MINUTES OF THE FINANCE/AUDIT COMMITTEE MEETING Tuesday, February 5, 2013 1:00 p.m.

<u>Conveying of the Meeting</u> – The Regular Meeting of the Finance/Audit Committee was duly convened and held in the Board Room of the Administration Building of the Dallas-Fort Worth International Airport at 1:00 p.m., on Tuesday, February 5, 2013, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Jeff Wentworth, Chair Lillie Biggins Sam Coats

Other Board Members in attendance:

Robert Hsueh
Francisco Hernandez
Regina Montoya
Curtis Ransom
Forrest Smith
Bernice J. Washington
Mayor Karen Hunt

Board Staff in attendance:

Jeff Fegan, Ken Buchanan, Jim Crites, Chris Poinsatte, Phil Ritter, Linda Valdez Thompson, Rob Darby, Elaine Rodriguez, Zenola Campbell, Armin Cruz, Thomas Dallam, Norma Essary, William Flowers, Sandy Lancaster, Sharon McCloskey, Mike Phemister, Mary Jo Polidore, Perfecto Solis, Greg Spoon, John Terrell, Max Underwood, Paula Purdy, and Donna Schnell

FINANCE/AUDIT COMMITTEE

- 24. The Minutes of the Finance/Audit Committee Meeting of January 10, 2013 were approved.
- 25. The Financial Report was presented by Max Underwood, VP Finance.
- 26. The FY 2012 External Audit Results were presented by Reem Samra of Deloitte Development LLC.

Consent Items for Consideration

- 27. The Committee recommended to the Board to approve Increase to Contract 7003946, Maintenance and Support of the Airfield Lighting Control System, with Rockwell Automation, Inc., in an amount not to exceed \$111,483, for a revised amount not to exceed \$678,208.75.
- 28. The Committee recommended to the Board to approve Award of Purchase Order 266175, for Boarding Gate Scanners and Passport Readers, to Compuquick, Inc., in the amount of \$56.986.50.

- 29. The Committee recommended to the Board to approve Award of Purchase Order 266176, for Computer Hardware, to Micropac Technologies, in the amount of \$57,467.61.
- 30. The Committee recommended to the Board to approve Increase to Contract 8004179, for Integrated Vehicle Tracking and Announcing System, with MV Transportation Technologies, Inc., in an amount not to exceed \$61,436.32, for a revised Contract amount not to exceed \$733,737.95.
- 31. The Committee recommended to the Board to approve Execution of Contract 8004791, International Marketing Services, with Internaerican Viagens e Turismo Ltda., in an amount not to exceed \$165,000.
- 32. The Committee recommended to the Board to approve Delegation of Authority to the Chief Executive Officer or Designee to issue a solicitation for Hardstand Equipment Maintenance and Fueling Services, using the Request for Competitive Sealed Proposal method, as defined by statute.
- 33. The Committee recommended to the Board to approve Contract Renewal List for Third Quarter of Fiscal Year 2013.

Action Items for Consideration

- 34. The Committee recommended to the Board to approve Amendment to the Board's Policy for the Collection of Accounts Receivable to include other amounts and charges related to collection of uncollected parking fees.
- 35. The Committee recommended to the Board to approve Increase to Contract 7005364, Internet Service, with Verizon Business Network Services, Inc., in an amount not to exceed \$29,500, for a revised contract amount not to exceed \$158,684.80; terminate Contract 7005364, for Internet Service, with Verizon Business Network Services Inc., and award Contract 7005885, for Internet Service, to the State of Texas Department of Information Resources, in an amount not to exceed \$250,000.
- 36. The Committee recommended to the Board to approve Award of Purchase Order 266695, for Network Equipment, to INX LLC, in the amount of \$337,122.31.
- 37. The Committee recommended to the Board to approve Increase to Contract 8004020, Legal Services, with the Law Offices of J. Paulo Flores, in an amount not to exceed \$30.000.
- 38. The Committee recommended to the Board to approve Execution of a Contract with Lexington Insurance Company for All-Risk Property Insurance, for an annual premium of \$4,097,868 for the policy period incepting March 1, 2013.
- 39. The Committee recommended to the Board to approve the form of the Forty-Ninth Supplemental Bond Ordinance and requesting approval of the Ordinance by the cities of Dallas and Fort Worth.

- 40. The Committee recommended to the Board to approve Appointment of Underwriting teams for proposed 2013 Bond Issues.
- 41. The Committee recommended to the Board to approve rescinding Resolution 2012-04-131 which approved American Airlines' exercise of an option to purchase two Fokker F-100 flight simulators.

Discussion Items

- 42. The Department of Audit Services' Quarterly Audit Update was presented by Rob Darby, Director Audit Services.
- 43. Purchase Orders/Contracts and Professional Services Contracts approved by Authorized Staff were distributed to the Board.
- 44. Monthly M/WBE Expenditure Report was distributed to the Board.