# MINUTES OF THE FINANCE/AUDIT COMMITTEE MEETING Tuesday, June 4, 2013

1:30 p.m.

<u>Conveying of the Meeting</u> – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the Administration Building of the Dallas-Fort Worth International Airport at 1:30 p.m., on Tuesday, June 4, 2013, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Sam Coats, Chair Lillie Biggins Regina Montoya Curtis Ransom

### Other Board Members in attendance:

Robert Hsueh Forrest Smith Jeff Wentworth

### **Board Staff in attendance:**

Jeff Fegan, Ken Buchanan, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Armin Cruz, Norma Essary, William Flowers, Tamela Lee, Sharon McCloskey, Perfecto Solis, Greg Spoon, Byford Treanor, Max Underwood, Donna Schnell, and Paula Purdy

#### FINANCE/AUDIT COMMITTEE

- 30. The Minutes of the Finance/Audit Committee Meeting of April 30, 2013 were approved.
- 31. The Financial Report was presented by Max Underwood, VP Finance.
- 32. FY 2014 Budget Preview was not presented.

### **Consent Items for Consideration**

- 33. The Committee recommended to the Board to approve execution of Contract 7005917, Automated Passport Control Kiosks, with Olea Kiosks, Inc., in an amount not to exceed \$188,310 following a presentation by Byford Treanor, VP Customer Service, and William Flowers, VP Information Technology Services.
- 34. The Committee recommended to the Board to approve execution of Contract 8004849, Asset Management System Software, with Netwatch Solutions, Inc., in an amount not to exceed \$236,461.43.

- 35. The Committee recommended to the Board to approve execution of Contract 7005923, Business Process Management Software, Maintenance and Support Services, with Appian Corporation, in an amount not to exceed \$243,573.26.
- 36. The Committee recommended to the Board to approve the rejection of all bids received for Solicitation 7005833, Disaster Recovery Plan Management and execution of Contract 8004847, Disaster Recovery Plan Management Software, with Four Points Technology, LLC, in an amount not to exceed \$232,711.
- 37. The Committee recommended to the Board to approve increase to Contract 8004227, Enterprise Licensing and Services, with Dell Marketing LP, in an amount not to exceed \$130,799.84, for a revised Contract amount not to exceed \$421,079.84.
- 38. The Committee recommended to the Board to approve increase to Contract 7005371, Remote Monitoring and Alert Services, with INX LLC, in an amount not to exceed \$82,476, for a revised Contract amount not to exceed \$1,096,461.20.
- 39. The Committee recommended to the Board to approve execution of Contract 7005895, Access Control, Parking Business Unit, and Ground Transportation Decals and Hangtags, with Rydin Decal, in an amount not to exceed \$70,048.80.
- 40. The Committee recommended to the Board to approve increase to Contract 7005486, Gate Attendant Services (Unarmed), with TX Star US, Inc. dba Texas Star Security, in an amount not to exceed \$113,000, for a revised Contract amount not to exceed \$790,498.40.
- 41. The Committee recommended to the Board to approve increase to Contract 8004261, Regional Public Relations Services, with AVIAREPS FZ-LLC, in an amount not to exceed \$160,000, for a revised Contract amount not to exceed \$368,000.

## **Action Items for Consideration**

- 42. The Committee recommended to the Board to approve execution of Contract 7005893, Dell Hardware and Installation Services, with Premier LogiTech LLC, in an amount not to exceed \$3,000,000.
- 43. The Committee recommended to the Board to approve award of two Purchase Orders for Network Electronic Equipment: Purchase Order 266758, to Netsync Network Solutions, Inc., in the amount of \$1,383,006.46; and Purchase Order 266765, to Future Com Ltd., in the amount of \$78,866. Total amount of action is \$1,461,872.46.
- 44. The Committee recommended to the Board to approve increase to Contract 8004141, Broker of Record/Administrator Services for the Airport's Rolling Owner Controlled Insurance Program (ROCIP), with Willis of Texas, Inc., in an amount not to exceed \$455,237, for a revised Contract amount not to exceed \$7,089,098.

45. The Committee recommended to the Board to approve the form of the Preliminary Official Statements (POS), prepared in connection with the sale of the Dallas/Fort Worth International Airport Joint Revenue Bonds, Series 2013C, 2013D and 2013E, and authorize the Authorized Officers to take any necessary action in connection with the sale of the bonds.

# **Discussion Items**

- 46. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.
- 47. Monthly D/S/M/WBE Expenditure Report was distributed to the Board.