
- 4.6 EAD will submit a copy of P3 Plans to DPS Fire Prevention and Planning Division when significant chemicals are stored onsite.
- 4.7 EAD will submit a copy of P3 Plans to E&TM when effluents are discharged into Airport utility systems.

5.0 RESPONSIBILITIES

- 5.1 Aviation Real Estate and Commercial Development. Shall provide EAD with listings of new and existing tenants semi-annually.
- 5.2 EAD. The EAD Shall:
 - 5.2.1 Notify tenants/subtenants of their obligation to develop and submit P3 Plans.
 - 5.2.2 Review and approve all P3 Plans.
- 5.3 Airport tenants or subtenants. Shall develop and submit P3 Plans to EAD, and implement their P3 Plans throughout their term of occupancy.

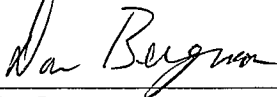
6.0 DEFINITIONS

- 6.1 Airport Tenant. Businesses that rent or lease real estate from DFW Airport and conduct environmentally regulated activities at DFW Airport.
- 6.2 Subtenant. Businesses that rent or lease real estate from DFW Airport tenants, and conduct environmental regulated activities at DFW Airport.
- 6.3 Non-structural Control (Operational BMPs). Pollution prevention methods that are not physically constructed, and deployed to prevent or reduce the discharge of pollutants.
- 6.4 Structural Control (Structural BMPs). Physically constructed features, such as silt fencing, sediment traps, oil/water separators that prevent or reduce the discharge of pollutants.
- 6.5 TPDES Municipal Separate Storm Sewer (MS4) Permit TXR040000. The state-regulated program authorizing the discharge of storm water runoff to surface water in the state from small MS4s.
- 6.6 DFW Airport SWMP. The comprehensive program developed by DFW Airport EAD to manage the quality of storm water runoff from the DFW Airport MS4.
- 6.7 P3 Plan. The document developed by DFW Airport EAD outlining airport and tenant requirements to comply with the Tenant & Subtenant Pollution Prevention Plan (P3) Program Policy.

7.0 APPROVAL / REVISION HISTORY

- 7.1 N/A

APPROVED:



Dan Bergman
Vice President, Environmental Affairs Department